BOARD OF EDUCATION
NEW-YORK.

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MANUAL

OF THE

Board of Education

OF THE

CITY OF NEW YORK.

JUNE 1st, 1889.

NEW YORK:
HALL OF THE BOARD OF EDUCATION,
146 GRAND, CORNER ELM ST.
1889.

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New York.

BOARD OF EDUCATION

OF THE

CITY OF NEW YORK.

J. EDWARD SIMMONS, LL.D............. *President*
ARTHUR McMULLIN .... *Clerk*

Name.	Residence.	Place of Business.	Term Expires Jan. 1.
Henry L. Sprague,	330 W. 23d st.,	146 B'way,	1890
H. Walter Webb,	15 W. 47th st.,	Vanderbilt av.,	1890
Randolph Guggenheimer,	16 E. 81st st.,	55th st., 3d av.	1890
Henry Schmitt,	29 Vandam st.,	229 B'way,	1890
Samuel M. Purdy,	West Farms,	West Farms,	1890
Mrs. Mary N. Agnew,	266 Madison av.,		1890
Miss Grace H. Dodge,	262 Madison av.,		1890
Jacob D. Vermilye,	4 W. 51st st.,	42 Wall st.,	1891
J. Edward Simmons,	28 W. 52d st.,		1891
Ferdinand Traud,	1371 Franklin av.,		1891
Fred'k W. Devoe,	Fordham,	101 Fulton st.,	1891
DeWitt J. Seligman,	328 W. 58th st.,	36 Union sq.,	1891
Robt. M. Gallaway,	68 E. 55th st.,	71 Broadway,	1891
Charles L. Holt,	117 W. 130th st.,	188 Front st.,	1891
Thaddeus Moriarty,	39 W. 130th st.,	209 Park row,	1892
John L. N. Hunt,	207 W. 69th st.,	137 B'way,	1892
Frederick Kuhne,	735 Madison av.,	5-7 S. Wm. st.,	1892
Miles M. O'Brien,	135 E. 71st st.,	224 Church st.,	1892
Edw. H. Peaslee,	29 Madison av.,	29 Mad'n av.,	1892
Mrs. Sarah H. Powell,	324 W. 58th st.,		1892
Adolph L. Sanger,	50 East 63d st.,	115 B'way,	1892

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STANDING COMMITTEES

OF THE

BOARD OF EDUCATION.

1889.

1.—*Finance Committee.*

Meetings—1st, 2d, 3d and 4th Monday. Hour, 4:30 P. M.

Commissioner Vermilye, Chairman.

Commissioner Devoe,
" Gallaway,
Commissioner Kuhne,
" Purdy.

2.—*Committee on Teachers.*

Meetings—1st and 3d Tuesday, 4:30 ; 2d and 4th Tuesday, 4 P. M.

Commissioner Holt, Chairman.

Commissioner Schmitt,
" Traud,
Commissioner Hunt,
" Gallaway.

3.—*Committee on Buildings.*

Meetings—1st, 2d, 3d and 4th Monday. Hour, 4 P. M.

Commissioner Devoe, Chairman.

Commissioner Guggenheimer,
" Traud,
" Vermilye.
Commissioner Gallaway,
" Kuhne,
" Purdy.

4.—*Committee on Supplies.*

Meeting—4th Friday, at 4:30 P. M.
Commissioner Traud, Chairman.
Commissioner Seligman, Commissioner Peaslee,
" Webb, " Kuhne.

5.—*Auditing Committee.*

Meetings—2d and 4th Wednesday. Hour, 4 P. M.
Commissioner Moriarty, Chairman.
Commissioner Dodge, Commissioner Agnew,
" Sprague, " Vermilye.

6.—*Committee on Sites and New Schools.*

Meetings—1st, 2d, 3d and 4th Monday. Hour, 5 P. M.
Commissioner Gallaway, Chairman.
Commissioner Purdy, Commissioner Hunt,
" Devoe, " Vermilye.

7.—*Committee on Course of Study and School Books.*

Meetings—2d and 4th Thursday. Hour, 4:30 P. M.
Commissioner Hunt, Chairman.
Commissioner Seligman, Commissioner Traud,
" Holt, " Peaslee.

8.—*Committee on School Furniture.*

Meetings—2d and 4th Wednesday. Hour, 4:30 P. M.
Commissioner Purdy, Chairman.
Commissioner Moriarty, Commissioner Peaslee,
" Gallaway, " Powell.

9.—*Committee on Evening Schools.*

Meetings—2d and 4th Wednesday. Hour, 5 P. M.

Commissioner Seligman, Chairman.
Commissioner Guggenheimer, Commissioner O'Brien,
" Powell, " Schmitt.

10.—*Committee on By-Laws, Elections and Qualifications.*

Meetings—2d and 4th Thursday. Hour, 5 P. M.

Commissioner Schmitt, Chairman.
Commissioner Holt, Commissioner Purdy,
" Guggenheimer, " Hunt.

11.—*Executive Committee on Nautical School.*

Meeting—4th Friday in the month. Hour, 5 P. M.

Commissioner Devoe, Chairman.
Commissioner O'Brien, Commissioner Guggenheimer,
" Sanger, " Peaslee.

12.—*Committee on Library and Annual Report.*

Meeting held on call of the Chairman.

Commissioner O'Brien, Chairman.
Commissioner Hunt, Commissioner Holt,
" Agnew, " Dodge.

13.—*Committee on Nomination of Trustees.*

Meeting—4th Friday. Hour, 4 P. M.

Commissioner GUGGENHEIMER, Chairman.

Commissioner Webb,
“ Traud,
“ Vermilye,
“ Devoe,
Commissioner Purdy,
“ Schmitt,
“ Sanger,
“ Seligman.

SECTIONS

OF THE

NEW YORK CITY CONSOLIDATION ACT

OF 1882,

APPLICABLE TO THE SCHOOL SYSTEM.

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§ 96. Any ordinance, act, or resolution, passed by the Common Council or the Board of Education, after January thirtieth, eighteen hundred and sixty-five, authorizing the increase of the salary of any person or persons, whose salary is payable out of the city treasury, to take effect prior to the date of such ordinance, act or resolution, shall be and the same is hereby declared to be void.

1865, ch. 10, §2, Comp. 146.
Certain ordinances and resolutions declared invalid.

Title 5.—Appropriations and the Board of Estimate and Apportionment.

§ 189. The Mayor, Comptroller, President of the Board of Aldermen, and the President of the Department of Taxes and Assessments, shall constitute the Board of Estimate and Apportionment. The first meeting of said Board in every year shall be called by notice from the Mayor, personally served upon

1873, ch. 335, §112, Comp. 172.
Board of Estimate and Apportionment.
77 N. Y. 542.
16 Hun, 340.
Provisional estimate.

the members of said Board. Subsequent meetings shall be called as the said Board shall direct. At such meetings the Mayor shall preside, and one of the number shall act as secretary. The said Board shall, annually, between the first day of August and the first day of November, meet, and, by the affirmative vote of all the members, make a provisional estimate of the amounts required to pay the expenses of conducting the public business of the City and County of New York, in each department and branch thereof, and of the Board of Education for the then next ensuing financial year. In such provisional estimate they shall include such sum as may be necessary for the payment of the interest on the bonds of the said city and county which shall become due and payable within said year, and such sum as shall be necessary to pay the principal of any bonds and stocks which may become due and payable from taxes during said year, and also so much as may be necessary to pay the proportion of the State tax required to be paid by the City and County of New York in said year. Such provisional estimate shall be prepared in such detail as to the aggregate sum allowed to each department and bureau as the said Board of Apportionment shall deem advisable. For the purpose of making said provisional estimate, the heads of departments and the Board of Education shall, at least thirty days before the said provisional estimate is required to be made as herein provided, send to the Board of Estimate and Apportionment an estimate in writing, herein called a departmental estimate, of the amount of expenditure, specifying in detail the objects thereof, required in their respective departments, includ-

Provisional estimate, what to contain.

Estimates in detail.

Heads of departments to furnish statement.

ing a statement of each of the salaries of their officers, clerks, employees, and subordinates. The same statement as to salaries and expenditure shall be made by all other officers, persons, and Boards having power to fix or authorize them. A duplicate of these departmental estimates and statements shall be made at the same time to the Board of Aldermen. The Board of Estimate and Apportionment shall consider such departmental estimates and other statements in making the provisional estimates herein provided, and in approving the salaries of the officers, clerks, and other persons before named. After such provisional estimate is made by the Board of Estimate and Apportionment, it shall be submitted by said Board, with their reasons for it in detail, within ten days, to the Board of Aldermen, whereupon a special meeting of said Board shall be called to consider such estimate, and the same shall simultaneously be published in the *City Record;* and it shall be their duty carefully to consider and investigate the said provisional estimate and the reasons assigned therefor; but such consideration and investigation shall not continue beyond fifteen days. Any objections to or rectifications of said provisional estimate made by said Board of Aldermen shall be made by said Board in writing, and transmitted by the clerk thereof to the Board of Estimate and Apportionment, who shall proceed to the consideration of such objections or rectifications, and after such consideration shall make a final estimate. Should the said Board overrule the objections or suggestions made by the Board of Aldermen, the reasons for such action shall be published in the *City Record.* After the pro-

Duplicate estimate submitted to Board of Aldermen.

Corrections may be made.

1880, ch. 521, §5

Taxpayers to be heard before final estimate is made.

visional estimate has been returned by the Board of Aldermen to the Board of Estimate and Apportionment, and before the final estimate is made, the said last mentioned Board shall fix such sufficient time or times as may be necessary to allow the taxpayers of said city to be heard in regard thereto, and the said Board shall attend at the time or times so appointed for such hearing. After the final estimate is made in accordance herewith, it shall be signed by the members, and when so signed the said several sums shall be and become appropriated to the several purposes and departments therein named. The said estimate shall be filed in the office of the Comptroller and published in the *City Record.*

1873, ch. 335, §112, Comp. 103.

Final estimate to be signed and filed.

THE

BOARD OF EDUCATION.

CHAPTER XVII.

EDUCATION.

Title 1.—*The Public Schools and their Management.*

1873, ch. 112, §§2, 4 Comp. 737.
Board of Education.
Id. §3.
Commissioners, when appointed
Vacancies, etc

§ 1022. There shall be in the City of New York a Board of Education, which shall, under that designation, have full control of the Public Schools and the Public School system of the city, subject only to the general statutes of the State upon education. Said Board shall consist of twenty-one Commissioners of Common Schools, appointed by the Mayor. On the third Wednesday of November, in every year, the Mayor shall appoint seven Commissioners of Common Schools, who shall take office on the first day of January next succeeding, and hold office for the term of three years. Any vacancy in the said office of Commissioners of Common Schools, by death, resignation, or otherwise, shall be filled by appointment by the Mayor for the remainder of the unexpired term. Said Commissioners shall hold no other office of emolument under either the city, State, or national governments, except the offices of Notary Public and Commissioner of Deeds.

1873, ch. 112, §1, Comp. 737.

School Districts.

§ 1023. The City of New York is hereby divided into eight School Districts, as follows:

First District—First, Second, Third, Fourth, Fifth, Sixth, and Eighth Wards.

Second District—Seventh, Tenth, Thirteenth, and Fourteenth Wards.

Third District—Ninth and Sixteenth Wards.

Fourth District—Eleventh and Seventeenth Wards.

Fifth District—Fifteenth and Eighteenth Wards.

Sixth District—Twentieth and Twenty-first Wards.

Seventh District—Twelfth, Nineteenth, and Twenty-second Wards.

Eighth District—Twenty-third and Twenty-fourth Wards.

1873, ch. 613, §4, as amended 1874, ch. 329. Comp, 739. 1873, ch. 112, §7 Comp. 738.

Inspectors to be appointed by Mayor.

Vacancies, how filled.

§ 1024. On the third Wednesday of November in every year, the Mayor shall appoint in each School District one Inspector of Common Schools, who shall take office on the first day of January next succeeding, and hold office for the term of three years. Any vacancy in said office of Inspector of Common Schools, by death, resignation, or otherwise shall be filled by the Mayor for the unexpired term.

1873, ch. 112, §6 as amended 1873, ch. 221, §1, Comp. 738.

§ 1025. On the first Wednesday in December in each year, the Board of Education shall appoint one Trustee for each Ward, to hold office for the term of five years from the first day of January then next. Said Trustees shall be residents of the Ward for which they are severally appointed. Any vacancy in the said office of Trustee of Common schools, by death resignation, or otherwise, shall be filled by the Board of Education for the unexpired term.

Vacancies.

§ 1026. The members of the Board of Education shall meet on the second Wednes- of January in each year for the purpose of organization, and thereafter for the transaction of business, as often as they may determine; they shall elect one of their number President, and shall appoint a Clerk, and as many assistant clerks and other officers for the transaction of the business of the Board as may be necessary, who shall severally hold their offices during the pleasure of the Board, and whose respective duties, powers, and compensation shall be regulated and determined by the Board. Said Board shall have full control of the Public Schools and Public School System of the city, subject only to the general statutes of the State upon education.

1851, ch. 836, §2, as amended 1854, ch. 101, §2, Comp. 740.
Board of Education.
1873, ch. 112, §4, Comp. 738.

§ 1027. The Board of Education shall have power:

1. To take and hold property, both real and personal, devised or transferred to it for the purpose of public education in the City of New York.

Powers and duties.
55 How, 176; 12 Hun, 673; 66 N. Y 585; 3 Hun, 35. See 1873, ch. 112, §2.

2. To appoint a City Superintendent of Schools, and one or more Assistant Superintendants, and also a Superintendent of School Buildings, whose respective duties, powers, salaries, and terms of office, except as herein otherwise provided, shall be regulated and determined by the Board of Education; and to employ, under the Superintendent of School Buildings, necessary workmen, and provide necessary materials for repairing, altering, and enlarging school or other buildings; but this provision shall not be construed to compel the Trust-

37 N. Y. Supr. 458; 44 N. Y. Supr. 53; 4 Abb, N.C. 317.
1851, ch. 386, §2. Comp. 741.
City Superintendents and assistants.

ees of any Ward to use or employ such workmen or materials for any purpose whatever.

1873, ch. 112, §8, Comp. 739.
To appoint Principals, etc., upon nomination of trustees.

3. To appoint Principals and Vice-Principals for the Grammar, Primary and Evening Schools under its control, upon the written nomination of a majority of the Trustees of the Ward, stating that the nomination was agreed to at a meeting of the Board of Trustees, at which a majority of the whole number in office were present. In case the persons nominated for the positions of Principal or Vice-Principal by the Trustees, as hereinabove provided, are not appointed by the Board of Education within twenty days after their nomination, the said Board of Education shall, after the expiration of that time, have the sole power to select and appoint such Principal or Vice-Principal as said Board may, by a majority of the whole number in office, at a general meeting or a special meeting called for that purpose, determine.

1851, ch. 386, §27, as amended 1854, ch. 101, §2, Comp. 573.
Discontinuation of schools.

4. To discontinue any school whenever, owing to any nuisance or other circumstance in the immediate vicinity of any school, or to the small attendance of scholars therein, or other sufficient reason, it shall appear to the Board of Education necessary and proper. But before discontinuing any school, the said Board shall give notice to the Trustees of the Ward of its intention to consider the propriety of such discontinuance, and in thirty days after such notice may proceed to investigate the matter, and if a majority of the School Officers of the Ward shall consent to the same, and if the said Board shall determine by a vote of a majority of all the members thereof, that it is proper to close the same, it shall be the duty of said Board

to withhold all moneys which may have been apportioned or appropriated for the support of said school, and the said school shall not thereafter participate in any subsequent apportionment of the school moneys. So soon as the same shall take effect, the Comptroller of the city shall be notified thereof by the said Board, and the said school-house and site may thereupon be used or disposed of as a part of the general property of the city.

1851, ch. 386, §2, Comp. 741. Money for public education.

5. To draw from the moneys which shall be raised for the purposes of public education such sums as may be required for the purpose of defraying the necessary incidental expenses of the Board, and such further sums as may be required for the payment of the salaries of such Clerk and other officers as may be appointed by virtue of the authority vested in the Board, and of such other expenses as may be necessarily incurred by the Board in pursuance of the provisions of this chapter.

Examination of schools.

6. To visit and examine the schools subject to the provisions of this chapter.

Rules of order, etc.

7. To make rules of order and by-laws for the government of the Board, its members and committees, and general regulations to secure proper economy and accountability in the expenditure of the school moneys.

Free academy, and additional institutions.

8. To organize an institution for females similar to the free academy, as the same existed in eighteen hundred and fifty-one. When so organized, all the provisions of this chapter relative to the free academy shall apply to each and every one of the said institutions now existing or hereafter established as fully, completely, and distinctly as they could or would if it was

the only institution of the kind; to distinguish each existing and future institution by an appropriate title; and to purchase, erect, or lease sites and buildings for each and all of the said institutions, provided that no additional institution shall be authorized or organized by the Board of Education unless a majority of the whole number of members of the said Board shall vote in favor thereof.

Hall of the Board.

9. To use and control the premises known as the Hall of the Board of Education, at the corner of Grand and Elm streets; to direct the purposes for which the same may be occupied, and to make all the repairs, alterations and additions in and to the same which the Board may deem advisable; and to provide such additional sites and buildings as may be necessary for the purposes of this chapter, the title of which shall in all cases be vested in the Mayor, Aldermen and Commonalty of the City of New York, but no such additional site or building shall be provided except with the consent, by vote, of three-fourths of all the members of said Board.

1869, ch. 473, §3, Comp. 760. 1871, ch. 574, §100, subd. 2, Comp. 757.

Personal property.

10. To dispose of such personal property, used in the school or other buildings under the charge of the Board, as the Trustees or committees having the immediate charge thereof shall certify is no longer required for use therein, and all moneys realized by the sale of any such property shall be paid into the city treasury.

1851, ch. 386, §2, as amended 1864, ch. 351, §13. Comp. 741.

In what cases school officers to be removed. 3 Hun. 177; 17 Abb. 201.

11. To remove from office any school officer who shall have been directly or indirectly interested in the furnishing of any supplies or materials, or in the doing of any work or labor, or in the sale or leasing of

any real estate, or in any proposal, agreement, or contract for any of these purposes, in any case in which the price or consideration is to be paid, in whole or in part, or directly or indirectly, out of any school moneys, or who shall have received, from any source whatever, any commission, or other compensation in connection with any of the matters aforesaid; and any school officer who shall violate the preceding provisions of this section shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine not exceeding one thousand dollars, and imprisonment in the city prison not exceeding one year, and shall also be ineligible to any school office. The Board shall also have power to remove from office any school officer who shall have been guilty of immoral or disgraceful conduct in any matter connected with his official duties, or which tends to discredit his office or the school system. If one or more school officers or tax-payers of the City of New York shall present a written charge to the Board of Education, accusing any school officer of a violation of, or a liability to, any of the provisions of this section, it shall be the duty of the said Board to cause the same to be fully investigated. All testimony taken upon any such investigation shall be under oath; and the Court of Common Pleas shall have power, upon the application of the Board of Education, to compel any witness who may be summoned to appear and testify before the said Board or any committee thereof.

When guilty of misdemeanor.

Board may remove for bad conduct.

Shall make investigation.

Common Pleas may compel witness to testify.

12. Whenever it shall appear to the Board of Education that the Trustees of any Ward

1866, ch. 323, §2, Comp. 756.

Proceedings on neglect of Trustees.

are neglecting any school under their control to the detriment of the pupils in said school, to take charge of such school, to manage the same, to furnish all needful supplies and to appoint the proper teachers therefor, until the first day of January next succeeding. But the said Board of Education shall not take charge of any such school on account of any alleged neglect until the Board of Trustees of the Ward in which said school is situated shall first have been notified of the neglect charged, and have an opportunity to be heard before said Board or its committees on the subject.

1851, ch. 386, §23, as amended 1864, ch. 351, §17, Comp. 751.

When school may be discontinued.

New school established.

When Board to decide on application for new school.

When appeal may be had to State Superintendent.

13. With the consent of a majority of the Trustees for the Ward, or without such consent, by a vote of two-thirds of the Board of Education, to discontinue any Grammar, Primary, Evening, or Colored School; and the said Board may also authorize the establishment of a new school, upon the written application of a majority of the Trustees for the Ward. It shall be the duty of the Board of Education to decide finally upon every such application within thirty-five days after the same is presented to it; and if the said Board shall omit to do so, or shall deny the application, and a majority of the Inspectors for the District shall certify that there is probable cause for granting the application, the Trustees may appeal to the State Superintendent of Public Instruction, whose decision in the matter shall be binding upon all the parties, and if adverse to the application, the same shall not be renewed during the term of one year next thereafter.

14. And for the purposes of this chapter the said Board shall possess the powers and privileges of a corporation.

General privileges.

§ 1028. It shall be the duty of the Board of Education:

1. To apportion all the school moneys which shall have been raised for the purposes of meeting the current annual expenses of public instruction, to the schools entitled to participate therein by the provisions of this chapter.

1851, ch. 386, §3. as amended 1854, ch. 101, Comp. 742.
School moneys.

2. To file with the Chamberlain of said city, on or before the first Monday of April in each year, a copy of their apportionment, stating the amount apportioned to the schools under the charge of the Board of Education, and to the Trustees, Managers and Directors of the several schools enumerated in this chapter.

Copy apportionment to be filed.

3. To provide Evening Schools for those whose ages or avocations are such as to prevent their attending the day schools established by law, in such of the Ward school-houses or other buildings used for school purposes, and in such other places in said city as they may from time to time deem expedient, and also to provide schools for colored children, and also a normal school or school for those desirous to become teachers, and for teachers which shall be attended by such of the teachers in Common Schools as the Board of Education, by general regulations, shall direct, under penalty of forfeiture of their situations as teachers by omitting to attend, which forfeiture shall be declared by the Board of Education; and to appoint teachers for the normal and colored schools, and also upon the nomination of the Trustees of

As amended 1866, ch. 323. Comp. 744.
Evening schools.
Schools for colored children, etc.

the respective Wards to appoint teachers for the Evening Schools, and said Board shall furnish all needful supplies for the evening, normal and colored schools.

Supplies.

4. To furnish all necessary supplies, or make regulations for furnishing such supplies for the several schools under their care, but when such supplies are furnished by the Board of Education they shall be obtained by contract, proposals for which shall be advertised for the period of at least two weeks.

As amended 1854, chs. 101, 267, §1. Report to Superintendent Common Schools.

5. To make and transmit, between the fifteenth day of January and the first day of February in each year, to the State Superintendent of Public Instruction, and to the Common Council of the City of New York, a report, in writing, bearing date on the thirty-first day of December next preceding, stating the whole number of schools within their jurisdiction, specially designating the schools for colored children; the schools or societies from which reports shall have been made to the Board of Education, within the time limited for that purpose; the length of time such schools shall have been kept open; the amount of public money apportioned or appropriated to said school or society; the number taught in each school; the whole amount of money drawn from the City Chamberlain for the purposes of public education during the year ending at the date of their report, distinguishing the amount received from the general fund of the State, and from all other and what sources; the manner in which such moneys shall have been expended; and such other information as the State Superintendent of Public Instruction may, from time to time, require in relation to common school education in the City and County of New York;

and the report which the Board of Education is hereby required to make shall be held and taken to be a full compliance with every law requiring a report from the said Board, or any officer of the City and County of New York, except the City Superintendent, relative to the schools in the said city; or any matters connected therewith. If the Board of Education shall neglect to make such annual report within the time limited, the share of school moneys apportioned the City and County of New York may, in the discretion of the State Superintendent of Public Education, be withheld until a suitable report shall have been rendered.

Penalty for not making report.

1851, ch. 386, §13 as amended 1854 ch. 101. Comp. 749.

6. By general rules and regulations, to provide the proper classification of studies, scholars, and salaries in such manner that, as near as practicable, the system of instruction pursued in the Common Schools, and the salaries paid to teachers shall be uniform throughout the city.

Classification of studies, etc.

1851, ch. 386, §25, as amended 1853, ch. 301, §14, Comp. 752.

§ 1029. The title to all school property, real and personal, purchased with any money derived from the distribution or apportionment of the school moneys, or raised by taxation in the City of New York, shall be vested in the Mayor, Aldermen and Commonalty of said city, but shall be under the care and control of the Board of Education, for the purpose of public education and all suits in relation to the same shall be brought in the name of said Board; and no contract or contracts shall be made by the school officers of any Ward for the purchase of any site without the consent of the Board of Education, or for the erection or fitting up or repairing of any building, when such repairs shall ex-

Amendment as to title of property

ceed in amount the sum of two hundred dollars, as authorized in this chapter, until a statement, in writing, of the amount required for that purpose shall have been presented to the Board of Education by said school officers, and, together with a copy of the working drawings, plans, and specifications of the work to be done, pursuant to the provisions of this chapter, shall have been duly filed and approved of as herein required, and an appropriation shall have been made by the Board of Education therefor.

1854, ch, 267. §2, Comp. 758.

Trusts and estates of Public School Society, 1853, ch. 301.

§ 1030. All the trusts and estates held by or vested in the Public School Society of the City of New York, as organized and existing previous to its several acts in compliance with the provisions of Act entitled "An Act Relative to Common Schools in the City of New York," passed the fourth day of June, one thousand eight hundred and fifty-three, which have not been conveyed by the said society, and all the rights, powers, and duties of the said society which yet remain therein, shall continue and be vested in the Board of Education of the City of New York, which Board is and shall be held to be the lawful successors of the said society in the execution of every trust.

1851, ch, 386. §8, Comp 745

Powers and duties of Commissioners.

Meetings of Board.

§ 1031. It shall be the duty of the Commissioners of Common Schools:

1. To attend all the meetings of the Board of Education; and if any Commissioner shall refuse or neglect to attend any three successive stated meetings of the Board, after having been personally notified to attend, and if no satisfactory cause of

his non-attendance be shown, the Board may declare his office vacant.

2. To transmit to the Board of Education all reports made to them by the Trustees and Inspectors of their respective Wards.

Reports.

3. To visit and examine all the schools entitled to participate in the apportionment.

Examination of schools.

§ 1032. Whenever in any laws the words Board of Education or Commissioners of Common Schools shall occur, said words shall be taken to mean and comprehend respectively the Board of Education and Commissioners of Common Schools as herein provided for.

1873, ch. 112, §5, Comp. 738.
Existing laws how construed.

§ 1033. The Clerk of the Board of Education shall have charge of the rooms, books, papers, and documents of the Board, and shall, in addition to his duties as Secretary of the Board perform such other clerical duties as may be required by its members or committees. He is authorized to administer oaths and take affidavits in all matters appertaining to the schools in the City and County of New York, and for that purpose shall possess all the powers of a Commissioner of Deeds, but shall not be entitled to any of the fees or emoluments thereof.

1851, ch. 386, §§5, 37, Comp. 745, 755.
Clerk of Board.
Clerk of Board may administer oaths.

§ 1034. It shall be the duty of the Inspectors of Common Schools, or a majority of them, in their respective Districts, to examine in respect to every expense certified as correct by a majority of the Trustees of any Ward in the District, and to audit every such expense which may be just and reasonable; and no expense shall be paid unless

1851, ch. 386, s9, as amended 1864, ch. 351 §14, Comp. 745.
Duty of Inspectors as to expenses of schools.
Attendance and conduct of teachers and pupils; condition of premises.

audited in this manner. They shall also examine, at least once in every quarter, all the schools in the District, in respect to the punctual and regular attendance of the pupils and teachers; the number, fidelity, and competency of the teachers; the studies, progress, order, and discipline of the pupils; the cleanliness, safety, warming, ventilation, and comfort of the school premises, and whether or not the provisions of the school laws, in respect to the teaching of sectarian doctrines, or the use of sectarian books, have been violated, and call the attention of the Trustees, without delay, to every matter requiring official action. They shall also, on or before the thirty-first day of December in each year, make a written report to the Board of Education and to the Board of Trustees, in respect to the condition, efficiency, and wants of the District in respect to schools and school premises.

Sectarianism in schools.

To whom and when Inspectors to make report.

1851, ch. 386, §10
Comp. 746.
Duty of Trustees.

§ 1035. It shall be the duty of the Trustees for each Ward, and they shall have the power:

Property.

1. To have the safe keeping of all the premises and other property used for or belonging to the Ward schools and the Ward primaries in their respective Wards.

1864, ch. 351, §21,
Comp. 760.

2. To appoint, by a majority vote, at a meeting of the Board of Trustees, teachers, others than Principals and Vice-Principals; and also janitors.

Supplies.
As amended 1864, ch. 351, §19.

3. Under such general rules and regulations, and subject to such limitations as the Board of Education may prescribe to conduct and

manage the said schools; to furnish all needful supplies therefor, and to make all needful repairs, alterations, and additions in and to the school premises.

Books of account and books of attendance.

4. To procure, as may be necessary, blank books, in one of which a statement of the amounts of all moneys received and paid by the Trustees, or otherwise, for or on account of each of the schools conducted by them, and of all moveable property belonging to each school, shall be entered at large and signed by such Trustees; and in one book minutes of their meetings shall be kept; and in other books the principal teacher of each school and department shall enter the names, ages, and residences of the scholars attending the school, the name of a parent or guardian of each scholar, and the days on which the scholars shall have respectively attended, and the aggregate attendance of each scholar during the year; also the days on which each school shall have been visited by the City and Assistant Superintendents of Schools, and the School Officers of the Ward, and the members of the Board of Education, or any of them, which entries shal be verified by the oath or affirmation of the principal teacher in such school or department. The said books shall be preserved by the Trustees as the property of the school, and shall be delivered to their successors.

Report as to number of schools.

5. To make, at least five days before the first day of January in every year, or on such other day as may be designated by the Board of Education, in the case of a school kept open after the twenty-fifth day of December, and transmit to the Board of Education, a report in writing, dated the thirty-first day of December, which shall be signed and certified by a ma-

jority of the Trustees, and which report shall state the whole number of schools within their jurisdiction, especially designating the schools for colored children, the length of time each school shall have been kept open, the whole number of scholars over four and under twenty-one years of age who shall have been taught free of expense to such scholars in their schools, during the year ending with the date of the report, which number shall be ascertained by adding to the number of children on register, at the commencement of each year, the number admitted during that year, which shall be considered the total for that year; the average number that has actually attended such schools during the year, to be ascertained by the teachers keeping an exact account of the number of scholars present every school time or half day, which, being added together, and divided by four hundred and sixty, or if less than a year, by the number of school sessions, shall be considered the average of attending scholars, which average shall be sworn or affirmed to by the principal teacher of the school; a detailed statement of the amount of moneys received or paid for or on account of their respective schools during the year, from or by the Chamberlain of the city, and of the purposes for and the manner in which the same shall have been expended; and a particular account of the state of the schools, and of the property and affairs of each school under their care; and the titles of all books used, with such other information as the Board of Education shall require; and for the purposes of this section, each department shall, whenever practicable, be considered as a separate school.

Personal property. 6. To hold, as a corporation, all personal property vested in or transferred to them for school purposes in their respective Wards.

Account to be rendered.

7. To render, at the expiration of their respective terms of office, to their successors, a just and true account in writing of all moneys received by them for school purposes, and of the manner in which the same shall have been expended, and to pay any balance which may remain in their hands to their successors.

As amended 1854, ch. 101. Regular meetings.

8. To meet statedly at times to be by them appointed, and to declare vacant, by a vote of a majority of the Trustees of the Ward, the seat of any person elected or appointed as a Trustee, who shall refuse or neglect, without satisfactory cause shown by him to the said Trustees, to attend any three successive stated meetings of the Trustees, after having been previously notified to attend.

1851. ch. 386, §29, Comp. 753.

§ 1036. All expenses incurred for the support of Common Schools in the respective Wards shall be certified by the Trustees of Common Schools in such Wards, or a majority of them, and delivered to the Inspectors of said Ward; and it shall be the duty of said Inspectors to examine and audit the same, and upon said Inspectors being satisfied of their correctness, to certify the same to the Board of Education. All bills audited and paid shall be filed with the Board of Education.

Expenses, how audited. See 1864, ch. 351, §12.

1851, ch 386, §24, Comp. 752. How organized.

§ 1037. Upon a decision favorable to the establishment of a school or schools in any of the Wards of the said city, it shall be lawful for the School Officers of said Ward to proceed to organize one or more schools, such as may be authorized by the Board of Education, and to procure a school-house, by purchasing or hiring the same, or by procuring a site and erecting a building thereon, according to plans and specifications and contracts which shall have been duly filed with and approved by the Board of Education, the erection of which said building, and the fitting up thereof, and the fitting up of any hired building, shall be done by contract, proposals for which shall be advertised for two weeks previous to deciding upon estimates thereon, unless such fitting up shall not exceed the sum of two hundred dollars.

1864, ch.351 §12. Comp. 760. § 1038. The Board of Trustees for the Ward, by the vote of the majority of the whole number of Trustees in office, may remove teachers employed therein, other than Principals and Vice-Principals, and may also remove janitors, provided the removal is approved in writing by a majority of the Inspectors for the District, and provided further, that any teacher so removed shall have a right to appeal to the Board of Education, under such rules as it may prescribe, and the said Board shall have power, after hearing the answer of the Trustees, to reinstate the teacher.

Right of appeal 1851, ch. 386, §12 as amended. 1854. ch. 267, §1. Comp, 749. City Superintendent to make report. § 1039. The City Superintendent shall be subject to such general rules and regulations as the State Superintendent of Public Instruction may prescribe, and appeals from his acts and decisions may be made to the Superintendent in the same manner and with like effect as in cases now provided by law; and he shall make annually to the State Superintendent of Public Instruction, at such times as shall be appointed by him, a report in writing, containing the whole number of schools in the city and county, distinguishing the schools from which the necessary reports have been made to the Board of Education by the Commissioners, Inspectors, and Trustees of Common Schools, and containing a certified copy of the reports of the Board of Education to the Clerk of the city and county, with such additional information as the State Superintendent of Public Instruction may require.

1851, ch. 386, §11. Comp. 747.
City Superintendent's salary and term of office.

§ 1040. The City and Assistant Superintendents of Schools shall take and subscribe, before the Clerk of the Board of Education, the oath of office prescribed by the Constitution of this State; shall each hold office for the term of two years, and until his successor is appointed, subject to removal by the Board, on complaint, for cause stated; shall respectively receive such compensation as the Board of Education may designate, which shall not be changed during the term of office of any incumbent; and shall be subject to such rules and regulations as the Board of Education may establish. It shall be specially the duty of the City Superintendent:

Visitation of schools.

1. To visit every school under the charge of the Board of Education as often as once in each year; to inquire into all matters relating to the government, course of instruction, books, studies, discipline, and conduct of such schools, and the condition of the school-houses, and of the schools generally, and to advise and to counsel with the said Trustees in relation to their duties, the proper studies, discipline, and conduct of the schools, the course of instruction to be pursued, and the books of elementary instruction to be used therein; and to examine, ascertain, and report to the Board of Education whether the provisions of the act in relation to religious sectarian teaching and books have been violated in any of the schools of the different Wards of the city;

and to make a monthly report to the Board of Education, stating which of the schools have been visited by him, and adding such comments, in respect to the matters above specified, as he may consider necessary and advisable; and to transmit to the respective Boards of Ward Trustees, copies of so much of such reports as relates to schools under their management.

As amended 1854, ch, 101.

Examination of teachers.

As amended 1864, ch. 351 §16

Licenses.

Revocation of license.

2. Under such general rules and regulations as the Board of Education may establish, to examine into the qualifications of persons proposed as teachers in any of the schools under the charge of the Board. Such examination shall be conducted by the City Superintendent of Schools, or such one of his assistants as he may designate, in the presence of at least two Inspectors of Common Schools, who shall be designated for the purpose by the By-Laws of the Board of Education. Licenses shall be granted to those persons found upon such examination to be entitled thereto, which shall be in the form prescribed by the said By-Laws, shall be signed by the City Superintendent, and by at least two Inspectors designated for the purpose, who shall certify that they were present at the examination, and concur in granting the license. The license of any teacher may be revoked for any cause affecting the morality or competency of the teacher, by the written certificate of the City Superintendent, and the written concurrence of two of the Inspectors for the District in which the teacher is employed; but no such action shall be taken until at least ten days' previous notice has been allowed; nor shall it take effect until such certificate of revocation has been filed in the office of the Clerk of the Board of Education,

and a copy served upon the teacher. It shall be the duty of the City Superintendent to re-examine any teacher upon the written request of any two Inspectors of the District, or three Trustees of the Ward in which the teacher is employed. Any teacher whose license has been revoked as aforesaid, may appeal to the State Superintendent of Public Instruction, within ten days after service of a copy of a certificate of revocation, by the service of a written notice of appeal upon the City Superintendent, and in case such appeal is taken, the teacher shall not be disqualified until the revocation is confirmed by the State Superintendent. The City Superintendent, in his annual report to the Board of Education, shall include a list of the licenses granted and revoked by him.

Re-examination.

Appeal to State Superintendent

3. Generally, by all the means in his power, under the regulations of the Board of Education in respect thereto, to promote sound education, elevate the character and qualifications of teachers, improve the means of instruction, and advance the interests of the schools committed to his charge.

General duties. As amended 1854, ch. 101.

§ 1041. The Superintendent of School Buildings shall take and subscribe, before the Clerk of the Board of Education, the oath prescribed by the Constitution of this State, and give such security for the faithful peformance of the duties of his office as the Board of Education may direct; and the department under his charge shall be subject to such rules and regulations as the said Board may establish, one of which shall prohibit the performance by him of any work on other account similar to that performed under the regulations so established.

1851, ch. 386, §39, as amended 1854, ch. 101, Comp. 755.

Superintendent of School Buildings.

1864, ch. 351, §12. Comp. 760. 1871, ch. 574, §100, subd. 2, Comp. 756. 1869, ch 437, §3, Comp. 700. How removed. 3 Hun, 177, 1851, ch. 386, §33, as amended, 1854, ch. 267, §1, Comp. 754.

§ 1042. Any teacher may be removed by the Board of Education upon the recommendation of the City Superintendent, or of a majority of the Trustees for the Ward, or of a majority of the Inspectors for the District, but only by a vote of three-fourths of all the members of said Board.

Form of oath.

§ 1043. The following shall be substantially the form of oath or affirmation to be made by the teacher:

"A. B., of the City of New York, teacher of No. Department, being duly sworn or affirmed, declares and says that to the best of (his or her) knowledge and belief the average number of children, actual residents of the City and County of New York, at the time of attending said school, between the ages of four and twenty-one years, who attended said school or department, each school-time or half day from the day of to the first day of January, was Said average having been obtained by adding together the number of scholars present each school-time or half day and dividing the total by four hundred and sixty."

1851, ch. 386, §30, Comp. 753. Commissioners to serve without pay.

§ 1044. No compensation shall be allowed to the Commissioners, Inspectors, or Trustees of Common Schools for any services performed by them, but the Commissioners and Inspectors shall receive their actual and reasonable expenses while attending to the duties of their office, to be audited and allowed by the Board of Education.

Id. §38, Comp. 755. School Officers not to be interested in contracts.

§ 1045. No school officer shall be interested in any contract, payments under which are to be made, in whole or in part, out of any

Teachers not eligible as Commissioners or Inspectors. [Or Trustees.]

money derived from the school fund or raised by taxation for the support of Common Schools. No teacher employed in any of the schools entitled to participate in the apportionment of the school moneys shall be eligible to the office of Commissioner, Inspector, or Trustee of Common Schools.

Id. §31, Comp. 753.
Penalty for neglect of duty.

§ 1046. Every school officer who shall refuse or neglect to render an account, or to pay over any balance in his hands, at the expiration of his term of office, shall for each offense forfeit the sum of fifty dollars, which sum, together with said unpaid balance, shall be sued for and collected by the Board of Education, who shall prosecute without delay for the recovery of such forfeiture, together with the unpaid balance; and in case of the death of such school officer, suit may be brought against his representatives, and all moneys recovered, after deducting expenses, shall be placed at the disposal of the Board or Education.

Id. §32, as amended 1854, ch. 101, Comp. 754.
Penalty for false reports.

§ 1047. Every person in the employ of the Board of Education, and every school officer, and every officer or teacher of a school or society, who shall willfully sign a false report to the Board of Education, shall, for each offense, forfeit the sum of twenty-five dollars, and shall be deemed guilty of misdemeanor; and every such person or officer who shall willfully misapply any of the public funds committed to his care, shall be deemed guilty of embezzlement.

1851, ch.386, §34 Comp. 754.
Costs of suit.

§ 1048. In any suit which shall hereafter be commenced against the Commissioners or Trustees of Common Schools for any act performed by virtue of, or under color of their offices, or for any refusal or omission to perform any duty enjoined by law, and which might have been the subject of an appeal to the Superintendent, no costs shall be allowed to the plaintiff in cases where the court shall certify that it appeared, on the trial of the cause, that the defendant acted in good faith. But this provision shall not extend to suits for penalties, nor to suits or proceedings to enforce the decisions of the State Superintendent of Public Instruction.

1864, ch. 351, §8, Comp. 759. Officers to be residents of the Districts for which they are chosen.

§ 1049. Every school officer shall, at the time of his election or appointment, be a resident of the District or Ward for which he is appointed, and every Trustee removing from the Ward for which he is appointed, and every school officer removing from the city, shall thereby vacate his office.

Id. §10, School office to take oath and when. Effect of omission.

§ 1050. Every person appointed to a school office in said city shall, before entering on the duties of his office, and within fifteen days from the time of being notified of his appointment to fill a vacancy, take and subscribe, before the Clerk of the Board of Education, the oath of office prescribed by the Constitution of this State, and the school office to which any person who shall omit to take the said oath within the time and in the manner above prescribed, may have been appointed, shall be vacant at and from the expiration of the said fifteen days.

1851, ch. 386, §35, as amended 1878 ch. 106, §1, Comp. 754, Children en[illegible]led to attend [illegible]ool,

§ 1051. All children between the ages of five and twenty-one years, residing in the city and county, shall be entitled to attend any of the Common Schools therein: and the parents, guardians, or other persons having the custody or care of such children shall not be liable to any tax, assessment, or imposition for the tuition of any children, other than is hereinbefore provided.

1851, ch. 386, §6, Comp. 745, Ward schools to be numbered. 1842, ch. 150.

§ 1052. All schools which have been organized under the Act entitled "An Act to Extend to the City and County of New York the Provision of the General Act in Relation to Common Schools," passed April eleventh, eighteen hundred and forty-two, and the acts amending the same, or organized or adopted under this chapter, shall be called Common Schools, "Ward Schools," or Ward Primaries, and each class shall be numbered consecutively according to the time of their organization or adoption, and all such schools shall be under the supervision and government of the Commissioners, Inspectors, and Trustees of the Ward in which they are located.

1861, ch. 351. §12, Comp. 759. Schools classified.

§ 1053. The schools in the several Wards shall be classified as Grammar, Primary, and Evening Schools.

1851, ch. 386, §14 as amended 1854, chs. 101, 267, §1, Comp. 749.

§ 1054. Whenever the Clerk of the city and county shall receive notice from the State Superintendent of Public Instruction of the amount of moneys apportioned to the County of New York for the support and encouragement of Common Schools therein, he shall immediately lay the same before the Board of Aldermen of said county; and the Chamberlain of the said city shall apply for and receive the school moneys apportioned to the said county as soon as the same become payable, and place the same in the City Treasury.

Public school money.

Title 2.—The College of the City of New York.

1866, ch, 264, §1,
Comp, 761,
23 Hun, §68,
College of City or New York to be distinct organization,

§ 1055. The College of the City of New York, formerly known as the Free Academy in the City of New York, shall continue to be a separate and distinct organization and body corporate, and as such shall have the powers and privileges of a college, pursuant to the revised statutes of this State, and be subject to the provisions of the said statutes relative to colleges, and to the visitation of the regents of the University, in like manner with the other colleges of the State.

Id, §1,
Who to be Trustees of College,

§ 1056. The members of the said Board of Education, together with the President of the college, shall be ex-officio the Trustees of the said college, and shall have and possess the powers conferred upon, and be subject to the duties required of the Trustees of Colleges by the revised statutes. The President of the college shall be a member of the Executive Committee of the said Trustees for its care, government, and management.

1872, ch, 631, §2,
Comp, 762,

1866, ch, 264, §3,
Comp, 761,

§ 1057. All acts of the legislature which were in force on March thirtieth, eighteen hundred and sixty-six, in regard to the said Free Academy and to its control, management, support, and affairs, and and which are not inconsistent with the provisions of this act, and not since modified or repealed, are hereby declared to be applicable to the said college.

1851, ch, 386, §36,
Comp, 754,
College to share in literature fund,

§ 1058. The College of the City of New York shall be entitled to participate in the distribution of the income of the literature and other funds in the same manner and upon the same conditions as the other colleges of the State, and the regents of the University of the State of New York shall pay annually to the Board of Education of the City and County of New York, the distributive share of the said funds to which the said College of the City of New York shall by law be entitled, and which shall be applied and expended for library books for the said college.

1866, ch. 637, §1. as amended 1872, ch. 471, Comp. 761. Trustees to report to Board of Supervisors.

§ 1059. The Trustees of the College of the City of New York shall annually, on or before the fifteenth day of November, report to the Board of Estimate and Apportionment such sum, not exceeding one hundred and fifty thousand dollars in any one year, as they may require for the payment of the salaries of the professors and officers of the said college, for obtaining and furnishing scientific apparatus, books for the students, and all other necessary supplies therefor, and for repairing and altering the college buildings, and for the support, maintenance, and general expenses of said college.

1851, ch. 386, §3, as amended 1854, ch. 267 §1, Comp. 743.

§ 1060. The Board of Education shall continue to furnish, through the College of the City of New York, the benefit of education gratuitously, to persons who have been pupils in the Common Schools of the said city and county, for a period of time to be regulated by the Board of Trustees not less than one year. And the Trustees, upon the recommendation of the Faculty of the said college, may grant the usual degrees and diplomas in the arts to such persons as shall have completed a full course of study in the said college.

1854, ch. 386, §3, Subd. 7, as amended 1854, ch. 101, Comp. 743.
Report relating to college.

§ 1061. The Trustees of the College of the City of New York shall make and transmit annually, on or before the first day of February in each year, to the Board of Aldermen, and also the Secretary of the Board of Regents of the University of the State of New York, a report, dated on the thirty-first day of December next preceding, which report shall state the names and ages of all the pupils instructed in such college during the preceding year, and the time that each was so instructed, specifying which of them have completed a full course of study therein, and which have received degrees, medals, and other special testimonials; a particular statement of the studies pursued by each pupil since the last preceding report, together with the books such student shall have studied, in whole or in part, and if in part, what portion; an account or estimate of the library, philosophical and chemical apparatus, and mathematical or other scientific instruments belonging to such college; the names of the instructors employed in said college, and the compensation paid to each; what amount of moneys the Board of Education received during the year for the purposes of such college, and from what sources, specifying how much from each, and the particular manner, and the specific purposes for which such moneys have been expended; and such other information in relation to education in the said college, and the measures of the Board of Trustees in the management thereof, as the Board of Aldermen, or the Regents of the University of the State of New York may, from time to time, require.

Title 3.—*Miscellaneous.*

§ 1062. No school shall be entitled to or receive any portion of the school moneys in which the religious doctrines or tenets of any particular Christian or other religious sect shall be taught, inculcated, or practiced, or in which any book or books, containing compositions favorable or prejudicial to the particular doctrines or tenets of any particular Christian or other religious sect shall be used, or which shall teach the doctrines or tenets of any other religious sect, or which shall refuse to permit the visits and examinations provided for in this chapter. But nothing herein contained shall authorize the Board of Education to exclude the Holy Scriptures, without note or comment, or any selections therefrom, from any of the schools provided for by this chapter; but it shall not be competent for the said Board of Education to decide what version, if any, of the Holy Scriptures, without note or comment, shall be used in any of the schools; provided that nothing herein contained shall be so construed as to violate the rights of conscience as secured by the Constitution of this State and of the United States.

1851, ch. 386, §18
Comp. 750.

Religious doctrines and books.

§ 1063. The school established and maintained by the Five Points House of Industry in the City of New York, the school established and maintained by the Ladies' Home Missionary Society of the Methodist Episcopal Church, at the Institution in Park street, near the place usually called the Five Points, in the said city, and the Industrial Schools established and maintained under the charge of the Children's Aid Society, in the City

1855, ch. 405 §1,
Comp. 768

Distribution of CommonSchool Fund.

1862, ch. 258 §1,
Comp. 768.

of New York, shall participate in the distribution of the Common School Fund, in the same manner and degree as the Common Schools in the City and County of New York, and shall be subject to the same regulations and restrictions as are now by law imposed on the Common Schools of New York.

1851, ch. 386, §20
as amended
1854, ch. 101
Comp. 750.

§ 1064. The Board of Education shall require from the Executive Committees conducting schools by appointment of the Board, and from the Trustees, Managers, or Directors of the corporate schools entitled to participate in the apportionment of school moneys, a report in all respects similar to that required from the Trustees of each Ward by section ten hundred and thirty-five of this act. And in making the apportionment among the several schools, no share shall be allotted to any school or society from which no sufficient annual report shall have been received for the year ending on the last day of December immediately preceding the apportionment.

Id. § 21.
Accidental omission to report not to forfeit money.

§ 1065. Whenever an apportionment of the public money shall not be made to any school, in consequence of any accidental omission to make any report required by law, or to comply with any other regulation or provision of law, the Board of Education may, in its discretion, direct an apportionment to be made to such school according to the equitable circumstances of the case, to be paid out of the public money on hand, or if the same shall have been distributed, out of the public money to be received in a succeeding year.

1851, ch. 386, §22.
1851, ch. 332, §30.
Comp. 1746.

§ 1066. The New York Orphan Asylum School, the Roman Catholic Orphan Asylum

1865, ch. 106. §24, Comp. 1773, as amended 1853, ch. 301, §13. Comp. 751.

School, the schools of the two Half-orphan Asylums, the school of the Society for the Reformation of Juvenile Delinquents in the City of New York, the school for the Leake and Watts Orphan House, the school connected with the Alms House of the said city, the school of the Association for the benefit of Colored Orphans, the schools of the American Female Guardian Society, the schools established and maintained by the New York Juvenile Asylum, by the New York Infant Asylum, by the Nursery and Child's Hospital, including the country branch thereof, the schools organized under the Act entitled "An Act to Extend to the City and County of New York the Provisions of the General Act in Relation to Common Schools," passed April eleven, eighteen hundred and forty-two, or an Act to amend the same, passed April eighteen, eighteen hundred and forty-three, or an Act entitled "An Act More Effectually to Provide for Common School Education in the City of New York," passed May seventh eighteen hundred and forty-four, or any of the Acts amending the same, and including such Normal Schools for the education of teachers as the Board of Education may organize, and such schools as may be organized under the provisions of this chapter, shall be subject to the general supervision of the Board of Education, and shall be entitled to participate in the apportionment of the school moneys as provided for in this chapter, but they shall be under the immediate direction of their respective Trustees, Managers, and Directors, as herein provided.

Schools entitled to money.

1851, ch. 386, §29, as amended 1853, ch. 301, §15. Comp. 752.

§ 1067. The Trustees, Managers, and Directors of any of the corporate schools entitled to participate in the apportionment of

Corporate schools may transfer their property to city.

the school moneys, may at any time convey their school-houses and sites to the corporation of the City of New York, and transfer any of their schools to the Board of Education, on the terms and in the manner agreed upon and prescribed by the Board of Education, so as either to merge the said schools in the Ward Schools or adopt them as Ward Schools; and the same shall then be Ward Schools, subject to all the rules, duties and liabilities, and enjoy the same rights as if they had been originally established as Ward Schools.

1873, ch. 28, §1, Comp. 764.

Board of education to establish nautical school.

§ 1068. The Board of Education are authorized and directed to provide and maintain a nautical school in said city, for the education and training of pupils in the science and practice of navigation; to furnish accommodations for said school, and make all needful rules and regulations therefor, and for the number and compensation of instructors and others employed therein; to prescribe the government and discipline thereof, and the terms and conditions upon which pupils shall be received and instructed therein, and discharged therefrom, and provide in all things for the good management of said nautical school. And the said Board shall have power to purchase the books, apparatus, stationery, and other things necessary or expedient to enable said school to be properly and successfully conducted, and may cause the said school or the pupils or part of the pupils thereof to go on board vessels in the harbor of New York, and take cruises in or from said harbor for the purpose of obtaining a practical knowledge in navigation and of the duties of mariners. And the said Board are hereby authorized to apply to the

Books, etc.

United States Government for the requisite use of vessels and supplies for the purposes above mentioned.

1839, ch. 200, §4. Comp. 1786. Part of school fund to be given to Managers.

§ 1069. The Board of Education is hereby authorized and required to distribute to the Managers of the New York Institution for the Blind a ratable proportion of the said school fund to every blind pupil in said institution, without regard to age.

1873, ch. 28, §1. Comp. 764. Executive Committee.

§ 1070. The said Board of Education shall appoint annually at least three of their number, who shall, subject to the control, supervision and approbation of the Board, constitute an Executive Committee, for the care, government, and management of such nautical school, under the rules and regulations so prescribed and whose duty it shall be, among other things, to recommend the rules and regulations which they deem necessary and proper for such school.

§ 1071. After the establishment and organization of the said school, the expenses thereof, and of carrying out the provisions of this chapter, shall be defrayed from the moneys raised by law for the support of Common Schools in the City and County of New York.

Id. §4. Committee of Chamber of Commerce.

§ 1072. The Chamber of Commerce of New York is authorized to provide for and appoint a committee of its members to serve as a council of the nautical school, whose duty it shall be, as far as may be, to advise and co-operate with the Board of Education in the establishment and management of such school, and from time to time to visit and examine the same, and to communicate is respect thereof with the Board of Education or such Executive Committee thereof, and to make reports to the Chamber of Com- Reports.

merce which may transmit to the State Superintendent of Public Instruction such reports or any thereof, or an abstract of the same, with such recommendations as may be deemed advisable.

CHAP. 835.

AN ACT relating to the New York Society for the Relief of the Ruptured and Crippled.

Passed May 22, 1872.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

§ 3. The school established and maintained by the above named society, for the education of crippled children, shall participate in the distribution of the common school fund, in the same manner and degree as the common schools of the City and County of New York.

CHAP. 230.

AN ACT relative to the Hebrew Orphan Asylum.

Passed April 21, 1874.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

§ 4. The Trustees for the time being of said corporation shall have the sole and exclusive custody and control of the persons of such orphans, half-orphans or indigent children of the age not exceeding thirteen years, as they may agree to maintain, provide for, educate and instruct, during the minority of such orphans, half-orphans and indigent children, provided that in respect to any orphan, its legal guardian, or nearest relative, or one of the governors of the Almshouse, and in respect to any half-orphans or indigent children, the parents or surviving parent or legal guardian, shall consent, in writing, to such child being maintained, provided for, educated and instructed by said society, or that such half-orphan or indigent child shall be committed to the care and custody of said society by any court, magistrate or police justice of the City of New York, in any case where such court, magistrate or police justice shall acquire jurisdiction under any law of this State ; and in such case such court, magistrate or police justice shall have the like power and authority, with the consent of said trustees, to commit to the care and custody of said corporation as can now be exercised in regard to any other public institution ; and the said corporation can, by agreement and transfer from every other institution having the legal custody of any orphan, half-orphan or indigent children, obtain the care and custody of such child or children in like manner as by such aforesaid consent or commitment, and the said trustees shall have the power and authority, on the arrival of any such orphan, half-orphan, or indigent child at the age of thirteen years and upwards, to bind them out to be taught and instructed in some necessary or useful employment, on such terms and restrictions, and to such persons and upon such conditions, as the said trustees may deem proper ; and the said corporation is hereby vested, in respect to the persons of all such orphans, half-orphans, and indigent children, with all the powers and authority conferred upon, *and shall enjoy the same benefits, and receive for the care, education and maintenance* *of said orphans, half-orphans and indigent children the like compensation now paid, and in the same manner as authorized by law, to the New York Juvenile Asylum by the Acts passed June thirtieth, eighteen hundred and fifty-one, passed July eighteenth, eighteen hundred and fifty-three, passed April seventeenth, eighteen hundred and fifty-four, and passed March thirtieth, eighteen hundred and sixty-six, so far as they are applicable to this section.*

Chap. 421.

AN ACT to Secure to Children the Benefits of Elementary Education.

Passed May 11, 1874; amended Chapter 372, passed May 20, 1876.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

§ 1. All parents and those who have the care of children, shall instruct them, or cause them to be instructed, in spelling, reading, writing, English grammar, geography and arithmetic. And every parent, guardian or other person having control and charge of any child between the ages of eight and fourteen years, shall cause such child to attend some public or private day school at least fourteen weeks in each year, eight weeks at least of which attendance shall be consecutive, or to be instructed regularly at home at least fourteen weeks in each year, in spelling, reading, writing, English grammar, geography and arithmetic, unless the physical or mental condition of the child is such as to render such attendance or instruction inexpedient or impracticable.

§ 2. No child under the age of fourteen years shall be employed by any person to labor in any business whatever during the school hours of any school day of the school term of the public school in the school district of the city where such child is, unless such child shall have attended some public or private day school where instruction was given by a teacher qualified to instruct in spelling, reading, writing, geography, English grammar and arithmetic, or shall have been regularly instructed at home in said branches, by some person qualified to instruct in the same, at least fourteen weeks of the fifty-two weeks next preceding any and every year in which such child shall be employed, and shall at the time of such employment, deliver to the employer a certificate in writing, signed by the teacher or a school trustee of the district or of a school, and countersigned by such officer as the Board of Education or public instruction, by whatever name it may be known in any city, incorporated village or town shall designate, certifying to such attendance or instruction, and any person who shall employ any child contrary to the provisions of this section, shall for each offense forfeit and pay a penalty of fifty dollars to the treasurer or chief fiscal officer of the city or supervisor of the town in which such offense shall occur; the said sum or penalty, when so paid, to be added to the public school money of the school district in which the offense occurred.

§ 3. It shall be the duty of the trustee or trustees of every school district, or public school, or union school, or of officers appointed for that purpose by the Board of Education or public instruction, by whatever name it may be known, in every town or city in the months of

September and of February of each year, and at such other times as may be deemed necessary to examine into the situation of the children employed in all manufacturing and other establishments in such school district where children are employed, and in case any town or city is not divided into school districts, it shall for the purposes of the examination provided for in this section, be divided by the school authorities therof into districts, and the said trustees or other officers as aforesaid, notified of their respective districts on or before the first day of January of each year, and the said trustee or trustees, or other officers as aforsaid shall ascertain whether all of the provisions of this act are duly observed, and report all violations thereof to the treasurer or chief fiscal officers of said city or supervisor of said town. On such examination the proprietor, superintendent or manager of said establishment, shall, on demand, exhibit to said examining trustee or other officers as aforesaid, a correct list of all children between the ages of eight and fourteen years, employed in said establishment, with the said certificate of attendance on school or of instruction.

§ 4. Every parent, guardian or other person having control and charge of any child between the ages of eight and fourteen years, who has been temporarily discharged from employment in any business, in order to be afforded an opportunity to receive instruction or schooling, shall send such child to some public or private school, or shall cause such child to be regularly instructed as aforesaid at home for the period for which such child may have been so discharged, to the extent of at least fourteen weeks in all in each year, unless the physical or mental condition of the child is such as to render such an attendance or instruction inexpedient or impracticable.

§ 5. The trustee or trustees of any school district or public school, or the president of any union school, or such officer as the Board of Education of said city, incorporated village or town may designate, is hereby authorized and empowered to see that sections one, two, three, four and five of this act are enforced, and to report in writing all violations thereof to the treasurer or chief fiscal officer of his city, or to the supervisor of his town; any person who shall violate any provision of sections one, three and four of this act, shall, on written notice of such violation from one of the school officers above named, forfeit for the first offense, and pay to the treasurer or chief fiscal officer of the city, or to the supervisor of the town in which he resides, or such offense has occurred, the sum of one dollar, and after such first offense, shall for each succeeding offense in the same year forfeit and pay to the treasurer of said city or supervisor of said town the sum of five dollars for each and every week, not exceeding thirteen weeks in any one year, during which he, after written notice from said school officer shall have failed to comply with any of said provisions; the said penalties. when paid, to be added to the public school money of said school district in which the offense occurred.

§. 6 In every case arising under this act where the parent, guardian or other person having the control of any child between the said ages of eight and fifteen* years is unable to provide such child for said fourteen weeks with the text-books required to be furnished to enable such child to attend school for said period, and shall so state in writing to the said trustee, the said trustee shall provide said text-books, for said fourteen weeks, at the public school, for the use of such child, and the expense of the same shall be paid by the treasurer of said city or the supervisor of said town, on the certificate of the said trustee, specifying the items furnished for the use of such child.

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* This word is in the original, as passed.

§ 7. In case any person having the control of any child between the ages of eight and fourteen years is unable to induce such child to attend school for the said fourteen weeks in each year, and shall so state in writing to said trustee or said other officers appointed by the Board of Education or public instruction, by whatever name it may be known, the said child shall, from and after the date and delivery to said trustee or other officer as aforesaid of said statement in writing, be deemed and dealt with as an habitual truant and said person shall be relieved of all penalties incurred for said year after said date, under sections one, four, and five of this Act, as to such child.

§ 8. The Board of Education or public instruction by whatever name it may be called in such city and incorporated village and the trustees of the school districts and union schools in each town, by an affirmative vote of a majority of said trustees, at a meeting or meetings to be called for this purpose, on ten days' notice, in writing to each trustee, said notice to be given by the town clerk, are for each of their respective cities and towns hereby authorized and empowered and directed, on or before the first day of January, 1877, to make all needful provisions, arrangements, rules and regulations concerning habitual truants, and children between said ages of eight and fourteen years of age, who may be found wandering about the streets or public places of such city or town during school hours of the school day of the term of the public school of said city or town, having no lawful occupation or business, and growing up in ignorance; and said provisions, arrangements, rules and regulations shall be such as shall, in their judgment be most conducive to the welfare of such children, and to the good order of said city or town; and shall provide suitable places for the discipline and instruction and confinement, when necessary, of such children, and may require the aid of the police of cities or incorporated villages and constables of towns to enforce their said rules and regulations: provided, however, that such provisions, arrangements, rules and regulations, shall not go into effect as laws for said several cities and towns, until they shall have been approved in writing by a justice of the Supreme Court, for the judicial district in which said city, incorporated village or town is situated, and when so approved he shall file the same with the clerk of the said city, incorporated village or town, who shall print the same and furnish ten copies thereof to each trustee of each school district, or public or union school of said city, incorporated village or town; the said trustee shall keep one copy thereof posted in a conspicuous place, in or upon each school house in his charge during the school terms each year. In like manner the same in each city, incorporated village or town, may be amended or revised within six months after the passage of this act, and thereafter annually as the trustee or trustees of any school district, or public school, or the president of any union school, or the Board of Education or public instruction, or by whatever name it may be known, in any city, incorporated village or town, may determine.

§ 9. Justices of the peace, civil justices and police justices shall have jurisdiction within their respective towns and cities of all offenses and of all actions for penalties or fines described in this act, or that may be described in said provisions, arrangements, rules and regulations authorized by section eight of this act. All actions for fines and penalties under this act shall be brought in the name of the treasurer or chief fiscal officer of the city, or supervisor of the town to whom the same is payable, but shall be brought by and under the direction of the said trustee or trustees, or said officer designated by the Board of Education.

§ 10. Two weeks' attendance at a half-time or evening school shall, for all purposes of this act, be counted as one week at a day school.

§ 11. This act shall take effect on the first day of January, eighteen hundred and seventy-five.

Chap. 173.

AN ACT to Provide for the Better Care of Pauper and Destitute Children.

Passed April 24th, 1875; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

§ 1. On and after January first, eighteen hundred and seventy-six, it shall not be lawful for any justice of the peace, police justice or other magistrate to commit any child, over three and under sixteen years of age, as vagrant, truant or disorderly, to any county poor house of this State, or for any county superintendent or overseer of the poor, or other officer, to send any such child as a pauper to any such poor house for support and care, unless the child be an unteachable idiot, an epileptic or paralytic, or be otherwise defective, diseased or deformed, so as to render it unfit for family care; but such justice of the peace, police justice or other magistrate, and also such county superintendent or overseer of the poor, or other officer, shall commit or send such child or children, not above exempted, to some orphan asylum or other charitable or reformatory institution, as now provided for by law.

§ 2. It shall be the duty of the county superintendent of the poor, or other proper officers charged with the support and relief of indigent persons of the several counties of this State, in which there are county poor houses, to cause the removal of all children between the age of three and sixteen years (not exempted by the first section of this act), from their respective poor houses, on or before the first day of January, eighteen hundred and seventy-six, and also to cause the removal of those who may hereafter come under the care and control, or hereafter be born in such poor houses, before they shall have arrived at the age of three years, and provide for their support and care in families, orphan asylums or other appropriate institutions, as now provided for by law; and the boards of supervisors of the several counties are hereby required to take such action in the matter as may be necessary to carry out the provisions of this act. In placing any such child in any such institution, it shall be the duty of the officer, justice or person placing it there to commit such child to an orphan asylum, charitable or other reformatory institution that is governed or controlled by officers or persons of the same religious faith as the parents of such child, as far as practicable.

Chap. 322.

AN ACT Relating to Free Instruction in Drawing.

Passed May 14, 1875; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. In each of the State Normal Schools the course of study shall embrace instruction in industrial or free hand drawing.

§ 2. The Board of Education of each city in this State shall cause free instruction to be given in industrial or free hand drawing in at least one department of the schools under their charge.

§ 3. The Board of Education of each Union School Free School District incorporated by special act of the Legislature, shall cause free instruction to be given in industrial or free hand drawing in the schools under their charge, unless excused therefrom by the superintendent of public instruction.

§ 4. This act shall take effect October first, eighteen hundred and seventy-five.

Chap. 413.

AN ACT to Prevent Changes of Text-books in Schools.

Passed June 5, 1877.

As Amended May 31, 1884, Chap. 427, Laws of 1884.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. The Boards of Education, or such bodies as perform the functions of such boards, in the several cities, villages and union free school districts of this State, shall have power, and it shall be their duty, to adopt and designate text-books to be used in the schools under their charge in their respective districts. In the other school districts in the State, the text-books to be used in the schools therein shall be designated at the first annual school meeting held after the passage of this act, by a two-thirds vote of all the legal voters present and voting at such school meeting.

§ 2. When a text-book shall have been adopted for use in any of the public or common schools in this State, as provided in the first section of this act, it shall not be lawful to supersede the text-book, so adopted, by any other book within a period of five years from the time of such adoption, except upon a three-fourths vote of the Board of Education, or of such body as performs the functions of such Board, where such Board has made the designation, or upon a three-fourths vote of the legal voters present and voting at the annual school meeting in any other school district.

§ 3. Any person or persons violating any of the provisions of this act shall be liable to a penalty of not less than fifty dollars, nor more than one hundred dollars for every such violation, to be sued for by any tax-payer of the school district, and recovered before any justice of the peace, said fine, when collected, to be paid to the collector or treasurer for the benefit of said school district.

§ 4. This act shall take effect shall* immediately.

CHAP. 598.

AN ACT to Change the Name of the "Association for Befriending Children" to "The Association for Befriending Children and Young Girls," and in Relation to said Association, and to Provide for the Support of the Persons Cared For by such Association.

Passed June 26, 1880.

§ 4. The schools established and maintained by the said association shall participate in the apportionment and distribution of the moneys apportioned to the County of New York, for the support and encouragement of common schools therein, and also of the moneys mentioned in the fifteenth section as it now stands amended, of an act to amend, consolidate and reduce to one act the various acts relative the Common Schools of the City of New York, passed July third, eighteen hundred and fifty-one, as well as of the moneys mentioned in the sixteenth section, and in the first subdivision of the third section of said act, as the same now stands amended, in the same manner and degree as the Common or Public Schools of the City and County of New York, and shall be subject to the Board of Education of the City of New York, and shall report thereto as do the schools of the New York Juvenile Asylum, Hebrew Benevolent and Orphan Asylum Society, The Ladies' Home Missionary Society of the Methodist Episcopal Church, The American Female Guardian Society, and other (so called) Corporate Schools.

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* So in the original.

CHAP. 89.

AN ACT to Authorize the Commissioners of the Sinking Fund of the City of New York to Sell Lands no Longer Required for School Purposes in said City.

Passed April 8, 1881.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1. The Commissioners of the Sinking Fund of the City of New York are hereby authorized, upon the application of the Board of Education, duly authorized and certified, to sell at public auction, at such time and on such terms as they may deem most advantageous for the public interest, any land or lands and the buildings thereon, owned by the Mayor, Aldermen and Commonalty of the City of New York, occupied or reserved for school purposes, and no longer required therefor; provided, however, that no property shall be disposed of for a less sum than the same may be appraised at by the Commissioners of the Sinking Fund, or a majority of them, at a meeting to be held and on an appraisement made within one month prior to the date of the sale; and at least thirty days' notice of such sale, including a description of the property to be sold, shall be published in the *City Record.*

§ 2. The money received in payment for the said lands and buildings shall be paid into the treasury of said city, and shall be at once appropriated by the Board of Estimate and Apportionment of said city to the said Board of Education for the purpose of purchasing other property or erecting other school buildings for new schools, the establishment of which shall have been authorized according to law.

§ 3. This act shall take effect immediately.

CHAP. 202.

AN ACT to authorize the Board of Estimate and Apportionment of the City of New York to transfer certain appropriations upon the application of the Board of Education.

Passed April 7, 1883; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

§ 1. The Board of Estimate and Apportionment of the City of New York shall have power, at any time, upon the application of the Board of Education of said city, to transfer the whole or any unexpended part of an appropriation, in any year, for the purchase of ground for school purposes, or the erection or alteration of a school building, to and for the same purposes in a subsequent year.

§ 2. This Act shall take effect immediately.

CHAP. 458.

AN ACT to provide additional accommodations for the Common Schools in the City of New York.

Passed June 3, 1884; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

§ 1. The Comptroller of the City of New York is hereby authorized, upon the application of the Board of Education of said city, and upon the approval of a majority of the Board of Estimate and Apportionment of said city, to issue bonds in the name and on behalf of the Mayor, Aldermen and Commonalty of the City of New York, during the years eighteen hundred and eighty-four, eighteen hundred and eighty-five, and eighteen hundred and eighty-six, for an amount not exceeding two million dollars, par value, to be known as School House Bonds.

§ 2. Said bonds shall be issued, from time to time during said years eighteen hundred and eighty-four, eighteen hundred and eighty-five, eighteen hundred and eighty-six, as they may be required by said Board of Education, shall run for such term or terms of years as the said Comptroller shall direct, but not longer than twenty years, and shall draw interest at not more than three per cent. per annum.

§ 3. Whenever said Bonds shall be issued, the Comptroller of the City of New York shall invite proposals therefor, by public advertisement for not less than ten days, and shall award the same to the highest bidder, provided that no proposal or proposals for said bonds shall be accepted for less than the par value of the same; and said proposals shall be publicly opened by the Comptroller in the presence of the Commissioners of the Sinking Fund, or such of them as shall attend at the time and place specified in the said advertisement. The said Comptroller, with the approval of said Commissioners, shall determine what, if any, part of said proposals shall be accepted, and upon the payment into the City Treasury of the amounts due by the persons whose bids are accepted, respectively, certificates therefor shall be issued to them as authorized by law.

§ 4. The proceeds of said Bonds, when received, shall forthwith be deemed appropriated for the purchase of new School Sites, for the erection of new School Buildings, and for fitting up and furnishing the same for the use of the Common Schools of the said City of New York, and shall be thereafter disbursed by the Comptroller of the City of New York, in payment of the liabilities incurred by the said Board of Education, for the purposes aforesaid, upon the requisition of said Board, and in the same manner as other moneys appropriated for the maintenance of the Common Schools in said city are usually paid out.

Chap. 30.

AN ACT in relation to the study of Physiology and Hygiene in the Public Schools.

Passed March 10, 1884; three-fifths being present.

§ 1. Provision shall be made by the proper local school authorities for instructing all pupils in all schools supported by public money, or under State control, in physiology and hygiene, with special reference to the effects of alcoholic drinks, stimulants and narcotics upon the human system.

§ 2. No certificate shall be granted to any person to teach in the Public Schools of the State of New York after the first day of January, eighteen hundred and eighty-five, who has not passed a satisfactory examination in physiology and hygiene, with special reference to the effects of alcoholic drinks, stimulants and nar cotics upon the human system.

CHAP. 413.

AN ACT to amend chapter five hundred and fifty-five of the laws of eighteen hundred and sixty-four, entitled "An Act to revise and consolidate the general acts relating to public instruction." And the acts amendatory thereof and supplementary thereto.

Passed May 16, 1883; three-fifths being present.

§ 60. The trustees of each school district shall, between the last Tuesday of August and the first Tuesday of September in each year, make and direct to the School Commissioners a report in writing, dated on the twentieth day of August of the year in which it is made, and shall sign and certify it, and deliver it to the Clerk of the town in which the school house of the district is situated; and every such report shall certify. * * *

Chap. 248.

AN ACT in relation to public education in the City of New York.

Passed May 5, 1884; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

§ 1. The Colored Schools in the City of New York, now existing and in operation, shall hereafter be classed and known and be continued as Ward Schools and Primaries, with their present teachers, unless such teachers are removed in the manner provided by law, and such schools shall be under the control and management of the school officers of the respective Wards in which they are located, in the same manner and to the same extent as other Ward Schools, and shall be open for the education of pupils for whom admission is sought, without regard to race or color.

§ 2. All acts or parts of acts inconsistent with the provisions of this act are hereby repealed.

§ 3. This act shall take effect immediately.

Chap. 494.

AN ACT to amend chapter four hundred and fifty-eight of the Laws of eighteen hundred and eighty-four, entitled "An Act to provide additional accommodations for the Common Schools in the City of New York."

Passed June 11, 1885, three-fifths being present.

The People of the State of New York represented in Senate and Assembly, do enact as follows:

Section 1. Section two of chapter four hundred and fifty-eight of the Laws of eighteen hundred and eighty-four, entitled "An Act to provide additional accommodations for the Common Schools in the City of New York," is hereby amended so as to read as follows :

§ 2. Said bonds shall be issued, from time to time, during said year eighteen hundred and eighty-four, eighteen hundred and eighty-five and eighteen hundred and eighty-six, as they may be required by said Board of Education, shall run for such term or terms of years as the said Comptroller shall direct, but not longer than twenty years, and shall draw interest at not more than three and one-half per cent. per annum.

§ 2. Section four of said chapter is hereby amended so as to read as follows :

§ 4. The proceeds of said Bonds, when received, shall forthwith be deemed appropriated for the purchase of new School Sites, for the erection of new school buildings and additions to present school buildings, and for fitting up and furnishing the same for the use of the Common Schools of the said City of New York, and shall be thereafter disbursed by the Comptroller of the City of New York, in payment of the liabilities incurred by the said Board of Education, for the purposes aforesaid, upon the requisition of said Board, and in the same manner as other moneys appropriated for the maintenance of the Common Schools in said city are usually paid out.

§ 3. This act shall take effect immediately.

CHAP. 309.

AN ACT to provide for the establishment of an additional Evening High School for males in the City of New York.

Passed May 11, 1886; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1 The Board of Education of the City of New York are hereby authorized to provide and maintain an Evening High School for males in said city, to be located on the east side thereof, in either the Seventh, Eleventh or Thirteenth Wards of said city, which location shall be left to the judgment and discretion of the said Board of Education, who are also authorized to furnish accommodations for said Evening High School and make all needful rules and regulations therefor, and for the number and compensation of teachers and others employed therein, and to make it correspond in the number and grades of studies pursued, and as nearly as possible, in all respects to the Evening High School for males now maintained in the school building of Grammar School number thirty-five in the City of New York.

§ 2. Said Board of Education shall have power to purchase the books, apparatus, stationery and other things necessary and expedient to enable the school to be properly and successfully conducted.

§ 3. The Board of Estimate and Apportionment of the City of New York are hereby authorized, previous to the first day of September, in the year eighteen hundred and eighty-six, to meet and provide the necessary appropriation for the purpose of carrying out the provisions of section one of this act.

§ 4. This act shall take effect immediately.

CHAP. 456.

AN ACT to extend the time for the issue of bonds to provide additional accommodations for the Common Schools in the City of New York.

Passed May 26, 1886; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1. The time for the issue of bonds as provided by chapter four hundred and fifty-eight of the laws of eighteen hundred and eighty-four, entitled "An Act to provide additional accommodations for the Common Schools in the City of New York," as amended by chapter four hundred and ninety-four of the laws of eighteen hundred and eighty-five, entitled "An Act to amend chapter four hundred and fifty-eight of the laws of eighteen hundred and eighty-four, entitled 'An Act to provide additional accommodations for the Common Schools in the City of New York,'" is hereby extended so as to include the years eighteen hundred and eighty-seven, eighteen hundred and eighty-eight and eighteen hundred and eighty-nine, in addition to the years mentioned in said acts.

§ 2. This act shall take effect immediately.

CHAP. 240.

AN ACT to amend chapter three hundred and nine of the laws of eighteen hundred and eighty-six, entitled "An Act to provide for the establishment of an additional Evening High School for males in the City of New York."

Passed April 28, 1887; three-fifths being present; without the approval of the Governor. [Art. IV, Sec. 9, Constitution of the State of New York.]

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1. Section one of chapter three hundred and nine of the laws of eighteen hundred and eighty-six, entitled "An Act to provide for the establishment of an additional Evening High School for males in the City of New York," is hereby amended so as to read as follows:

§ 1. The Board of Education of the City of New York are hereby authorized to provide and maintain an Evening High School for males in said city, to be located on the east side thereof, in either the Seventh, Tenth, Eleventh or Thirteenth Wards of said city, which location shall be left to the judgment and discretion of the said Board of Education, who are also authorized to furnish accommodations for said Evening High School and make all needful rules and regulations therefor, and for the number and compensation of teachers and others employed therein, and to make it correspond in the number and grades of studies pursued, and as nearly as possible in all respects to the Evening High School for males now maintained in the school building of Grammar School number thirty-five in the City of New York.

§ 2. Section 3 of said act is hereby amended so as to read as follows:

§ 3. The Board of Estimate and Apportionment of the City of New York are hereby authorized to appropriate annually the necessary sum for the purpose of carrying out the provisions of this act.

§ 3. This act shall take effect immediately.

Chap. 318.

AN ACT to amend chapter eight hundred of the laws of eighteen hundred and sixty-six, entitled "An Act to provide for the appraisal of and acquiring title to lands taken for or in addition to sites for district school houses," as amended by chapter three hundred and twenty-nine of the laws of eighteen hundred and seventy-one. and as further amended by chapter one hundred and twenty-one of the laws of eighteen hundred and eighty-six, and to extend it to the City of New York.

Passed May 13, 1887; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Chapter eight hundred of the laws of eighteen hundred and sixty-six, entitled "An Act to provide for the appraisal of and acquiring title to lands taken for or in addition to sites for district school houses," as amended by chapter three hundred and twenty-nine of the laws of eighteen hundred and seventy-one, and as further amended by chapter one hundred and twenty-one of the laws of eighteen hundred and eighty-six, is hereby amended by adding thereto the following section, which shall be known as section fifteen:

§ 15. The provisions of this act, and subsequent amendments thereto, shall be extended and apply to the City of New York, and the Board of Education of that city is hereby clothed with all the powers of Trustees under the provisions of this act and the amendments thereto, and the title acquired to any and all lands in said city under the provisions of this act shall vest in the Mayor, Aldermen and Commonalty of the City of New York. The proceedings mentioned in section 1 of this act may be authorized by a vote of said Board of Education, and the petition may be signed by the officers of said Board. The Commissioners provided for in section 2 of this act shall be inhabitants of the City of New York, but shall not be owners of nor interested in the property proposed to be taken, nor related to the owner of the land proposed to be taken. The proceedings authorized by this act shall be taken in the City of New York, before the Supreme Court, and the notice of *lis pendens* shall be filed in the office of the Clerk of the City of New York. The compensation named in the award, the fees of the Commissioners, and the costs and expenses of said Board of Education of the City of New York in such proceedings shall be paid by said Board out of the special fund in their hands, and such costs, fees and expenses may be taxed and allowed in the final order.

§ 2. All acts or parts of acts inconsistent with this act are hereby repealed.

§ 3. This act shall take effect immediately.

CHAP. 341.

AN ACT in relation to the powers of the Board of Education of the City of New York.

Passed May 17th, 1887; three-fifths being present; without the approval of the Governor.*

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*Not returned by the Governor within ten days after it was presented to him, and became a law without his signature. [Art. IV., Sec. 9, Constitution of the State of New York.]

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1. The Board of Education of the City of New York is hereby authorized and empowered to appoint the Principals, Vice-Principals, Teachers and Janitors of the Evening High Schools now existing, or which may be created, in said city.

§ 2. This act shall take effect immediately.

CHAP. 136.

AN ACT to amend chapter four hundred and fifty-eight of the Laws of eighteen hundred and eighty-four, entitled "An Act to provide additional accommodations for the common schools of the City of New York," as amended by chapter four hundred and ninety-four of the Laws of eighteen hundred and eighty-five, and as extended by chapter four hundred and fifty-six of the Laws of eighteen hundred and eighty-six.

Approved by the Governor April 14th, 1888. Passed; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1. Chapter four hundred and fifty-eight of the Laws of eighteen hundred and eighty-four, entitled "An Act to provide additional accommodations for the common schools of the City of New York," as amended by chapter four hundred and ninety-four of the Laws of eighteen hundred and eighty-five, and as extended by chapter four hundred and fifty-six of the Laws of eighteen hundred and eighty-six, is hereby amended by adding thereto the following sections, which shall be known as sections five, six, seven and eight:

§ 5. The Comptroller of the City of New York is hereby authorized, upon the application of the Board of Education of said city, and upon the approval of a majority of the Board of Estimate and Apportionment of said city, to issue, in addition to the bonds authorized to be issued under and in pursuance of the provisions of the foregoing sections of this Act as so amended and extended, bonds in the name and on behalf of the Mayor, Aldermen, and Commonalty of the City of New York, for a further amount not exceeding two million dollars, par value, to be known as School-house Bonds.

§ 6. Said additional bonds shall be issued from time to time as they may be required by the said Board of Education, shall run for such term or terms of years as the said Comptroller shall direct, but not longer than twenty years, and shall draw interest at not more than three and one-half per centum per annum.

§ 7. Whenever said additional bonds shall be issued, the Comptroller of the City of New York shall invite proposals therefor, by public advertisement for not less than ten days, and shall award the same to the highest bidder, provided, that no proposal or proposals for said bonds shall be accepted for less than the par value of the same; and said proposals shall be publicly opened by the Comptroller in the presence of the Commissioners of the Sinking Fund, or such of them as shall attend at the time and place specified in said advertisement. The said Comptroller, with the approval of said Commissioners, shall determine what, if any, part of said proposals shall be accepted, and upon the payment into the City Treasury of the amounts due by the persons whose bids are accepted, respectively, certificates therefor shall be issued to them as authorized by law.

§ 8. The proceeds of said additional bonds, when received, shall forthwith be deemed appropriated for the purchase of new school sites, for the erection of new school buildings, for additions to school buildings already erected, and for fitting up and furnishing the same for the use of the common schools of the said City of New York, as the said Board of Education shall determine, and shall be thereafter disbursed by the Comptroller of the City of New York, in payment of the liabilities incurred by the said Board of Education for the purposes aforesaid, upon the requisition of said Board and in the same manner as other moneys appropriated for the maintenance of the common schools in said city are usually paid out; but none of such moneys shall be expended, nor any obligations incurred involving such expenditure unless the Board of Estimate and Apportionment of said city shall have approved the purpose for which such expenditure is to be made or obligation incurred, and shall have designated and appropriated the amount to be expended for such purpose, and no greater sum shall be expended or agreed to be expended for any purpose than the amount so as aforesaid designated and appropriated for such purpose.

§ 2. This act shall take effect immediately.

CHAP. 191.

AN ACT to provide for the acquisition of sites for school buildings by the Board of Education of the City of New York.

Approved by the Governor, April 27, 1888. Passed; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1. On application of the Trustees of any Ward for the purchase of any site for school purposes which shall be approved by the Board of Education, proceedings shall be taken for the acquisition of said site, as follows: When any such site has been selected, the Board of Education shall cause a survey, map or plan thereof to be prepared, and the same shall be filed in the office of the Register, and it shall be lawful for the duly authorized agents of the said Board and all persons acting under its authority and by its direction, to enter in the day-time into and upon any and all lands, tenements and hereditaments which it shall be necessary to enter into and upon, for the purpose of making such surveys, maps or plans. Provided, That no site shall be located in any park or public place, or on land now occupied by reservoirs.

§ 2. Whenever and as often as any site may be so as aforesaid located, and a map or plan thereof filed, as hereinbefore provided, said Board of Education, by the Counsel to the Corporation of said city, is hereby authorized to make application to a special term of the Supreme Court, in and for the first department, for the appointment of Commissioners of Estimate, and the said Court shall thereupon name three discreet and disinterested persons, being citizens of the City of New York, as such Commissioners of Estimate, for the purpose of performing the duties hereinafter mentioned.

Twenty days' notice of such application shall be published in the *City Record*, and at least two other public newspapers published in the City of New York.

Upon the appointment of said commissioners, they shall severally take and subscribe an oath or affirmation before some officer authorized to administer oaths, faithfully to perform the trusts and duties required of them by this act; which oaths shall be annexed to and filed with their report, and it shall be the duty of the said commissioners, after having viewed the said lands, tenements, hereditaments and premises required for the purpose of said school sites, to make a just and equitable estimate of the loss and damage to the respective owners, lessees, parties and persons respectively entitled to or interested in the said lands, tenements, hereditaments and premises, and to make report thereof to the said Supreme Court without unnecessary delay.

§ 3. In each and all and every case, when the owners or parties interested, or their respective estates and interests, are unknown or not fully known, to the said commissioners, it shall be sufficient for them to estimate and set forth and state in their said reports, in general terms, the respective sum to be allowed and paid to the owners and proprietors, generally, of such lands, tenements, hereditaments and premises, and parties interested therein, for the loss and damage to said owners, proprietors and parties interested in respect of the whole estate and interest of whomsoever may be entitled unto, or interested in, said lands, tenements, hereditaments, and premises respectively, by and in consequence of the taking of the same for the purposes in this act provided, without specifying the names of the estates or interests of such owners, proprietors and parties interested, or either of them; and upon the coming in of the said report, signed by the said commissioners, or a majority of them, the said Supreme Court shall by order, upon application of the said Board of Education, after hearing any matter which may be alleged against the same, either confirm said report in whole or in part, or refer the same back to the said commissioners for revisal and correction, or to new commissioners to be appointed by the said Court, to reconsider the subject matter thereof, and the said commissioners, to whom said report shall be referred, shall return the said report, corrected and revised, or a new report to be made by them as aforesaid in the premises, to the said Court, without unnecessary delay, and the same on being so returned, shall be confirmed or again referred by said Court, as justice may require; and such report when confirmed by said Court, in whole or in part, shall be final and conclusive, as well upon the Board of Education and the Mayor, Aldermen and Commonalty of the City of New York, as upon the owners, lessees, persons and parties interested in and entitled to the lands, tenements, hereditaments and premises mentioned in said report, and also upon all other persons whomsoever. And on the final confirmation of said report, the Mayor, Aldermen and Commonalty of the City of New York, shall become and be seized in fee simple absolute of the lands included in said report, the same to be converted, appropriated and used to and for the aforesaid purposes accordingly. And thereupon the said Mayor, Aldermen and Commonalty, by the Board of Education of said city, shall immediately take possession of the same, without any suit or proceedings at law for that purpose, and all leases and other contracts, in regard to said lands so taken, or any part thereof, and all covenants, contracts or engagements between landlords and tenants, or any other contracting parties, shall, upon the confirmation of such reports, respectively cease and determine and be absolutely discharged according to law.

§ 4. The said Commissioners of Estimate, at least thirty days before they present their report to the Supreme Court, shall deposit a true report or transcript of such estimate, in the office of the Board of Education for the inspection of whomsoever it may concern, and shall give daily notice by advertisement in the newspapers mentioned in the second section of this act for thirty days after depositing such report of the said deposit thereof in said office, and of the day on which the said report will be presented to said Court, and any person or persons whose rights may be affected thereby, and who may object to the same, or any part thereof, may within thirty days after the first publication of such notice, set forth their objections to the same in writing, to said Commissioners, who shall, after hearing the parties so objecting, thereupon reconsider their said estimate and assessment, or the part or parts thereof so objected to, and in case the same shall appear to them to require correction, but not otherwise, they shall and may correct the same accordingly. The Comptroller of the City of New York, upon the confirmation of the said report, shall pay to the parties entitled thereto, the respective sum or sums so estimated and reported in their favor, respectively, with lawful interest from the date of such confirmation, and in default thereof, within four calendar months after the date of such confirmation, said persons or parties respectively, his, her, or their respective heirs, executors, administrators, successors or assigns, may sue for and recover the same, with lawful interest from and after demand thereof, and the cost of suit.

§ 5. Whenever the owners and proprietors of any lands, tenements, hereditaments and premises, to be taken for any of the purposes aforesaid, or the party or parties, person or persons, interested therein, or any or either of them, the said owners, proprietors, parties, or persons, in whose favor any such sum or sums or compensation shall be so reported, shall be under the age of twenty-one years, *non compos mentis*, or absent from the City of New York ; and also in all cases where the name or names of the owner or owners, parties or persons entitled unto or interested in any lands, tenements, hereditaments or premises, that may be so taken for any of the purposes aforesaid, shall not be set forth or mentioned in said report ; or when the said owners, parties or persons respectively, being named therein, cannot upon diligent inquiry, be found, it shall be lawful for the said Board of Education to pay the sum or sums mentioned in the report as payable, or that would be coming to such owners, proprietors, parties and persons respectively, into the Supreme Court, to be secured, disposed of, improved and paid out, as the Court sitting at general term for said district shall direct ; and such payment shall be as valid and effectual in all respects as if made to the said owners, proprietors, parties and persons, respectively, themselves, according to their just rights, if they had been known, and had all been present, of full age, *compos mentis ;* and provided, also, that in all and each and every case or cases where any such sum or sums or compensation, so to be reported by the said commissioners in favor of any person or persons, party or parties, whatsoever, whether named or not named in said report, shall be paid to any person or persons, party or parties whatsoever, when the same shall of right belong, and ought to have been paid some other person or persons, party or parties, it shall be lawful for the person or persons, party or parties to whom the said sum or sums ought to have been paid to sue for and recover the same, with lawful interest and costs of suit, as so much money had and received, to his, her, or their use, by the person or persons, party or parties, respectively, to whom the same shall have been so paid. The said Commissioners of Estimate shall include and set forth in their report the names of the respective owners, lessees, parties and persons entitled unto or interested in the said report, and each and every part and parcel thereof, as far forth as the same shall be ascertained by them, and add a designation and description of * of such respective land and parcels of land aforesaid, and also the several respective sums estimated as and for the compensation and recompense or allowance to be made for the loss and damage of the respective owners of the fee or inheritance of such said lands, tenements, hereditaments and premises respectively, and for the loss and damage of the respective owners of the leasehold estate, or their interest therein, separately. And the said commissioners shall also include in said report the amount of their fees, and all costs and disbursements for expenses of services, maps and other things.

§ 6. In case of the death, resignation, or refusal to act of any such Commissioner of Estimate, appointed as hereinbefore provided, it shall and may be lawful for the Court aforesaid, or any one of the Justices thereof, on

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* So in the original.

the application of the Board of Education, as often as such an event shall happen, to appoint a discreet and disinterested person, being a citizen of the said City of New York, in the place and stead of such commissioner so dying, resigning, or refusing to act, and the surviving commissioners, as the case may be, shall have full power to proceed in the execution of the duties of their appointment until a successor to the commissioner so dying, resigning, or refusing to act shall be appointed.

§ 7. In each and every case of the appointment of commissioners under this act, it shall be competent and lawful for any two of such commissioners, so appointed as aforesaid, to proceed to and execute and perform the trusts and duties of their said appointment, and their acts shall be as valid and effectual as the acts of all the commissioners, if they had acted together, would have been; and further, in all cases the acts, proceedings and decisions of a major part of such of the commissioners as shall be acting in the premises, shall be as valid, binding, and effectual as if the said commissioners named and appointed for such purposes had all concurred and joined therein. The commissioners appointed under and by virtue of this act, who shall enter upon the duties of their appointment, shall each be entitled to receive such compensation as shall be awarded by the Court, upon the confirmation of their respective reports, not exceeding ten dollars for each day they shall respectively be actively employed in the duties of their appointment, besides all reasonable expenses, to be taxed and allowed by said Court, for maps, surveys, clerk hire, and other necessary expenses and disbursements, and the same shall be included in, considered, and paid as part of the expenses of acquiring the respective school sites.

§ 8. The damages awarded and expenses incurred in the acquisition of school sites in the City of New York under the authority of this act, including the fees of the Commissioners of Estimate, and the compensation of their employees, and all other necessary expenses in and about the said proceedings provided for in this act, and all reasonable expenses incurred by said Counsel to the Corporation, for the proper presentation and defense of the Mayor, Aldermen and Commonalty of the City of New York before said Commissioners and in Court, shall be paid by the Comptroller out of the proceeds of bonds of the said Mayor, Aldermen and Commonalty authorized by chapter four hundred and fifty-eight of the Laws of eighteen hundred and eighty-four, entitled, "An Act to provide additional accommodations for the common schools of the City of New York," or by any acts heretofore or hereafter passed amending or extending said act.

§ 9. Chapter three hundred and eighteen of the Laws of eighteen hundred and eighty-seven, entitled "An Act to amend chapter eight hundred of the Laws of eighteen hundred and sixty-six, entitled 'An Act to provide for the appraisal of, and acquiring title to, lands taken for, or in addition to, sites of district schoolhouses,' as amended by chapter three hundred and twenty-nine of the Laws of eighteen hundred and seventy-one, and as further amended by chapter one hundred and twenty-one of the Laws of eighteen hundred and eighty-six, and to extend it to the City of New York," and all other acts or parts of acts inconsistent with this act, are hereby repealed, in so far as inconsistent herewith.

§ 10. This act shall take effect immediately.

CHAP. 183.

AN ACT to amend chapter 410 of the Laws of eighteen hundred and eighty-two, of the State of New York entitled "An Act to consolidate into one act and to declare the special and local laws affecting public interest in the City of New York," and to enable the Board of Education to provide special schools and classes of instruction in that city.

Approved by the Governor, April 26, 1888. Passed; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

SECTION 1. Section ten hundred and twenty-eight of chapter four hundred and ten of the Laws of one thousand eight hundred and eighty-two, is hereby amended by adding thereto the following words:

The Board of Education may also provide, in the same manner as is prescribed for evening schools, special classes, whose sessions shall be held at such times as said Board may determine, for the purpose of giving instruction in the English Language to foreigners, whose ages or avocations are such as to prevent their attending the grammar, primary or evening schools.

§ 2. This Act shall take effect immediately.

CHAP. 545.

AN ACT to provide for Lectures for Workingmen and Workingwomen.

Approved by the Governor, June 9, 1888. Passed; three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows :

SECTION 1. The Board of Education of the City of New York is hereby authorized and empowered to provide for the employment of competent lecturers to deliver lectures on the natural sciences and kindred subjects in the public schools of said city in the evenings, for the benefit of workingmen and workingwomen.

§ 2. The said Board of Education shall have power to purchase the books, stationery, charts and other things necessary and expedient to successfully conduct said lectures, which it shall have power to direct.

§ 3. No admission fee shall be charged, and at least one school in each ward of said city, where practicable, shall be designated by said Board of Education, for the purpose of carrying out the provisions of this act, and at least three lectures shall be delivered in each school in each week, between the first day of October and the thirty-first day of March in each year (excepting the two weeks preceding and the week following the first day of January in each year), which shall be advertised in a daily newspaper published in said city, at least one week in advance of the delivery thereof.

§ 4. The Board of Estimate and Apportionment of the City of New York is hereby authorized, previous to the first day of September, in the year eighteen hundred and eighty-eight, to meet and provide the necessary appropriation for the purpose of carrying out the provisions of this act.

BY-LAWS,

General Rules and Regulations

OF THE

BOARD OF EDUCATION.

1889.

BY-LAWS,

GENERAL RULES AND REGULATIONS

OF THE

BOARD OF EDUCATION.

MEETINGS.

MEETINGS—WHERE HELD.

§ 1. All meetings of the Board of Education shall be held at the Hall of the Board, unless otherwise ordered by the Board.

STATED MEETINGS—WHEN HELD.

§ 2. Stated meetings shall be held on the second and third Wednesdays in January and September, and on the first and second Wednesdays in July, and on the first and third Wednesdays in each other month, except August. Should the day of meeting be a holiday, then it shall be held on the day following. An adjourned stated meeting shall be deemed, for the transaction of all business, a stated meeting.

SPECIAL MEETINGS—HOW CALLED.

§ 3. Special meetings shall be held on the call of the President, or on the written requisition of five members: Provided, however, that the notices to members of the Board for such meetings, held on the call of the President or the written requisition of five members, shall distinctly state the special matter or matters to be presented to the Board for its consideration at such meetings, and such special matter or matters shall be considered immediately after the reading of the minutes. No other than such special matters shall be considered at such meetings, except by the consent of two-thirds of the members present.

HOUR OF MEETING.

§ 4. The hour of meeting shall be four o'clock in the afternoon. If, upon the calling of the roll by the Clerk, a quorum be not present at fifteen minutes past four o'clock, the Board shall be declared by the President, or in his absence by the Clerk, to be adjourned.

NUMBER NECESSARY TO FORM A QUORUM.

§ 5. A majority of the whole number of the members of the Board shall be necessary to constitute a quorum.

OFFICERS.

LIST OF OFFICERS.

§ 6. The officers of the Board shall be as follows:

1. A President.
2. A Clerk, and as many Assistants as the Board may direct; who shall be under the direction of the Clerk.
3. An Auditor.
4. A City Superintendent of Schools, and one or more Assistant Superintendents.
5. A Superintendent of School Buildings.
6. An Engineer Assistant to the Superintendent of School Buildings.
7. An Inspector of Fuel.

TERMS OF OFFICE.

§ 7. The official term of the President shall continue from the second Wednesday in January in each year, to the second Wednesday in January in the succeeding year, and the official terms of all other officers shall continue during the pleasure of the Board, except those of the City Superintendent of Schools, and the Assistant Superintendents, whose terms are fixed by statute.

ELECTIONS.

OFFICERS—HOW ELECTED.

§ 8. The President, the Clerk, the Auditor, the City Superintendent of Schools, the Assistant Superintendents, and the Superintendent of School Buildings, shall be chosen by ballot. Other elections shall also be by ballot, in case the number of persons in nomination is greater than the number to be chosen. All elections by the Board, except of Trustees of Common Schools, shall be made at stated meetings, by the votes of a majority of all the members of the Board. The Trustees of Common Schools may be chosen by a like majority at any meeting.

NOTICE OF ELECTION OF CITY SUPERINTENDENT.

§ 9. At any time after, or within one month prior to the expiration of the term of office of the City Superintendent or any of his Assistants, any member of the Board may give notice at a stated meeting of the Board, of a motion to proceed to an election of City Superintendent and Assistants at the next stated meeting, and no election of said officers shall be had without such previous notice.

REMOVALS FROM OFFICE.

REMOVALS—HOW EFFECTED.

§ 10. No officer shall be removed from office unless by a vote of the majority of all the members of the Board.

CLERK TO NOTIFY THE BOARD OF ANY NEGLECT TO TAKE THE OATH OF OFFICE.

§ 11. In case any person appointed to a school office in this city shall omit to take and subscribe before the Clerk of this Board the oath of office prescribed by the Constitution of this State, within the time required by law, said Clerk shall notify this Board of such omission.

NOTICE OF VACANCY AND THE CAUSE TO BE FILED IN CLERK'S OFFICE.

§ 12. If the seat of a Trustee shall for any cause become vacant, it shall be the duty of the remaining Trustees of the Ward to report the fact and the cause thereof to the Board of Education, which shall be filed in the Clerk's office.

COMMITTEES.

STANDING COMMITTEES.

§ 13. There shall be the following Standing Committees:

1. A Finance Committee.
2. A Committee on Teachers.
3. A Committee on Buildings.
4. A Committee on Supplies.
5. An Auditing Committee.
6. A Committee on Sites and New Schools.
7. A Committee on Course of Study and School Books.
8. A Committee on School Furniture.
9. A Committee on Evening Schools.
10. A Committee on By-Laws, Elections, and Qualifications.
11. An Executive Committee on Nautical School.
12. A Committee on Library and Annual Report.
13. A Committee on Nomination of School Trustees.

Each Committee shall consist of five members, except the Committee on Buildings, which shall consist of seven members, and the Committee on Nomination of Trustees, which shall consist of nine members.

§ 14. All Committees shall be appointed by the President, unless otherwise ordered by the Board. A majority of each Committee shall constitute a quorum. The President is entitled to be present at the meetings of each Standing Committee, and participate in its deliberations. If less than the full number is present at a regularly called meeting of any Standing Committee, the President, if present, shall be entitled to act as, and to exercise all the rights and privileges of a member of the Committee. The Standing Committees shall be appointed annually in January, and shall continue in power until their successors are appointed.

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DUTIES OF COMMITTEES.

REPORTS OF COMMITTEES—HOW MADE.

§ 15. Every report shall be signed by a majority of the Committee, and shall contain a statement of the facts, with their opinion in writing, and no report shall be made by a Committee unless the subject thereof shall have been considered at a meeting of which all the members have been notified. When the report of the Committee is made, a minority of the Committee may also present their views in writing.

COMMITTEES TO KEEP MINUTES OF THEIR PROCEEDINGS.

§ 16. Each Standing Committee shall keep minutes in writing of its proceedings, including the names of the members present, which shall be recorded by the Clerk of the Board, in a book to be kept by him for that purpose.

APPROVAL OF BILLS BY COMMITTEES.

§ 17. It shall be the duty of all Committees, whose approval of bills before payment is required by the by-laws, to audit the same within one week from the time of their presentation. But the Committee may postpone action thereon when, in their judgment, there is reason for such postponement.

AUDITING COMMITTEE.

§ 18. The Auditing Committee shall examine, audit, and certify all bills for the incidental expenses of the Board, incurred by the

Board, its Committees or Clerk, and report thereon to the Board of Education, and on the approval of such report by the Board, the bills shall be paid according to law, and it shall be the duty of said Committee to audit and approve, before payment, the pay-rolls for the officers and employees of the Board, the rent-roll and the payments to the corporate schools, the bills for gas used by the schools and the Board, and upon such approval the same shall be paid; but no payment shall in any case be made unless an appropriation for the same shall have been first made by the Board; and also to examine the accounts in the Clerk's office, and report thereon monthly. All reports of such examination shall be printed.

COMMITTEE ON BY-LAWS, ETC.

§ 19. Every question touching the qualifications of a member of this Board or of any School Officer, and every question involving the amendment, construction, or suspension of any By-Law shall be referred to the Committee on By-Laws, Elections and Qualifications.

FINANCE COMMITTEE.

§ 20. The Finance Committee shall report on or before the second meeting in October the probable amount required to be raised during the year for the purposes of meeting the current annual expenses; also in respect to the character and propriety of all expenditures contemplated for Common School instruction, which report shall be printed.

No appropriation shall be made for any purpose, except to repair injury by fire, as hereinafter provided for, until the Finance Committee shall have first reported as to the financial ability of this Board to make the appropriation asked for.

Such report may, at the option of the Committee, be made by noting its decision upon any report of other Committees that may be submitted to it by them before presentation to the Board.

§ 21. Every contract by this Board, or by any Board of Trustees, shall be referred to the Finance Committee for examination and approval,

COMMITTEE ON SITES, ETC.

§ 22. Every application by Trustees for authority to purchase a site or establish a new school shall be referred to the Committee on Sites and New Schools.

COMMITTEE ON BUILDINGS.

§ 23. Every application by Trustees to this Board for authority to purchase, hire, erect, repair, or enlarge a building, or any of its appurtenances, shall be referred to the Committee on Buildings.

COMMITTEE ON SCHOOL FURNITURE.

§ 24. Every application by Trustees to this Board for authority to procure or repair furniture, including pianos, shall be referred to the Committee on School Furniture.

COMMITTEE ON NOMINATION OF TRUSTEES.

§ 25. The Committee on Nomination of Trustees shall report the names of all persons, recommended by them for Trustees for the full term of five years, to the Board of Education on or before the first stated meeting in

November in each year. Such reports shall be first considered by the Committee of the Whole of this Board sitting in private session on the second stated meeting of November, and the report of the Committee of the Whole upon the subject shall be made to the Board at the same meeting, and be considered and acted upon by the Board at the first stated meeting in December, as required by law.

COMMITTEE ON ANNUAL REPORT.

§ 26. It shall be the duty of the Clerk, under the direction of the Committee on Annual Report, to prepare the Annual Report and present it to the Board, in conformity with sub-division 5 section 1028 New York City Consolidation Act of 1882, and also to keep in order all books constituting the Library of the Board, to catalogue and to regulate the same. The Committee shall add to the Library, from time to time, educational reports and works of reference, expending therefor such sums as the Board may appropriate for this purpose.

DUTIES OF THE CLERK.

CLERK TO EXAMINE PAY-ROLLS AND OTHER BILLS.

§ 27. It shall be the duty of the Clerk of this Board to supervise and examine all pay-rolls for salaries of teachers and other employees, and all other bills and expenditures examined by the Auditor, and to certify upon the same, before payment, that they are in conformity with the by-laws and regulations of this Board.

CLERK TO EXCHANGE EDUCATIONAL DOCUMENTS.

§ 28. It shall be the duty of the Clerk to exchange the Educational Documents of the Board with those of other educational bodies in this and other countries, and cause such exchanges to be preserved for the use of the members of the Board and others interested in education, the cost thereof to be paid, on the approval of the Auditing Committee, from the appropriation for the incidental expenses of this Board.

CLERK TO STORE PIANOS AND OTHER PROPERTY NOT IN USE.

§ 29. It shall be the duty of the Clerk to ascertain what pianos, furniture, books, and other personal property are in the school buildings under the control of this Board, not required for the use of the schools, and have the same collected and stored in a suitable place, subject to the orders of this Board, the expenses thereof to be paid, on the approval of the Auditing Committee, from the appropriation for the incidental expenses of the Board.

CLERK TO NOTIFY COMMISSIONERS OF ALL BOARD MEETINGS.

§ 30. The Clerk shall cause every Commissioner to be personally notified by previous notice of all meetings of the Board, and shall cause a book to be kept, in which shall be entered the service upon members of notice of the meetings of the Board and its Committees.

It shall be the duty of the Clerk, on the day succeeding each and every meeting of the Board, to furnish the Superintendent of School Buildings with a synopsis of all matters referred to the Committee on Buildings and to the Committee on School Furniture.

CLERK TO NOTIFY TRUSTEES OF LIMITATIONS OF ANNUAL WARD EXPENDITURES.

§ 31. It shall be the duty of the Clerk, within fifteen days after the first day of January in each year, to notify the Trustees for each Ward of the amounts of the allowances for salaries of the Clerk of the Board of Trustees and the Janitors of the several schools of the Ward, of the amounts of the salaries of the Teachers of each school and of the amount of the Incidental Fund of the Ward, and that payments on account of each of said amounts, at the expiration of any month, including payments for the time past, must not exceed as many twelfths of the whole amount as will be equal to the number of months in the year which shall then have elapsed, except as to Janitors, who shall be paid by thirteenths, as hereinafter provided.

A DAILY RECORD TO BE MADE OF THE ATTENDANCE OF THE ASSISTANT CLERKS, ETC.

§ 32. A daily record shall be made of the attendance of the assistant clerks employed by the Board, and a report made on the monthly pay-roll of every absence, to the Auditing Committee, who shall decide whether such absence shall be excused or not. The Clerk's office shall be open from 9 A.M. until 5 P.M., and no assistant shall be allowed to absent himself for any portion of the time between said hours, unless he first obtain permission from the Clerk. A strict attention to the duties of the office during these hours is required, and any pursuit incompatible therewith is forbidden. Leave of absence may be granted by the Auditing Committee, and, in case of emergency, by the Clerk; but when any assistant is absent without such leave, he shall be considered as suspended from duty, and can only be restored by a majority vote of the Auditing Committee.

AUDITOR.

DUTIES OF THE AUDITOR.

§ 33. Accounts shall be kept by the Auditor of the expenditures of each Ward, and of the several schools under the charge of the Board, in such manner as to show separately every amount paid on account of each, for salaries of Teachers, salaries of Janitors, supplies through the Depository, other supplies, repairs through the shop, other repairs, cleaning, rents, gas, printing, advertising, and for all other purposes.

The Auditor shall keep the books of account of the Board, and the ledgers of appropriation, both general and special, and the accounts with the City Chamberlain and Comptroller, and shall examine and classify all payments, and prepare the necessary vouchers for the signatures of the proper officers and Committees of the Board.

In the absence of the Clerk, the Auditor is hereby empowered to act in his place and stead, and to exercise all the powers and perform all the duties of the Clerk.

CITY SUPERINTENDENT.

TO GRANT LICENSES TO TEACHERS.

§ 34. 1. The City Superintendent shall grant certificates of qualification to Teachers in the form prescribed by the Board of Education, inserting in each certificate the grade or position in which the Teacher may be employed, and shall keep in his office, in a book prepared for that purpose, a record of the name of each person receiving such certificate, and the date at which the certificate was given.

2. The Teachers shall be ranked as Principals, Vice-Principals, Assistant Teachers, and Teachers of Special Subjects. The certificates of qualification to be conferred by the City Superintendent shall be in one or the other of the following forms:

First. (Provisional License.) I, ———, City Superintendent of Schools of the City of New York, do hereby certify that ——— has been duly examined and found qualified, in respect to learning and moral character, to teach in the Common Schools of said City, as an Assistant Teacher of the —— grade in —— Schools, and is hereby licensed as such for the term of —— from the date of this certificate.

Second. (Permanent License.) I, ———, City Superintendent of Schools in the City of New York, do hereby certify that ——— has been duly examined and found qualified, in respect to learning, ability, and moral character, to teach in the Common Schools of said city as ———, and is hereby licensed accordingly.

Each permanent license shall contain the following:

"This license shall not be valid after a discontinuance of service for a period of two years or more, as a Teacher in the Common Schools of the City."

3. No person shall be permitted to perform service in any position as a Teacher until licensed as above; and it shall be the duty of the Principal of each school to ascertain that every subordinate Teacher has received a proper license before such Teacher shall be assigned to any duty.

SPECIAL DUTIES OF CITY SUPERINTENDENT.

§ 35. 1. The City Superintendent shall require a monthly report from the Principals of the schools of the absentee percentage of each class; and whenever in any class it shall exceed twenty per cent., the name of the Teacher of said class shall be reported to the Board.

2. The City Superintendent shall report to the Committee on Teachers, on the first of each month, the names of all Teachers whose classes show an average of 25 per cent. or upwards of absence during the three preceding months; and the Committee on Teachers shall inquire thoroughly into the cases of all such Teachers so reported to them.

3. The Principals of the several schools shall report to the City Superintendent, each month, such facts as he may require in relation to the attendance of Teachers and pupils; and such reports shall be kept on file in his office, and shall be open to the inspection of the members of the Board.

4. The Principals of the several schools and departments shall, under the direction of the City Superintendent, instruct and train the pupils by means of drills, so that they may, on a sudden emergency, be able to leave the building in the shortest possible time, and without confusion or panic.

5. Before the first day of June, 1889, the Committee on Teachers shall name and designate the teachers who shall be exempt and free from the regular supervision and visitation of the City Superintendent and his Assistants, as is provided for in sub-division 2 of section 36 of these by-laws.

The said Committee on Teachers, after conferring with the City Superintendent and his Assistants, shall formulate rules, supplementary to those herein contained, to enable such designation to be made expeditiously and in accordance with the following provisions:

No Teacher shall be exempted from such regular supervision who has not taught in the public schools of this city for at least five successive years.

The City Superintendent shall prepare for the Committee a list of all Teachers eligible under the foregoing rule, and the name of each teacher shall be considered separately.

When a Teacher's name is under consideration, the Committee shall require the several Assistant Superintendents who may have examined the classes of said Teacher during the previous five years, to counsel and advis together in regard to the Teacher's record, work and efficiency, as shown in instruction and class management during the said period of five years.

The said officials shall report in writing to the City Superintendent their opinion whether such Teacher shall be exempt from the regular supervision provided for in section 36.

The City Superintendent shall attach to each report his opinion and recommendation, and refer the papers at once to the Committee on Teachers.

In all cases where the City Superintendent and the Assistant Superintendents agree concerning the qualifications of a Teacher, the Committee shall be bound by their recommendation and report.

In cases where the said officials are unable to agree, the Committee on Teachers shall investigate the case, and finally determine whether such Teacher shall be exempted from such regular supervision.

In their recommendations the City Superintendent and the Assistant Superintendents may be guided to a certain extent by the notes, records and marks of the examinations of the classes of such Teacher made during the aforesaid period of five years, and by the opinion of the Principals with whom such Teacher may have been employed during said period.

Such notes, records and marks shall not, however, alone determine the Teacher's qualifications. The personal knowledge and opinion of the officials, or any of them, even when at variance with the records and marks, must receive due consideration.

The fact that heretofore a Teacher has been marked uniformly "Excellent" during the five years shall not alone be sufficient to exempt such Teacher from the said supervision; nor shall the fact that a Teacher may have been marked less than "Excellent" during said period be sufficient to subject such Teacher to said supervision.

6. All Teachers thus named and designated as exempt from the regular supervision shall be so recorded on the official records of the City Superintendent's office.

§ 36. 1. The City Superintendent or the Assistant Superintendents shall visit every school at least once during the year, and inquire into all matters prescribed by subdivision 1 section 1040 of the Consolidation Act of 1882.

2. All Teachers, except such as are exempt from regular supervision, shall, as far as possible, receive frequent supervision, visitation and assistance from the City Superintendent and his Assistants, and it shall be specially the duty of these several officials, by explaining and correcting existing errors, teaching and developing proper methods of instruction, and generally, by all means in their power, to promote sound education and elevate the character and qualifications of the Teachers.

In providing for this supervision and visitation the City Superintendent shall duly consider the respective merits and weaknesses of the different Teachers, and apportion the time of his Assistants accordingly, so that the poorer and more inefficient Teachers shall receive most aid and assistance. The City Superintendent shall give especial attention to this work of his Assistants, and shall require proper monthly reports from them showing what aid and assistance such Teachers have received and what progress such Teachers have made. In these reports no marks shall be assigned to classes or teachers, but a statement shall be made of the work done, methods employed and results accomplished.

3. Before the close of each school year, beginning in the year 1890, the City Superintendent and his Assistants shall confer and determine which Teachers in such school shall be exempted from the visitation and supervision, as above provided for. In doing this they shall, as far as circumstances of the case permit, be governed by the rules already formulated in section 35, with the additional provision that no Teacher shall be so exempted unless the officials concerned are of the opinion that for three years previous such Teacher has been uniformly excellent in the respective grades in which he or she may have taught, and is qualified to teach without assistance and supervision from the City Superintendent's office.

4. When the Principal of a school reports that the instruction or discipline of a Teacher is unsatisfactory, or when from any cause the City Superintendent may deem it expedient,

the said City Superintendent shall investigate the case and ascertain if such Teacher requires the regular supervision and assistance provided for in sub-division 2 of this section. On such investigation the City Superintendent may, with the concurrence of the Committee on Teachers, determine whether such Teacher shall thereafter be subjected to such regular supervision.

5. If at any time any Board of Trustees, or any of the Assistant Superintendents, or the Principal of any school shall report that the instruction or discipline of a Teacher in such school is detrimental or injurious to a class or school, and that further supervision and visitation is useless, the City Superintendent shall immediately investigate the case and report the facts to the Committee on Teachers. Said Committee shall investigate such report, and if after a hearing the complaint is sustained, the Committee shall report the facts to the Board and request the City Superintendent to make the statutory recommendation for removal.

6. If at any time any member of the Board of Education, or any Board of Trustees, or

any of the Assistant Superintendents shall report that the Principal of a school is inefficient in management, in instruction, or in the aid, supervision and assistance that he or she should give to the Teachers in such school, the City Superintendent shall immediately investigate the case and report the facts to the Committee on Teachers. The said Committee shall investigate such report, and if after a hearing they find that the complaint is well founded, they shall report the facts to the Board of Education and request the City Superintendent to make the statutory recommendation for removal.

7. After June 1st, 1889, Principals shall be selected only from Teachers who have been exempted from the supervision and visitation provided for in this section.

ASSISTANT SUPERINTENDENTS.

§ 37. The Assistant Superintendents shall perform such service in connection with the duties of their office as the City Superintendent of the Board of Education may direct.

MEETINGS OF CITY SUPERINTENDENT AND ASSISTANT SUPERINTENDENTS.

§ 38. 1. It shall be the duty of the City Superintendent to convene the Assistant Superintendents on the last Saturday of each month (excepting in July and August), for the purpose of consultation, interchange of views, assignment of duties, consideration of reports, and all other matters relating to the efficient management of the schools.

A tabular statement of the results of the examinations for the preceding month, including the reports of the Assistant Superintendents, the record of the Superintendent thereupon, and the reports of the last preceding examinations by the Principals of the same schools, shall be prepared by the City Superintendent and presented at said meeting.

At the meetings herein provided for, the President of the Board of Education may be present and participate in the proceedings. A record shall be kept of these meetings, which shall be open to the inspection of members of the Board of Education.

2. The City Superintendent shall, from time to time during the school year, assemble the

Principals of the different schools in convenient groups to meet with him and the Assistant Superintendents for the purpose of conference, advice and instruction relative to their duties in the management of their respective schools. These meetings shall be held at such times and places as the City Superintendent may designate, provided, however, that each Principal shall be required to attend such meetings at least twice in each school year. As far as practicable Principals of schools similar in size and grade and other respects shall be assembled in the same group.

3. The City Superintendent or his Assistants shall, from time to time during the school year, assemble the Teachers of the different schools in convenient groups for the purpose of conference, advice and instruction relative to their duties, and for the purpose of discussing and teaching methods of instruction. These meetings shall be held at such times and places as the City Superintendent may designate, provided, however, that each Teacher shall be required to attend such meetings at least twice in each school year. For this purpose the Principal of a department shall, at

the request of the City Superintendent, dismiss the department at 2 P. M.

EXAMINATION FOR TEACHERS' LICENSES.

§ 39. 1. No person shall be examined for a Teacher's license who has not attained the age of eighteen years. The examination for such licenses (except in case of students of the Normal College) shall be held at the Hall of the Board of Education on the third Friday of each month.

In case the examination of any candidate be not completed on the day here specified, then the examination may be finished on the following Friday.

2. No candidate shall be examined except on the written request of a Commissioner of Common Schools, or the Chairman or a majority of any Board of Trustees, and should the examination had thereupon be satisfactory, a license shall be issued only upon the presentation to the City Superintendent of a certificate signed by the Chairman or a majority of the Trustees of any Ward, stating that a vacancy exists, to fill which the said candidate may be appointed. No license shall be

issued unless the candidate shall present a certificate of a physician of the City of New York, in good and regular standing, certifying that he has examined the candidate, and finds him or her to be in sound bodily health.

3. Any person receiving a permanent license shall be authorized to teach as Assistant Teacher in any of the grades, of any of the schools under the jurisdiction of the Board. But no permanent license shall be conferred upon any candidate until after six months' practical experience as a Teacher in one of the Common Schools of this city; and the City Superintendent may limit the license to grades to be therein specified.

ATTENDANCE AND CLASSIFICATION OF INSPECTORS—EXAMINATIONS—PERMANENT AND PROVISIONAL LICENSES—LICENSES TO STUDENTS OF THE NORMAL COLLEGE.

§ 40. 1. The Inspectors of Common Schools for the City of New York, for the purpose of attending the examination of persons proposed as Teachers, in pursuance of subdivision 2 section 1040 Consolidation Act of 1882, are hereby divided into three classes of eight each, one from each school district; those who have one year to serve to complete their term of office, to constitute the first class; those who have two years to serve, to constitute the second class; and those who have three years to serve, to constitute the third class. The Inspectors of Common Schools, classified as above, shall attend the examination of all persons proposed as Teachers in the following manner, and at least two of them shall be present at each examination: The first class shall attend the examination of Teachers, as aforesaid, during the first third of the year. The second class shall attend the examination of Teachers, as aforesaid, during the second third of the year. The third class shall attend the examination of Teachers, as aforesaid, during the last third of the year.

2. The examination for Teachers' licenses shall be partly oral and partly in writing, and the written answers of the candidates shall be kept on file in the City Superintendent's office, and shall be open to the inspection of the members of the Board of Education and its Committees.

3. No person shall receive a permanent

license to teach in any position or grade who is not familiar with the subjects prescribed by the Board to be taught therein, as well as the methods of teaching the same.

4. The subjects in which the City Superintendent shall examine candidates for provisional licenses shall be as follows:

Reading, Spelling, English Grammar, History of the United States, English Literature, Arithmetic, Algebra through Quadratic Equations, Plane Geometry, Descriptive Astronomy, Physics, Zoölogy or Physiology, and Principles and Methods of Teaching, Drawing and Vocal Music.

The examinations in the foregoing subjects shall be partly oral and partly in writing; and the written answers of the candidates shall be open to the inspection of the members of the Board of Education.

Any candidate failing to receive an average of fifty per cent. in the various studies prescribed, shall not be re-examined within one year, and any candidate receiving an average between 50 and 75 per cent. shall not be re-examined until four months shall have elapsed.

5. The City Superintendent shall grant

licenses to teach in the Common Schools of this city to the students of the Normal College who shall have completed the Normal Course, in the following manner, provided the Trustees of said College concur in this regulation :

a. The questions for examination, previously prepared by the Faculty of the Normal College, shall be submitted to the City Superintendent and the President of the College for such revision, modifications or additions as may be agreed upon by said officers ; but such change or changes shall be confined to the branches of study included in the Normal course of instruction prescribed in said College, and shall be made within five days after the said questions shall have been presented to said officers. All differences of opinion between the City Superintendent and the President of the Normal College, as to the questions submitted, shall be adjusted within five days by the President of the Board of Education.

b. The City Superintendent shall attend in person, as far as may be necessary, at the written examination of candidates, in order that he may fully inform himself of the methods of conducting the same, and the Inspectors of Common Schools, who by law have the legal right of concurrence with him in awarding teachers' licenses, shall be notified, so that they likewise may be present.

c. The examination papers containing the written answers of the candidates, after they shall have been duly read and marked under the direction of the President of the College, shall be submitted at the College building to the City Superintendent and two of the said Inspectors, in order that they may be informed of the method and accuracy of the said marking; but the said examination papers shall not be taken from the College building, nor removed from the custody of said President.

d. All candidates who shall receive at said examination an average of seventy-five per cent. shall be entitled to provisional licenses to teach; but no license shall be granted to any candidate who has not received, at some previous examination, seventy-five per cent. in Arithmetic and in English Grammar, and eighty per cent. in Spelling.

e. In the oral examination to be conducted by the President or Instructors in the College, the City Superintendent shall be present, with such of the Inspectors as may desire to attend, and the City Superintendent may participate in said examination.

f. In case of inability, on account of sickness or otherwise, of the City Superintendent to discharge the duties herein defined, they shall, as required by law, be performed by such one of his Assistants as he may designate.

g. The City Superintendent shall award the certificate of licenses at the annual commencement of the College.

TEACHER'S MANUAL.

§ 41. The City Superintendent and such of his assistants as he may designate, shall prepare a manual for the use of Teachers, and from time to time revise the same. Such manual and revision shall be submitted to the Committee on Course of Study and School Books, and such corrections and amendments made, if any, as may be necessary, and when so approved, shall be submitted to the Board of Education. If adopted by said Board, it shall become valid as a rule for the government of Teachers in the discharge of their duties, except so far as its provisions are inconsistent with the by-laws of the Board.

SUPERINTENDENT OF SCHOOL BUILDINGS.

POWERS AND DUTIES.

§ 42. It shall be the duty of the Superintendent of School Buildings to examine all buildings and their appurtenances under the control of this Board, in reference to their safety, sanitary condition, general state as to repairs, and the necessity of alterations or improvement, and report the result of such examinations to the respective Boards of Trustees and the Inspectors of Common Schools in whose district the buildings are located, and to this Board, on the first meeting of the Board in June of each year, and oftener if, in his opinion, the interests of the school system require it.

2. He shall also, under the direction of appropriate committees, prepare specifications and drawings for new buildings, for alterations of buildings, and for other work as may be

required. He shall also superintend all work done in connection with buildings under the control of the Board, and perform such other duties as may be required by the contracts entered into by the Board.

3. It shall be the duty of the said Superintendent, when requisitions are made by the Trustees of the schools upon him, in pursuance of the by-laws of the Board, for the performance of any work in and about any school-house, to keep a complete record of the same, and before authorizing or performing any such work or furnishing any materials, to notify the Clerk of the Board, who shall certify, in writing, that there is sufficient money to the credit of said Ward or school building to authorize the expenditure required, and no liability whatsoever shall be incurred except in pursuance of the by-laws or by direction of this Board. He shall also have charge of the workmen employed, subject to the rules and regulations of the Board of Education, and the supervision of the Committee on Buildings. The wages of workmen, and bills for materials used in the workshop, shall be paid on the approval of said Committee.

4. He shall examine all bills presented to him, and return the same to the office of the Clerk, with his approval or disapproval, within one week from the date of presentation to him.

5. He shall be at his office from 2 to 5 o'clock P. M., on every business day, unless specially required by the Board or a Committee to be elsewhere; he shall be present during the meetings of the Board, and shall attend the meetings of the Committees when requested.

6. He shall, subject to the approval of the Committee on Buildings, grant certificates of qualifications to Janitors in the following form:

"I, ————, Superintendent of School Buildings of the Board of Education, of the City of New York, do hereby certify that ———— has furnished satisfactory testimonials and certificates as required by the by-laws, and has also been by me duly examined, and found qualified in respect to character, sobriety, and physical and mental ability and general capacity, to perform the duties of Janitor of ———— School House No. ————."

He shall also examine all the school buildings and premises early in September of each year, and report to the Clerk of the Board whether the Janitors have, or have not, thoroughly cleaned the buildings and premises under their charge during vacation, and whether the buildings and the rooms thereof are in good sanitary condition.

He shall also examine into the care and economy shown by Janitors in their maintenance of the buildings under their charge, and report to the Committee on Buildings and to the proper Board of Trustees all violations of the rules and regulations of the Board, and every neglect of duty on the part of Janitors of which he has personal knowledge.

7. He may also perform such work for the College of the City of New York, relating to its buildings and repairs, as the Trustees or Executive Committee thereof may require, and receive such compensation therefor as said Trustees or Executive Committee shall determine; but he shall not perform any work on other account similar to that performed under the regulations established for his department.

8. In the absence, sickness or other disabil-

ity of the Superintendent of School Buildings, the powers and duties vested in and conferred upon the said Superintendent, relative to the examination and return with his approval or disapproval of bills, shall be performed by such person as may be designated in writing for that purpose by the Committee on Buildings, such designation to continue only during such absence, sickness or other disability.

INSPECTOR OF FUEL.

§ 43. It shall be the duty of the Inspector of Fuel to inspect and supervise the delivery of all fuel supplied to the several schools under the control of this Board, and to perform such other duties as may be assigned to him by the Committee on Supplies.

TEACHERS.

CONDITIONS REQUISITE TO APPOINTMENT.

§ 44. 1. No Teacher shall be appointed in any school to whom any school officer entitled to act upon the question of the appointment or payment of such teacher is related, by either blood or marriage, as husband, father, son, brother, uncle, nephew or first cousin; but the provisions aforesaid shall not apply to the appointment or promotion of Teachers employed in the schools previous to the election or appointment of a school officer who may be related to said Teacher.

Should a female Teacher marry, her place shall thereupon become vacant, but such marriage shall not operate as a bar to her reappointment with the approval of this Board.

AVERAGE ATTENDANCE—HOW ASCERTAINED.

§ 45. The average attendance of each school or department for the year ending on the thirty-first day of December, upon which allowances are made, shall be ascertained by adding together the number of scholars present each school-time or half-day, and dividing the total by the whole number of sessions required to be held by these by-laws. In recording the daily attendance, no pupil shall be marked or counted who has not been actually present during at least one and a half hours of the session or half-day, except in case of short sessions hereafter provided for. The average attendance so ascertained, shall be sworn or affirmed to by the Principal.

NUMBER OF TEACHERS ALLOWED.

§ 46. 1. No Teacher shall be appointed by the Board of Trustees in any Ward unless the average attendance of pupils for the preceding year shall be equal to at least thirty-five to each Teacher in a Grammar School, and at least fifty to each Teacher in a Primary School (exclusive of the Principals and Teachers of special subjects). In mixed schools and departments, for every thirty-five pupils of a grammar grade, and for every fifty pupils of a primary grade, one Teacher shall be allowed.

2. No Vice-Principal shall hereafter be appointed in any Grammar or Primary School or Department. No more than one male assistant shall be hereafter appointed in any Male or Mixed Grammar School, unless the average attendance of male scholars for the year ending on the preceding 31st day of December, shall have exceeded one hundred and fifty pupils of a grammar grade; nor more than two, unless the average attendance shall have ex-

ceeded two hundred and fifty; nor more than three, unless the average attendance shall have exceeded five hundred; nor more than four, unless the average attendance shall have exceeded seven hundred. No more than five male assistants in any Male or Mixed Grammar School shall be allowed.

ADDITIONAL TEACHERS.

§ 47. But if the Committee on Teachers shall deem it necessary for the proper instruction of the pupils of any school, that additional Teachers should be employed therein, it shall be their duty to investigate the subject, and if found necessary, to authorize the Trustees of any Ward to employ such additional Teachers. When such Teachers are authorized to be employed, said Committee shall designate the time from which the said employment shall commence, and at which it shall terminate, and the amount of salary to be paid, subject to the general regulations prescribed for Teachers' salaries; and no additional teacher so authorized shall be paid except for the time and at the rate so stated.

WHEN TEACHERS MAY BE EMPLOYED WITHOUT CLASSES.

§ 48. In no Grammar School, the average attendance of which is less than five hundred, and in no Primary School or Department, the average attendance of which is less than seven hundred, shall any Teacher, except the Principal, be employed for any other purpose than regular class instruction; nor shall more than one teacher, in addition to the Principal, be employed, except as a class Teacher, in any Primary or Grammar School, except that in Grammar Schools in which the average attendance exceeds eight hundred, and in Primary Schools or Departments having an average attendance exceeding twelve hundred, two Teachers, in addition to the Principal, may be employed, besides those engaged in the regular instruction of classes; and whenever, by reason of the closing of a school, any Teachers are without employment, though drawing the salaries of their respective positions, it shall be competent for the Committee on Teachers to direct their employment in positions in which their services may be needed in any Ward, according to arrangements to be adjusted with the Trustees of said Ward. Provided, that nothing in this by-law shall be construed to conflict with the power of the Committee on Teachers to grant additional Teachers.

TEACHERS IN EXCESS.

§ 49. Whenever the number of Assistant Teachers in any school is in excess of the number allowed by the by-laws, it shall be the duty of the Trustees of the Ward to transfer said Teachers to other schools in the Ward, where their services may be needed; but the number of Teachers in every school shall be fully adjusted, so as to conform to the provisions of these by-laws, at the commencement of each year.

TEACHERS IN NEW SCHOOLS.

§ 50. The allowance of Assistant Teachers to new schools shall be upon the monthly average attendance of scholars (ascertained in the same manner as provided for the yearly average attendance), until the 31st day of December of the calendar year next succeeding the year in which any school is established.

EMPLOYMENT, CHANGES AND TRANSFERS.

§ 51. Upon the adoption of a resolution by any Board of Trustees to employ, remove, or transfer a Teacher, said Board shall file with the Clerk of this Board a copy of the resolution, certified by its Chairman and Secretary or by a majority of the Trustees, to have been adopted at a meeting at which a quorum was present.

RIGHT OF APPEAL IN CERTAIN CASES.

§ 52. Upon the dismissal or application for dismissal of a Teacher, or upon any transfer of a Teacher from one school or department to another, or upon the change in schedule position in any school of a Teacher, the Board of Trustees shall file with the Clerk of this Board a copy of the resolution under which it acted, and notify the Teacher, in writing, of the cause of its action. The Teacher shall have the right to appeal to this Board within ten days after the service of the notice aforesaid, and said appeal shall be immediately referred to the Committee on Teachers to examine into the facts and circumstances of the case, and report to this Board, and the Clerk of this Board shall at once forward a copy of the appeal to the Board of School Trustees whose action is appealed from. Pending the consideration of such appeal no salary shall be paid to any Teacher acting in the place of the appellant without the consent of this Board first being obtained, nor shall any appointment to the position occupied by the appellant be acknowledged without the consent herein referred to being first had. If this Board shall decide that there was no good cause for the action of the Trustees appealed from, then the Teacher shall be restored to the position and salary he or she had previous to the action of the Trustees, and payment for the intermediate time shall be allowed.

SALARIES OF TEACHERS.

PRINCIPALS AND VICE-PRINCIPALS.

§ 53. 1. The annual salaries paid to Prinpals and Vice-Principals in Male and Mixed Grammar Schools shall be as follows:

To Principals in schools having an average attendance for the preceding year of—

150 or less	$2,250
151 to 300	2,500
301 to 500	2,750
501 and upwards	3,000

To Vice-Principals in schools having an average attendance for the preceding year of a Grammar Grade of—

250 or less	$1,800
251 and upwards	2,016

2. The annual salaries paid to Principals and Vice-Principals in Female Grammar Schools shall be as follows:

To Principals in schools having an average attendance for the preceding year of—

100 or less	$1,200
101 to 150	1,300
151 to 300	1,500
301 to 500	1,600
501 and upwards	1,700

To Vice-Principals in schools having an average attendance for the preceding year of a Grammar grade of—

250 or less	$1,000
251 and upwards	1,200

3. The annual salaries paid to Principals and Vice-Principals in Primary Departments and Schools shall be as follows:

To Principals in schools having an average attendance for the preceding year of—

200 or less	$1,000
201 to 400	1,100
401 to 500	1,300
501 to 600	1,400
601 to 850	1,500
851 to 1,000	1,600
1,001 and upwards	1,700

To Vice-Principals in schools having an average attendance for the preceding year of—

Less than 325	$850
325 to 500	900
501 to 1,000	1,000
1,001 and upwards	1,200

4. Salaries shall be paid to Principals of new schools, upon the average monthly attendance of scholars, until the 31st day of December of the calendar year next succeeding the year in which any school is established. The allowance for vacation in either of said years shall be ascertained by dividing the total of all the preceding monthly averages by the number of months during which said school shall have been in session from its establishment to the commencement of said vacation.

5. All Principals who shall have been so employed for fourteen years, and whose record

for five years preceding the application has, in the opinion of the City Superintendent and the Assistant Superintendents, been meritorious and uniformly excellent, shall be paid not less than the following annual salaries, if approved by a majority vote of all the members of the Board of Education, viz.:

For Principals of Male and Mixed Departments	$2,500 00
For Principals of Female Departments	1,900 00
For Principals of Primary Departments and Schools	1,750 00

6. In case the City Superintendent and his Assistants do not agree as to what the record of the Principal has been during the said period of five years, the matter shall at once be reported to the Committee on Teachers, who shall investigate and report to the Board of Education, and on such report a majority of all the members may allow the salaries as above stated.

6*a*. In case the salary of any Principal or Vice-Principal, by reason of a decrease of the average attendance in the department or school n which he or she is employed, shall be reduced, the said Principal or Vice-Principal shall continue to receive the same salary as in the preceding year, provided the Board of Education shall so direct by a majority vote of all its members, on application of the Trustees of the Ward.

MALE ASSISTANT TEACHERS.

§ 54. 1. The annual salaries of the Male Assistant Teachers shall be of the following classes and amounts, viz.:

1st Class	$2,016
2d "	1,728
3d "	1,656
4th "	1,476
5th "	1,332
6th "	1,260
7th "	1,080

2. Where five Male Assistants are employed, there shall be allowed one salary each of the first, second, fourth, sixth and seventh class.

3. Where four are employed, one each of the first, third, fifth and seventh class.

4. Where three are employed, one each of the second, fourth and sixth class.

5. Where two are employed, one each of the second and fifth class.

6. Where one is employed, one of the second class.

FEMALE ASSISTANT TEACHERS.

§ 55. 1. The annual salaries of the Female Assistant Teachers in Male, Mixed and Female Grammar Schools, and in Primary Schools and Departments, shall be of the following classes and amounts, viz.:

Male Grammar Schools.

1st Class	$1,116
2d "	1,020
3d "	933
4th "	855
5th "	786
6th "	726
7th "	675
8th "	633

Mixed Grammar Schools.

1st Class	$1,086
2d "	990
3d "	903
4th "	825
5th "	756
6th "	696
7th "	645
8th "	603

Female Grammar Schools.

1st Class	$1,056
2d "	960
3d "	873
4th "	795
5th "	726
6th "	666
7th "	615
8th "	573

Primary Departments and Schools.

1st Class	$900
2d "	834
3d "	774
4th "	720
5th "	672
6th "	630
7th "	594
8th "	564
9th "	540
10th "	522
11th "	510
12th "	504

2. The number of salaries of each class that shall be allowed to any School or Department shall be as follows:

Where eight Female Assistants are employed in any Grammar School, there shall be allowed one of each class of Male Mixed or Female Grammar salaries, as the case may be.

3. Where more than eight are employed, there shall be added one salary of each class of similar salaries, beginning with the lowest, and repeating, if necessary, until the required number is reached. But there shall not be allowed to any Grammar School more than one salary of the first or second class, two of the third class, three of the fourth class, four of the fifth class, five of the sixth class, or six of the seventh class.

4. Where less than eight are employed, there shall be deducted one salary of each highest and lowest class alternately, beginning with the lowest, until the required number is reached.

5. Female First Assistants, heretofore appointed, who teach the first grammar grades alone or in connection with other grades in Mixed Grammar Schools where boys and girls are instructed in the same class, and where no Male Assistant is employed, and where the average attendance exceeds one hundred and

fifty, shall not be counted under the foregoing provisions, and they shall be paid a special salary of $1,440.

6. Where twelve Assistants are employed in any Primary Department or school, there shall be allowed one of each class of Primary salaries.

7. Where more than twelve are employed, there shall be allowed additional Primary salaries in the same manner as in the Grammar Schools. But there shall not be allowed to any Primary Department or School more than one salary of the first, second, third or fourth class, two of the fifth or sixth class, three of the seventh or eighth class, four of the ninth or tenth class, or five of the eleventh class.

8. Where less than twelve and more than five are employed, there shall be deducted one salary of each of the highest and lowest of the evenly-numbered classes alternately, beginning with the lowest until the required number is reached.

9. Where less than six are employed, there shall be allowed one salary of each alternate class, beginning in each school with the class next below the highest class allowed in a school

of the next larger size and proceeding until the required number is reached.

GENERAL PROVISIONS.

§ 56. 1. The allowance of salaries, according to the preceding provisions of this section, to the several Grammar and Primary Departments and Schools shall be made at the beginning of each year, and shall not be changed during the year, and the salaries so allowed shall be paid to the Teachers in the order of their positions in their respective Departments and Schools.

But in case the allowance of salaries in any Department or School, so made at the beginning of any year, shall by reason of a decrease of average attendance the preceding year, cause a reduction of salary to any Teacher retained as a regular Assistant Teacher in the Department or School, such Teacher shall continue to receive the salary allowed him or her immediately before the new allowance was made, so long as he or she shall hold in the same Department or School the same position, or any higher position, in which the salary, according to the preceding provisions, is less than the previous salary of such Teacher: *Provided*, The Board of Education shall so direct by a majority vote of all its members, upon application of any Board of Trustees.

2. In Departments and Schools where both Grammar and Primary Grades are taught, the salaries allowed to Assistants in Grammar Schools shall be given to similar Assistants who teach Grammar grades, and the salaries allowed to Assistants in Primary Schools shall be given to Assistants who teach the Primary grades.

3. All Assistant Teachers of less than one year's experience as instructors in the schools of this city or elsewhere shall be known as Junior Teachers, and be paid for the first year's service: Males, a salary of seven hundred and twenty dollars per annum; females, a salary of four hundred and eight dollars per annum, and, on the expiration of the year's service, they shall subsequently be entitled, as Assistant Teachers, to the salaries prescribed in the preceding sections, and cease to be considered as Junior Teachers.

4. Substitute Teachers shall be paid at the rate of one dollar and twenty cents per day of actual service.

5. The salaries of Teachers shall commence at the time they respectively enter upon their duties, when legally appointed.

6. No retrospective increase of salary shall in any way be allowed.

SALARIES OF SPECIAL TEACHERS OF MUSIC, FRENCH, GERMAN AND DRAWING.

§ 57. 1. Teachers of Vocal Music, Drawing, French and German shall be classified as Special Teachers. No salary paid to a Teacher of Vocal Music in a Grammar or Primary School, or to a Teacher of French or German in a Grammar School, shall exceed the rate of one dollar and fifty cents per hour for the time actually employed in instruction. No salary paid to a Teacher of Drawing in a Grammar School shall exceed the sum of two dollars per hour for the time actually employed in instruction.

2. The time occupied in the teaching of said studies respectively shall not exceed the following, viz.:

Music.—One hour and twenty minutes per week in Primary Schools and Departments.

Music.—One hour and forty minutes per week in Grammar Schools.

Drawing—Three hours and twenty minutes per week in Grammar Schools.

French.—One hour and forty minutes per week for each class where such study is authorized to be taught in Grammar Schools.

German—One hour and forty minutes per week for each class where such study is authorized to be taught in Grammar Schools.

3. No person shall be employed to teach in any school any study not authorized by the course of studies specified by the by-laws of this Board. Teachers of special subjects shall obtain licenses from the City Superintendent for the subjects which they are required to teach, in the same manner as provided by the rules of the Board for Teachers of general subjects.

4. Whenever a vacancy in the position of a Special Teacher shall occur, the Committee on Teachers shall determine whether the duties of such position, in any school, shall be performed by a Special Teacher or by a regular Teacher in said school.

5. The sum of sixty dollars per annum shall

be added to the salary of any regular Teacher appointed to take charge of one or more of the following subjects—Music, Drawing, German or French, where no Special Teacher of the subject so taught by the regular Teacher is employed; provided the usual instruction in such subjects is given by such regular Teacher; but no Principal or Vice-Principal shall be appointed to such position.

ABSENCES OF TEACHERS—EMPLOYMENT OF SUBSTITUTES.

§ 58. 1. Any Teacher absent from duty shall report promptly in writing to the Principal of the school the cause of such absence, and state its probable duration, and any Teacher willfully making a false report shall thereby forfeit his or her position, and it shall be the duty of the Principal to report, without delay, all absences of Teachers in his or her school to the Board of Trustees, with a statement of the cause of each absence as far as known. No subordinate Teacher, absent from duty, who fails to communicate promptly with the Principal shall be excused for such absence, nor shall any Teacher's absence be excused except upon a report thereon by the Principal to the Board of Trustees of the Ward.

2. No Teacher shall be excused, either with full pay or with part pay, by any Board of Trustees, for absence from duty for a longer period than two school days in any one month, nor unless such absence has been caused by the Teacher's illness or by death in the family of which the Teacher is a member. The Board of Trustees of any Ward may, however, permit any Principal therein, who may apply for permission, to absent himself or herself from his or her department or school, without loss of pay, for a period not exceeding three days in any one year, for the purpose of visiting other schools in the city, but such absence shall be reported, as required by the preceding subdivision.

3. Application may be made by any Board of Trustees to the Committee on Teachers to excuse the absence of a Teacher from duty with part pay, and the Committee on Teachers shall have power to grant such excuse. The absence of any regular Teacher may also be excused by the Committee on Teachers with full pay, on application of the Trustees, when

such absence is caused by or on account of contagious disease.

4. The absence of a Teacher may also be excused by the Board of Education with full pay, on the application of a Board of Trustees certifying that the absence is caused by the Teacher's personal illness. No such application shall be granted unless in the case of a Teacher whose record shall show a meritorious service for five years. Such application shall be referred to the Committee on Teachers, who shall examine the case and report thereon to the Board. No such absences of any Teacher shall be excused with full pay for a longer period than three months in the aggregate.

5. No absence shall be excused either with part pay or with full pay without the employment by the Trustees of a licensed Teacher as substitute, except that the Trustees may excuse a Teacher without the employment of a substitute for one day in each month of the two days for which Trustees are authorized to excuse; and any Teacher excused with part pay, either by the Committee on Teachers or by the Trustees, shall forfeit one-half of the salary for the time lost.

6. In case of a vacancy occurring by the death, resignation, removal or marriage of a Teacher, by which a class is left without instruction, a licensed Teacher, as substitute, may be employed to instruct said class until and including the day of the next regular meeting of the Board of Trustees of the Ward in which such vacancy occurs, but no longer.

7. It shall be the duty of every Principal to keep a register of the attendance of Teachers, in which shall be entered daily the time of the arrival and departure of each Teacher, and any absence from duty, with the reason of such absence.

8. A report of all absences of Teachers at each school session, shall be made by the Principal of each school upon every pay-roll.

PAYMENTS.

PAY-ROLLS FOR TEACHERS AND JANITORS.

§ 59. 1. The Principal of the Male School having the largest attendance in any school building, for his own school, for the other schools in the same building, and for such Primary and Female Schools as shall be assigned to his charge for that purpose by the Board of Trustees for the Ward, shall prepare monthly pay-rolls for the Teachers and Janitors employed therein. Each pay-roll shall embrace the names of the persons included therein, the number of days for which they are entitled to pay, and the rates; the amounts to be paid to them, severally, with blanks for their signatures, in acknowledgment of the receipt thereof, and the total amount of the payments. It shall be delivered to the Chairman of the appropriate Board or Committee on or before the first day of the next ensuing month, and shall be certified and audited by the proper officers, and filed with the Clerk of this Board within five days thereafter.

2. The Auditor shall thereupon examine, and the Clerk shall certify the pay-roll, and on or before the fifteenth day of the same month, except as hereinafter provided, the correct amount shall be paid, as provided by law, to the Principal or such other Teacher, as in the judgment of the President of the Board, or the Chairman of the Finance Committee may be deemed for the best interests of the funds set apart for the support of the Common

Schools of this city; and the Clerk, in case of any change in the order of payment, shall report the same in writing to the Finance Committee at its first meeting thereafter, together with the reasons for such change, and such pay-rolls, with the payments vouched by the signatures of the persons to whom they have been made, and a report by the Principal, whether the amounts have in all cases been truly paid without deduction, shall be filed with the Clerk of this Board on or before the third Saturday in the month.

3. The pay-roll for the month of July may be made out, certified and audited, in advance of the last school-day of the month, and the payments on account thereof may be made on the last mentioned day, provided the pay-roll in proper form, duly certified and audited, shall have been filed with the Clerk at least one week previously; and the pay-roll for the month of June may be made out, certified, and audited, and paid on the same day as payments are made for the month of July, provided the pay-roll shall have been filed with the Clerk at least one week previously, and duly certified and audited. And in every such case the

report of the absences of Teachers and Janitors for that part of the month subsequent to the report annexed to the pay-roll shall be included in the report for the next succeeding month, and the proper deductions, by reason of such absences, shall be made from the payroll for the subsequent month.

PAYMENT OF OTHER SALARIES.

§ 60. The Auditor of this Board shall prepare similar pay-rolls for all other salaries and wages, and submit the same to the Auditing Committee on or before the first day of the month. The Committee shall audit the account within five days thereafter; and the Clerk, on or before the second Saturday in the month, shall cause the payment to be made according to law, and file the pay-roll with vouchers, like those required in case of payments to Teachers.

APPROPRIATION AND CERTIFICATION NECESSARY TO PAYMENT.

§ 61. No payment shall in any case be made, except in pursuance of an appropriation. Nor shall any bill be paid unless it be duly certified to have been passed at a meeting of the proper Board of Trustees, or Committee of this Board, at which a quorum was present.

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EXPENSES OF SCHOOLS.

Amounts exceeding Two Hundred Dollars.

APPLICATION BY TRUSTEES.

§ 62. 1. Every application by Trustees to this Board, for authority to purchase a site, to purchase, erect, rebuild, alter, enlarge, repair, warm, ventilate, or furnish any school building, or for an appropriation for either of said purposes, shall be in writing, signed by a majority of the Trustees of the Ward, and shall describe with reasonable detail the nature and value of the purchase or work proposed.

No appropriation to repair or alter buildings; or to procure, alter or repair apparatus for warming or ventilating any building; or to procure or repair furniture, including pianos, on application of any Board of Trustees, shall be made, unless it shall appear to the Committee to which the matter has been referred, that the expenditure cannot be made from the Incidental Fund of the Ward or from the Buildings Contingent Fund, with due regard to other expenditures to be made from the said funds. But if the Incidental or the Contingent Fund be sufficient, an appropriation from either or both of said funds may be made by the Board for the purposes of such application.

2. No contract shall be entered into, nor shall any work be commenced, or any purchase be made, nor shall any money be paid on account of any such work or purchase, in case the expenses shall exceed the sum of two hundred dollars, unless a statement in writing, together with a copy of the working drawings, plans and specifications of the work to be done, or improvement proposed to be made, shall have been duly filed with, and approved by, the Board of Education, and an appropriation shall have been made therefor by the said Board.

CONTRACTS.

§ 63. *Advertising for Proposals.*—Every application by Trustees for authority to erect, enlarge, repair, alter, warm, ventilate, or furnish any building at an estimated cost exceeding two hundred dollars, shall be referred to the appropriate committee, and if this Board shall thereafter decide in favor of the application, the work shall be done by contract. An advertisement soliciting proposals for doing the work shall be published in the *City Record* for two weeks. The appropriate committee shall report specifically in each case, whether or not the advertisement for proposals has been duly published, and the contract awarded to the lowest responsible bidder.

No application by Trustees involving an expenditure exceeding two hundred dollars shall be referred to any committee with power, unless advertised in the manner required by these by-laws.

2. *Reception of Proposals.*—All proposals received by any Board of Trustees by authority of this Board for any of the purposes before named, shall be opened in the Hall of this Board immediately after the expiration of the time limited by the advertisement for the receipt thereof, in presence of the Clerk of this Board, or in the presence of such assistant clerk as the Clerk of this Board may designate, and a majority of the proper Board of Trustees, at a meeting regularly called for

the purpose ; and all original proposals shall be immediately thereafter filed in the Clerk's office ; and no proposal shall be received or considered that may be offered or submitted after the time limited as before named.

3. *Notice upon awarding of Contracts.*—In all cases of awards of contracts by any Board of Trustees, or by this Board, the Clerk shall, upon confirmation thereof, notify the person, or persons, to whom the contract, or contracts, may be awarded, informing them that the written contract must in all cases be executed and approved in accordance with the by-laws of this Board prior to commencing the work.

In determining who is the lowest responsible bidder, it shall be the duty of the committee examining proposals for any work to be done under the direction of the Board, to consider the responsibility and ability of the bidder himself to do the work in a thorough and workmanlike manner, and not to be guided exclusively by a consideration of the responsibility of his sureties. No contractor shall be accepted to perform any contract to be paid by an appropriation by this Board who has heretofore failed to perform faithfully any contract for this Board.

4. *Injury or partial destruction by fire.*—In case any building or any of its appurtenances shall have been injured or partially destroyed by fire, this Board may, by a vote of not less than three-fourths of its members, make an immediate appropriation for the necessary repairs, and authorize the work to be done otherwise than by contract.

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EXPENSES OF SCHOOLS.

Amounts not exceeding Two Hundred Dollars.

INCIDENTAL FUND.

§ 64. The amount which may be expended in each year by the Trustees of any Ward for the repairing of damages to school buildings and their appurtenances, and for such alterations and improvements thereto as may be feasible, shall be ascertained as follows: On each building in the Ward there shall be allowed twelve dollars on each thousand square feet of floor surface, counting the roof as a floor, and discarding fractions of a dollar. The aggregate of these amounts shall be known as the *Incidental Fund of the Ward;* and in the month of January, or as early as practicable in each year, an appropriation shall be made for this purpose.

§ 65. Each Board of Trustees may expend for repairs, alterations and additions of every kind, in and to the school buildings of the Ward, and their appurtenances, in sums not exceeding $200 for any one expenditure, an amount not exceeding the portion of the Incidental Fund due when the expenditures are ordered.

§ 66. But in case of any expenditure exceeding $100, the work shall be done according to the directions of the Superintendent of School Buildings, to whom application must be made before the work is begun for such directions, if any, as he may deem necessary.

BUILDINGS CONTINGENT FUND.

§ 67. In the month of January, or as early as practicable in each year, an appropriation of such an amount as may be deemed proper shall be made by this Board, to be known as the *Buildings Contingent Fund;* eighty (80) per cent. of said fund to be expended by the

Trustees upon the approval of the Committee on Buildings; and twenty (20) per cent. upon the approval of the Committee on School Furniture, upon applications made by Boards of Trustees, and upon approval of said applications by the proper committees, respectively, in sums not exceeding $200 for special purposes; but in case of an emergency, work ordered by the Trustees, with the approval of the Superintendent of School Buildings, may be approved, and payment therefor be authorized by the proper committee upon application subsequently made by the Trustees. Each of the several committees shall report in detail to this Board at the first meeting held in the months of May, September and December, the condition of the portion of the fund under its control, including a list of the expenditures allowed.

§ 68. No application shall be approved by either of said committees unless it shall appear to the committee that the Incidental Fund of the Ward is insufficient for the contemplated expenditure.

§ 69. In case of any expenditure exceeding $100, the work shall be done according to the directions of the Superintendent of School Buildings.

BLANKS FOR APPLICATIONS, ETC.

§ 70. 1. Blanks for "Applications," "Orders for Work" and "Bill-heads" must be obtained at the Hall of this Board, and all applications, orders and bills to be accepted by this Board must be made in duplicate, and full returns of the same must be made monthly to this Board by the several Boards of Trustees.

2. The Clerk of this Board shall cause to be kept files containing for each school-house by itself a correct record of the applications of the Trustees, and of the action of this Board or any of its officers or committees thereupon, so as to preserve the same on record and in convenient book form for reference.

3. A book shall also be kept by the Clerk of this Board, which shall contain a correct record in respect to each school building and premises, by Wards, of the payments of money on account of said building and premises for any and all purposes (except gas and supplies furnished through Depository, and salaries), showing the amounts expended for each kind

of alterations or repairs, and exhibiting at the close of each month, the amount, if any, unexpended of the Incidental Fund appropriated to each Ward.

4. All alterations and repairs hereinbefore provided for shall be made as soon as the necessity therefor becomes apparent, when the same can be properly done during the school sessions or in the interim between such sessions ; and no such repairs shall be postponed until the summer vacation.

5. All applications of Trustees for repairs, etc., to be made during the summer vacation, shall be filed with the Clerk of the Board of Education before the first day of April in each year.

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APPROVAL OF BILLS BY TRUSTEES.

§ 71. No pay-roll or bill, or other claim, shall be approved in any Ward, except at a meeting of the Board of Trustees of the Ward, nor shall any purchases be made, alterations, repairs or supplies be ordered or procured, except by authority of said Board. The passing of every pay-roll, bill or other claim, shall be certified to have taken place at a meeting of the Board of Trustees of the Ward, held pursuant to notice given to each member of such Board, at which a quorum was present; and the certificates shall be signed by the Chairman and Secretary of the Board, or by a majority of the Trustees.

CLERK OF BOARD OF TRUSTEES.

§ 72. The Boards of Trustees may appoint a Male Principal or Teacher in their respective Wards as Clerk, who shall be paid from an appropriation to be made therefor, at a yearly rate not exceeding a sum equal to twenty-five dollars per annum, and one and one-half cents for each unit of the total average attendance of the schools in the Ward, for the year next previous to the current year.

JANITORS.

EMPLOYMENT, CHANGES AND TRANSFERS.

§ 73. Upon the adoption of a resolution by any Board of Trustees to employ, remove or transfer a Janitor, or to increase *or decrease* the salary of any Janitor, said Board shall file with the Clerk of this Board a copy of the resolution, certified by its Chairman and Secretary to have been adopted at a meeting at which a quorum was present.

QUALIFICATIONS AND DUTIES OF JANITORS.

§ 74. 1. Every applicant for the position of Janitor of a School Building must produce a certificate from the Board of Health, that each and every member of the applicant's family—including help—has been properly vaccinated; and must also furnish evidence satisfactory to the Committee on Buildings and the Superintendent of School Buildings, that the applicant has sufficient knowledge and is in every respect qualified to properly manage the apparatus used in warming the building. In the case of steam-heated school buildings, he must also possess sufficient mechanical skill to provide, so far as practicable, against damage to any portion of the school property arising from the use of the apparatus; and no person shall be employed as Janitor without a certificate of qualification approved by the Committee on Buildings, and signed by the Superintendent of School Buildings.

2. It shall be the duty of the Janitors to remain in the school buildings, or adjacent grounds, during the whole time the schools are in session, and be at all times ready to render personal assistance in case of any emergency. And all modes of egress, including the visitors' doors, shall be left unfastened during school hours. They shall also report in person to the Principal of each school, at each and every daily school session; and they shall also ascertain, on the first day of every month, by the index of the gas meters in their respective schools, the amount of gas consumed during the preceding month, and report the same in writing to the Clerk of the Board of Education, who shall keep a record of the same.

3. It shall be the duty of all Janitors who reside on the premises, to leave some responsible person in charge during their occasional absence. Janitors who do not reside on the premises must visit the school building for a sufficient time on each day when the schools are not in session; but in no case should their place of residence be further than 500 yards from the school premises, unless permission be given by the Superintendent of School Build-

ings to the contrary, and all such permissions given by him to be reported to the Board for its approval. All Janitors will be held responsible for the security of the school buildings, by locking or otherwise securing all doors, gates, windows, and other means of access. They must also report immediately to the Trustees or Principal any damage that may happen to any part of the school property.

COMPENSATION OF JANITORS.

§ 75. 1. Allowances for Janitors' salaries shall be computed from building measurement, sidewalk area, and use of heating apparatus, as follows:

First.—The area in square feet covered by the building or buildings under the charge of each Janitor shall be multiplied by the number of stories, excluding cellars, and from the product shall be deducted the area of Janitors' rooms.

This *measurement* shall be multiplied by the following *rates*, on each thousand and quarter thousand square feet, viz.: When the measurement is less than 10,000 square feet, the rate shall be $45. When the measurement is 10,000 square feet, or over, the rate shall be obtained by deducting from $43 ten cents for each quarter thousand square feet in excess of 10,000, but it shall in no case be less than $33.

SECOND.—All paved, flagged or planked sidewalks and yards connected with the building or buildings shall also be measured in square feet, and on the same shall be calculated an amount at one-half the above mentioned rates.

THIRD.—For heating apparatus there shall be calculated, in buildings measuring less than 35,000 square feet and heated by steam or hot water:

If only one boiler is used	$95
If more than one, for the first	85
For the second	40
For each additional	30
Stoves, additional, each	5

In buildings measuring 35,000 square feet or more, and heated by steam or hot water:

If only one boiler is used	$110
If more than one, for the first	100
For the second	45
For each additional	35
Stoves, additional, each	5

In buildings heated by hot-air furnaces:

If only one furnace is used	$75
If more than one, for the first	70
For the second	25
For each additional	15
Stoves, additional, each	5

In buildings heated by stoves:

For the first ten stoves or less, each	$10
Stoves, additional, each	5

FOURTH.—The amounts so calculated, according to the three preceding provisions, shall be added together, and the nearest multiple of 13 to the sum so ascertained shall be the allowance for each Janitor's salary; except that in case the amount calculated according to the first and second of the three preceding provisions is $481 or less, then the allowance for salary shall be fixed at $481.

FIFTH.—1. In addition, there shall be allowed for rent to Janitors who do not reside on the premises $208.

2. No extra allowance shall be made to any Janitor or assistant to a Janitor for removing snow, or for any other service or labor of any kind connected with the school building in charge of such Janitor.

3. The sum to be paid monthly to each Janitor shall be one-thirteenth of his annual salary; the remaining thirteenth of his annual salary is to be paid in the month of September in each year, provided that the Superintendent of School Buildings shall certify to the Clerk of the Board of Education that the buildings and premises in charge of such Janitor have been thoroughly cleaned during vacation.

4. Absences of Janitors from duty shall be reported, as provided in the case of Teachers, and for such absences pay shall be forfeited for the time lost unless excused by the Trustees.

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SCHOOL SESSIONS, VACATIONS AND HOLIDAYS.

§ 76. The several schools shall be opened at nine o'clock A.M., and the sessions shall be continued until three o'clock P.M., with an intermission of one hour at noon, when the pupils may leave school. An intermission not to exceed twenty minutes, may also be given during the morning sessions. In case of very wet or stormy weather the Principal may detain the pupils in school between the hours of twelve and one o'clock ; but in such cases the school shall be dismissed for the day at two o'clock P.M. In no other case shall any school be dismissed before three o'clock P.M., except by authority of the President of the Board, or of the Board of Trustees as provided in the by-laws. Meritorious pupils, as a reward, may be permitted to leave school one hour earlier on Friday of each week.

SCHOOL SESSIONS MAY BE SUSPENDED IN CERTAIN CASES.

§ 77. The President of the Board shall have authority to suspend the sessions of the schools, in case of any sudden emergency; but his action in the matter shall be submitted to the Board, for its consideration, at the earliest opportunity; and the Board of Trustees of any Ward may authorize the closing of any of the Schools in that Ward, for the whole or part of a single day, when in their opinion the building cannot be used with safety to the Teachers and scholars.

PRINCIPAL TO REPORT IF ANY SESSION HAS BEEN OMITTED.

§ 78. 1. A special report from the Principal of each school shall accompany each pay-roll, stating whether or not the whole or a part of any session of such school has been omitted previous to the date of such report, and subsequently to the last preceding report, other than such vacations and holidays as are specially allowed by the by-laws of the Board of Education; and if the whole or a part of any session has been so omitted, for what reason, and by what authority the same was omitted; and no salary shall be paid to the Teachers in any school in which the whole or a part of any session shall have been omitted, in violation of this by-law, unless such payment shall be authorized by a special vote of the Board of Education.

WHAT VACATIONS AND HOLIDAYS ARE ALLOWED.

§ 79. The vacations and holidays allowed in the schools in the several Wards shall be as follows:

Every Saturday throughout the year; the day commonly known as Good Friday; the twenty-second day of February; the fourth day of July; any day appointed by the President of the United States or the Governor of the State for a public fast or thanksgiving, and the day thereafter; the twenty-fifth day of December, the second day of January, and the intermediate days; the thirtieth day of May; election day; the day next following any day above specified, when such latter day shall be Sunday, and the interval between the third of July and the second Monday in September.

DEPOSITORY AND SUPPLIES.

DEPOSITORY FOR STORAGE OF SUPPLIES.

§ 80. There shall be one general Depository for the city, in which shall be received and stored, in such quantities as the demand may from time to time warrant, all the various articles (except fuel purchased under contract made according to law) known under the general name of supplies, being such as are required for the use of the schools under the jurisdiction of the Board of Education, and for the use of this Board. The Depository shall be under the control of the Committee on Supplies, and in the immediate charge of the Clerk of the Board.

SUPPLIES TO BE ADVERTISED FOR, AND THE CONTRACTS AWARDED TO THE LOWEST RESPONSIBLE BIDDERS.

§ 81. The Clerk shall prepare annually, under the direction of the Committee on Supplies, a list of all articles, books, stationery, fuel and other articles required by the schools under the jurisdiction of the Board for the ensuing year, and cause the same to be printed. And the Committee on Supplies shall thereupon advertise, for two weeks, in the *City Record*, for proposals to furnish any one or more of such articles, at such times and in such quantities of each article, as may be required for the several schools. The advertisement shall state that blank proposals and lists of articles can be obtained at the office of the Clerk of this Board; also the time to which proposals will be received, and that the Committee will thereupon proceed to open the same. The proposals shall be accompanied by the names and signatures of the proposed securities, and shall state the lowest price for each article proposed for, of the quality specified in the advertisement; and no person shall be allowed to put in more than one bid. At the time appointed in such advertisement, the Committee shall meet, and shall, in all cases, award the contract for each article to any responsible party proposing the lowest price for the same who will give security satisfactory to the Board of Education. These awards shall be submitted to the Board for approval. The articles shall correspond with samples in the office of the Clerk, and all the articles awarded to any one party may be embraced in one contract.

PAYMENTS.

§ 82. Bills for supplies shall be paid on the approval of the Committee.

CLERK'S DUTIES IN OBTAINING AND DELIVERING SUPPLIES.

§ 83. The Clerk shall cause all books and other articles to be procured in suitable and sufficient quantities to meet all demands, under the direction of the Committee on Supplies. He shall also see that all supplies ordered are delivered at the proper time at the various schools and in good order.

FUEL FOR SCHOOLS TO BE FURNISHED UNDER DIRECTION OF COMMITTEE ON SUPPLIES.

§ 84. All needful supplies of fuel for the several schools shall be furnished under the direction of the Committee on Supplies, upon the requisition of the Trustees of the several Wards, who shall make, in writing, such requisitions, according to the actual annual wants of the schools, and file the same with the Clerk of this Board, on or before the first day of July in each year.

COMMITTEE ON SUPPLIES TO MAKE ANNUAL STATEMENT.

§ 85. The Committee on Supplies shall make up annually a statement of the number of each book, chart or card supplied to each of the schools during the preceding year, which shall be reported to the Board at the first meeting in September, and shall be immediately referred to the Committee on Course of Study and School Books, which Committee shall, during the month of October then next, report to the Board whether, in their opinion, any and what books, charts or cards should be stricken off or added to the list of supplies, and whether any and what changes should be made in the Course of Studies for the preceding year.

COMMITTEE ON SUPPLIES TO MAKE ANNUAL REPORT OF BOOKS, ETC., DELIVERED TO SCHOOLS.

§ 86. The Committee on Supplies shall make a detailed statement to the Board annually, in the month of January, of their transactions for the year, giving the amount of purchases, the value of the stock on hand per inventory, the amount of the supplies furnished to each school and Ward, and the cost per scholar of the same, together with a statement of the aggregate cost of supplies as compared with the previous year.

PASS-BOOKS TO BE PROVIDED FOR EACH SCHOOL.

§ 87. The Committee on Supplies shall provide a suitable and properly labeled pass-book for the entry of the dealings of every school with the Depository, in which all orders for supplies shall be written, as hereinafter provided.

DAYS FOR ISSUING SUPPLIES.

§ 88. The regular days for issuing supplies from the Depository every month shall be eight in number, viz.: the first, second, third and fourth Tuesdays, and the first, second, third and fourth Fridays of each month; every school, by this means, receiving its supplies once in every month.

ARRANGEMENTS BY DISTRICTS AND WARDS.

§ 89. The following shall be the arrangements by Districts and Wards, for the stated monthly deliveries of supplies to the schools:

DIST.	WARDS.
1st	1, 2, 3, 4, 5, 6.
2d	8, 9, 14.
3d	7, 10, 13.
4th	11, 17.
5th	15, 16, 20.
6th	18, 21.
7th	19, 22.
8th	12, 23, 24.

TARIFF OF SUPPLIES TO BE PREPARED.

§ 90. A tariff of supplies shall be prepared, based upon the average annual attendance of the several schools, as near as practicable, which shall be the standard until otherwise provided, and which shall embrace the whole quantity of any and every article which any school may draw from the Depository, and not to be exceeded, except in certain contingencies hereinafter provided for.

INVENTORY OF SUPPLIES ON HAND TO BE MADE ANNUALLY IN EACH SCHOOL.

§ 91. An accurate inventory shall be made, during the last week in each year, of the books, slates, maps and all other articles usually embraced under the name of supplies, in every school within the jurisdiction of the Board of Education—blank forms of inventory being furnished by the Clerk for the purpose—the same, when completed, to be forwarded to and filed in the Clerk's office. The inventory shall designate the three conditions of supplies on hand, in separate columns, viz.: Good, Half-worn and Old. In estimating the stock on hand, the whole of the class "Good" shall be entered on the list—one half of the class "Half-worn," and one-fourth of the class "Old," the total being the quantity on hand of each item.

SUPPLIES—HOW TO BE OBTAINED.

§ 92. When supplies of any kind are needed for any school, they shall be plainly entered in the pass-book provided by the Committee, and the list shall be dated and attested by the signature of the Principal, and countersigned by the proper officer or Committee of the Board of Trustees authorized for the purpose.

TARIFF OF SUPPLIES

To be furnished to the Schools from the Depository annually, as authorized by the 91*st Section of the By-Laws of the Board of Education.*

GRAMMAR SCHOOLS.

BOOKS AND STATIONERY, VIZ.:

Arithmetics, Practical and Higher, for every 100 scholars	25
Table-books for every 100 scholars	25
Algebra, " " "	10
Astronomy, " " "	10
Book-keeping, " " "	10
Book-keeping blanks, of three books each, for every 100 scholars	15
Copy-books for every 100 scholars	400
Composition-books, blank, for every 100 scholars.	400
Drawing-books, Elementary and Advanced, for every 100 scholars	200
Drawing-cards, Elementary, for every 100 scholars, sets	10
Diaries, for every 100 scholars	300
Geography, " " "	40
Grammar, " " "	20
History, General, " " "	10
History of United States, " " "	25
Mapping-books (Primary and Advanced), for every 100 scholars	50

Readers,	for every 100 scholars..	150
Slates, iron-bound,	“ “ “ ..	75
Slates, silicate,	“ “ “ ..	125
Slate-pencils,	“ “ “ ..	2,000
Singing-books,	“ “ “ ..	50
India-rubber,	“ “ “ pieces,	100
Lead-pencils,	“ “ “ ..	400
Pen-holders,	“ “ “ ..	1 gross.
Steel pens,	“ “ “ ..	15 “
Blank-books, 20 leaves,	“ “ “ ..	250
Word-books,	“ “ “ ..	75
Blank-books, 60 leaves, or equivalent quantities of either,	for every 100 scholars........	100
Drawing-paper,	for every 100 scholars.......	300 sheets.
German Text-books,	for every 100 scholars....	40
French Text-books,	“ “ “	40
Note-paper,	for each department..............	3 reams.
Letter-paper,	“ “	1 ream.
Legal-cap,	“ “	1 ream.
Foolscap,	“ “	3 reams.
Envelopes,	“ “	2,000
Blotting-paper,	“ “	5 quires.
Outline Maps,	for every 100 scholars.........	1 set.

SUNDRIES FOR EACH DEPARTMENT.

Basins, tin,	for each class-room...........	1
Brushes, dust,	“ “	1
Baskets, sponge,	“ “	1
Baskets, pencil,	“ “	1
Baskets, scrap,	“ “	2
Crash,	for each department..........	30 yards.
Cambric, colored,	“ “	2 pieces.
Cups, tin,	“ “	24

Dust-pans, for each class-room,	1
Feather dusters, small, for each department	2
Mats, for each door	1
Sponges, for every 100 scholars	100
Pails, cedar (brass-bound), for each class-room.	1

FOR PRIMARY SCHOOLS

AND DEPARTMENTS.

Alphabet Cards,	for every 100 scholars	2 sets.
Copy-books,	“ “ “	100
Drawing cards sets,	“ “ “	30
Dissected Figures,	“ ,, “	2
Dissected Letters,	“ “ “	2
Geographies,	“ “ “	10
Primers,	“ “ “	35
Readers,	“ “ “	125
Slates, iron-bound	“ “ “	75
Slates, silicate,	“ “ “	50
Singing-books,	“ “ “	5
Table-books,	“ “ “	30
Slate-pencils,	“ “ “	2,000
India-rubber, pieces,	“ “ “	10
Lead-pencils,	“ “ “	72
Pen-holders,	“ “ “	½ gross.
Steel pens,	“ “ “	4 gross.
Blank books (small),	“ “ “	50
Note-paper,	for each school	2 reams.
Letter-paper,	“ “	1 ream.
Legal-cap,	“ “	1 ream.
Blotting-paper,	“ “	1 quire.
Foolscap,	“ “	1 ream.
Envelopes,	“ “	1,000

Globes, terrestrial, for each school	2
Outline Maps, “ “	2 sets.

SUNDRIES FOR PRIMARY SCHOOLS.

Basins, tin, for each class-room	1
Brushes, dust, “ “	1
Baskets, sponge, “ “	1
Baskets, pencil, “ “	1
Baskets, scrap, “ “	2
Cups, tin, for each school	24
Crash, “ “	30 yards.
Dust-pans, “ class-room	1
Feather dusters (small), for each school	3
Mats, for each door	1
Sponges, for every 100 pupils	100
Pails, cedar (brass-bound), for each class room,	1

JANITOR'S SUPPLIES.

Brush, Pope's Head, for each department	1
Brush, scrub, “ “	15
Brush, L. H., floor, “ “	10
Brush, dust, “ “	6
Brush, window, “ “	6
Dust-pans, “ “	6
Mops, “ “	12
Mop handles, “ “	4
Brooms, “ “	12
Feather dusters, “ “	2
Pails, “ “	3
Soap, bars, “ “	20
Coal Scuttles, for each stove	1
Coal Shovels, “ “	1

§ 93. 1. Books of reference and printed postal cards for use of Trustees and Principals will be furnished at the discretion of the Committee on Supplies.

2. Whenever the School Trustees of any Ward require printing to be done for the use of their Board or the schools under their control, they shall make application to the Committee on Supplies of this Board, and said Committee shall have power to authorize the same, and regulate the supply and determine the best method of procuring the same; and bills so incurred shall be paid on the approval of said Committee, and charged against the appropriation for supplies.

3. PRINCIPALS OF THE SEVERAL SCHOOLS AND DEPARTMENTS

are requested to be as economical as possible in their requisitions on the Depository, and to exercise a careful supervision over all supplies received by them, so as to prevent waste and extravagance.

CORPORAL PUNISHMENT PROHIBITED.

SUSPENSION OF PUPILS.

§ 94. 1. No corporal punishment shall be inflicted in any of the Common Schools.

2. It shall be the duty of every Principal, Trustee, Inspector or Superintendent, when cognizant of the fact, to report to the Board of Education the name of any Teacher who may have resorted to unusual punishments tending to inflict physical injury, or to evade the by-law prohibiting corporal punishment in the schools under the control of the Board.

3. Any Teacher found guilty of a violation of the by-laws of this Board, in regard to corporal punishment, shall be liable to a penalty of forfeiture from his or her salary of not less than five nor more than thirty days' pay, or dismissal from school, as in the discretion of the Committee on Teachers may be deemed just and proper; provided the action of the Committee be approved by the Board of Education.

4. Any pupil found to be incorrigible, or persistently disobedient to or regardless of the

rules and regulations prescribed for the government of the school or class, or of resisting the authority of the Principal or Class Teacher, or who, by a reckless depravity, may injure or demoralize the school or class, may be suspended by the Principal from the school. It shall be the duty of the Principal of every school thus suspending a pupil to give immediate notice thereof to the parents or guardian of such pupil, and also to report the same to the City Superintendent and the Chairman of the Board of Trustees of the Ward.

5. The parent or guardian of such pupil may, within ten days thereafter, appeal from the action of the Principal to the said Trustees, who shall thereupon investigate the matter and report their action to the City Superintendent.

6. If no such appeal be taken, or if such appeal be dismissed by the Trustees, it shall be the duty of the City Superintendent to notify the Principal of every other school for the same sex, of the name of such suspended pupil, and he or she shall not be admitted into the same or any other school until satisfactory proof of amendment on the part of such pupil

shall have been furnished to the City Superintendent, whose certificate of the removal of the disability shall entitle any suspended pupil to readmission in the same or any other school.

7. The City Superintendent shall keep a record of all suspensions from the schools, containing the name of the pupil and the cause of suspension, with any action that may be had thereon; such record shall be open to the inspection of members and officers of this Board, School Inspectors and Trustees only.

8. The Trustees may require the transfer of any pupil suspended from one school to any other school under their management, if, in their judgment, they shall deem it beneficial or advantageous to such pupil.

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SANITARY REGULATIONS.

SEATING CAPACITY.

§ 95. It shall be the duty of every Principal to reject all applications for the admission of pupils into any school or class whenever the room occupied by the same is filled to the extent of its seating capacity. In fixing the seating capacity of rooms, the following shall be a minimum allowance of floor surface and air space per pupil: In the three lower classes of Primary Schools and Departments, five square feet and seventy cubic feet; in the three higher grades, six square feet and eighty cubic feet; in the four lower grades of Grammar Schools, seven square feet and ninety cubic feet; in the four higher grades, nine square feet and one hundred cubic feet. The seating capacity of each room in each school building (estimated in accordance with the provisions of this by-law) shall be conspicuously posted in each room.

CLERK TO FURNISH PRINCIPALS WITH A CORRECT LIST OF POLICE SURGEONS AND HEALTH INSPECTORS.

§ 96. The Clerk of the Board shall furnish the Principals of the Public Schools in the several Wards with a correct list of the names and residences of the Police Surgeons and Health Inspectors living nearest to such schools respectively, with instructions that, in case of accidents, said Principals shall send for and ask the medical officer herein named for such aid as the necessities of the case may require, and in case of the absence of such officers, the Principal of the school where the accident happens is empowered to employ the services of the first available medical practitioner, at the expense of this Board.

VACCINATION.

§ 97. 1. No pupil shall be allowed to attend any school, nor shall any Teacher be employed in the same, unless such pupil or Teacher has been vaccinated.

2. Every Principal of a school shall require a certificate of a physician in good standing as evidence of such vaccination as a requisite for the admission, employment or continuance of a pupil or Teacher, and the Principal shall also enter in the Register of the school, the dates, as near as possible, of the respective vaccinations of the pupils and Teachers, and shall co-operate with such agents of the Board of Health as may be authorized to visit the schools for the purpose of examining and vaccinating the pupils, and shall require a revaccination of all pupils ascertained by said agents of the Board of Health not to be fully protected by a former vaccination, and no

pupil refusing to be so revaccinated, either by the agent of the Board of Health or by the physician of the family to which he or she may belong, shall be permitted to attend any Public School until such requirement is fully complied with.

3. A certificate of any physician in good standing in his profession, stating that the pupil does not require revaccination, shall be accepted by the agents of the Board of Health in lieu of a personal examination.

CONTAGIOUS DISEASES.

§ 98. 1. Whenever it becomes known to the Principal or Teacher in charge of a school that a contagious disease prevails in a house other than a tenement, in which a child or children attending the school lives or live, such child or children shall be immediately excluded from the school, and shall not be readmitted except as elsewhere in this section provided.

2. Whenever the Principal or Teacher in charge ascertains that a contagious disease other than small-pox or typhus fever exists in a tenement-house, but on one floor only, a child or children living on another floor of the same

house need not for this reason be excluded, but children thus situated must be questioned daily about their health and that of their respective families; and must be sent home at the first symptom of illness or the first intelligence of contagion in their families.

3. But if a contagious disease of any description exists on more than one floor of a tenement-house, or if the disease existing on only one floor be small-pox or typhus fever, all children living in the house must be promptly excluded from school.

4. Children excluded pursuant to the above rules shall not be again permitted to attend school:

In case of scarlet fever, until three weeks after the *beginning* of the last case, on the floor or in the house, according to whether the exclusion has applied to a floor or an entire house under the above rules.

In case of measles, until two weeks after the *beginning* of the last case, on the floor or in the house, according to the extent of the exclusion.

In case of diphtheria, until one week after the *termination* of the last case, on the floor or in the house, according to the exclusion.

In case of scarlet fever, measles or diphtheria, until a certificate of the Board of Health is produced, stating that the apartments, bedding and clothing affected by the contagion have been properly disinfected.

If the disease be *small-pox or typhus fever*, children who have been in such a case excluded, must not resume their attendance without producing a certificate from the Board of Health, stating that it is safe for them to do so.

5. New scholars applying for admission and living in houses or on floors where a contagious disease prevails, must be admitted or excluded in compliance with the above rules.

6. Principals and Teachers in charge are required to communicate to the Clerk of the Board of Education any information received by them relevant to this subject not known to be in his possession.

7. Hereafter, all children attending the schools under the control of this Board, and residing in orphan asylums, infirmaries, homes, nurseries, or other institutions, shall regularly furnish to their respective Principals weekly

certificates signed by a duly licensed and competent physician of good standing, to the effect that during the week preceding the date of such certificate there were no contagious or infectious diseases of any kind in such asylum, infirmary, home, nursery or institution, and no Principal shall allow the attendance at school of any such children unless the certificate herein required is furnished as aforesaid ; and all such certificates shall be preserved by said Principals for one year.

8. If the certificate should show that there was any such diseases in such orphan asylum, infirmary, home, nursery, or institution, or if any Principal should, from any other source, ascertain the existence of any such disease in any such orphan asylum, infirmary, home, nursery, or institution, such Principal shall forthwith dismiss from attendance all pupils residing in such orphan asylum, infirmary, home, nursery, or institution, and such pupils shall not be allowed to attend until authorized by the Committee on By-Laws, Elections and Qualifications of the Board of Education.

COURSE OF STUDIES.

Course of Instruction Prescribed for Primary Schools.

§ 99. SIXTH GRADE.

Outline Course.

1. *Language Lessons.—Reading*—familiar words, phrases and simple sentences from blackboard, charts, etc.; *spelling*—familiar words from dictation; exercise in elementary vowel *sounds*, and in consonant *sounds* in combination with vowels; lessons on *form*—square, oblong, circle, cube, ball, straight and curved lines; on common *colors;* on the obvious parts and common uses of familiar *objects.*

2. *Number.—Counting* by ones to 100, by twos and threes to 50; also counting backward by ones from 10; ADDING *by ones, twos and threes mingled*, to 20: *figures* to be read to 100 and written to 30.

3. *Slate Writing.*—Short words to be printed or written from copies on blackboard or chart.

4. *Drawing.*—On slate from illustration on blackboard, from dictation and from chart:

straight lines, vertical, horizontal and oblique; angles, right, acute and obtuse, one side of each angle being horizontal; letters formed of horizontal and vertical lines; letters formed of horizontal, vertical and oblique lines; two familiar objects, without perspective effects, represented by straight lines.

5. *Vocal Music.*—Simple exercises in singing, to train the pupils in the use of musical sounds.

6. *Physical Training.*—As often as each half-hour, at least. Careful attention should be given to ventilation.

§ 100. FIFTH GRADE.

Outline Course.

1. *Language Lessons.*—*Reading*—from the blackboard, charts and a First Reader; exercises in elementary *sounds* continued; the *meaning* of words and phrases to be associated with their use in the sentences read; names of *punctuation* marks as they occur in the Reader; *spelling*—words from the reading lessons; also other familiar words; lessons on *form*, as in the preceding grade, continued with proper additions; on common *colors*,

compared and named; on the obvious parts and uses of *familiar objects*, continued, with special attention to the development of observation and language.

2. *Number.—Counting* by threes, fours and fives to 100; adding by twos, threes, fours and fives to 30, on the blackboard and the slate; *subtracting* on the numeral frame, twos, threes, fours and fives, from numbers below 21; *multiplying* by two the numbers below six; *figures* to be read at sight from the blackboard, and written to 1,000; *Roman numbers to* XL; also their use on the clock face.

3. *Slate Writing.*—Short words from copy.

4. *Drawing.*—On slate, illustrated on blackboard, from dictation and from chart; horizontal, vertical and oblique lines, and mark off one, two, three and four inches on them; divide lines by points into two, four and eight equal parts; horizontal, vertical and oblique parallel lines three inches in length, with half-inch spaces between them; square, side three inches, divided by diameters; square, side four inches, divided by diagonals; right angled triangle, longest side four inches; oblong, 3

in. by 2 in., divided by diagonals; two familiar objects without perspective effect, containing the plane figures of this grade.

5. *Vocal Music.*—Continued as in the Sixth Grade, with two or three simple songs, and the scale by rote; represent steps of the scale, and give simple ideas of time.

6. *Physical Training.*—As in the Sixth Grade.

§ 101. FOURTH GRADE.

Outline Course.

1. *Language Lessons.*—*Reading*—through a First Reader, or in any easy Second Reader; the *meaning* of words and phrases to be taught from the sentence; exercises in elementary *sounds*, continued; names of *punctuation* marks continued; *spelling*—words from the reading lessons, and other familiar words; lessons on *form* continued with appropriate additions; on *color*, continued, light and dark objects compared; on familiar *objects* continued, with obvious qualities added.

2. *Arithmetic.*—*Numeration* and *notation* through six places; *adding* single columns of ten figures, including 6, 7, 8 and 9; *adding orally* by sixes, sevens, eights, nines and tens;

subtracting threes, fours, fives and sixes from numbers below 31; *multiplying* numbers below 11 by two; simple practical questions; Roman numbers to C.

3. *Slate Writing.*—Short sentences from copy.

4. *Drawing.*—On slate, illustrated on blackboard, from dictation and from copy; equilateral and isosceles triangles, longest line four inches; rhomb, side four inches; rhomboid, 4 in. by 2 in.; concentric squares, sides four inches and two inches, on diagonals; concentric squares, sides four inches and one inch, on diameters; regular octagon; two familiar objects, without perspective effect, containing the plane figures of this grade.

5. *Vocal Music.*—Instruction as in Fifth Grade continued, with additional songs by rote.

6. *Physical Training.*—Every half-hour, from two to three minutes. Careful attention to be given to ventilation.

§ 102. THIRD GRADE.

Outline Course.

1. *Language Lessons.*—*Reading*—in a Second Reader; the *meaning* of words and

phrases read ; elementary *sounds* continued ; *punctuation* continued ; *spelling*—words from reading lessons, and other familiar words, orally and on the slate ; lessons on *form* reviewed, and continued with proper additions ; on familiar *objects* continued, to include objects outside of the school-room.

2. *Arithmetic.—Numeration* and *notation* through nine places ; *addition* of columns of ten figures, including examples with concrete numbers ; simple practical questions in addition and subtraction, to be worked *without slate and pencil ; multiplication table*, through six times twelve ; Roman numbers continued and reviewed.

3. *Slate Writing and Penmanship.*—On slates, sentences continued ; on paper, letters and short words without capitals.

4. *Drawing.*—On slates, illustrated on blackboard, from dictation and from chart ; a regular hexagon ; two or more symmetrical arrangements of straight lines in the square, hexagon, octagon and equilateral triangle ; two familiar *objects* without perspective effect, composed of straight lines.

5. *Sewing.*—In girls' classes.

6. *Vocal Music.*—Instruction continued, with the use of staff, clef, notes of different length, time, etc.

7. *Physical Training.*—Each half-hour, from two to three minutes. Attention to be given to ventilation.

§ 103. SECOND GRADE.

Outline Course.

1. *Language Lessons.*—*Reading*—through the Second Reader; the meaning of words and phrases read; elementary *sounds* in the pronunciation of words; *punctuation* marks; *spelling*, oral and written—words from reading lessons and other familiar words; lessons on *forms* reviewed, with appropriate additions; on familiar *objects* continued; exercises in place and direction.

2. *Arithmetic—Written and Mental.*—*Addition*, *subtraction* and *multiplication* (multipliers not to contain more than two figures), with practical examples; *multiplication table* completed; *Roman numbers* reviewed; tables of Federal Money, Time, Liquid and Dry Measure.

3. *Slate Writing and Penmanship.*—On slates, sentences continued; on paper, continued, with capitals; each child to write his name.

4. *Drawing.*—On slate, illustrated on blackboard, from dictation and from chart; simple curves on vertical and horizontal bases of four inches, with altitude of one-fourth and of one-third of the base; symmetrical arrangement of simple curved lines in the equilateral triangle, square, oblong, rhomb, hexagon and octagon, the sides of the triangle, square and rhomb being four inches; two or more familiar objects, without perspective effect, composed of the plane figures of this grade.

5. *Sewing.*—In girls' classes.

6. *Vocal Music.*—Instruction continued as in previous grade; singing notes in groups, pupils to beat time.

7. *Physical Training.*—As in previous grades.

§ 104. FIRST GRADE.

Outline Course.

1. *Language Lessons.*—*Reading*—of the grade of an easy Third Reader; the meaning

of words and phrases read; elementary *sounds* in the pronunciation of words; *punctuation* marks; *spelling*, as in the previous grade; lessons on *objects*, as in the previous grades, with more complete descriptions of objects; special attention to be given to those properties which fit the objects for their particular uses; *geography*, without text-books—points of the compass; location and direction of familiar places; elementary definitions; shape of the earth, and situation of the principal countries and bodies of water.

2. *Arithmetic— Written and Mental.—Addition* and *subtraction* continued; *multiplication*—multiplicand not to exceed *six figures*, multiplier not exceeding *four figures; division*—divisors not exceeding 25; practical examples in the several rules; *Roman numbers* reviewed; *tables* of Long Measure and Avoirdupois Weight, with review of previous grade; simple practical questions.

3. *Slate Writing and Penmanship.*—On slates, brief descriptions of familiar objects; on paper, words with capitals; during the last half of this grade one lesson each week to be written from dictation.

4. *Drawing*—On slate and paper, illustrated on blackboard, from dictation and from chart; quadrants with radius of two inches; design composed of straight and simple curved lines symmetrically arranged in the square, equilateral triangle, hexagon and octagon; two ovate conventional leaves on axis of three inches.

5. *Sewing.*—In girls' classes.

6. *Vocal Music.*—Instruction continued as in Second Grade; teach the singing of simple tunes in the natural scales by numerals, syllables, letters, *la*, *la*, *la*, and by appropriate words.

7. *Physical Training.*—As in previous grades.

8. *Manners and Morals.*—Due attention to be given in each grade to training pupils in right habits.

§ 105. GENERAL DIRECTIONS RELATIVE TO INSTRUCTION IN THE SEVERAL GRADES OF THE PRIMARY COURSE.

1. *Order of Exercises.*—In arranging the order of exercises of any Primary School or Department, the minimum time per week shall be as follows:

Language lessons, six hours; arithmetic, four hours; writing, two hours; drawing thirty minutes; geography (1st grade), thirty minutes; sewing (1st, 2d and 3d grades, girls), one hour.

Opening exercises, fifteen minutes; morning recess, grades 6, 5 and 4, twenty minutes; grades 3, 2 and 1, fifteen minutes; noon intermission, one hour. The remaining time per week may be distributed at the discretion of the Principal. Opening exercises to commence punctually at 9 o'clock A. M., and dismissal at 3 o'clock P. M. Primary Departments may commence to dismiss at 2.50 o'clock P. M. No class exercises shall take place before 9 o'clock A. M., or after 3 o'clock P. M.

2. *Reading.*—In the reading lessons of each grade, the pupils shall be required to state in their own language the subject matter of the lessons. Prose and verse recitations by the pupils in the schools shall be selected from the books upon the supply list of the Board of Education.

3. *Sewing.*—Instruction in sewing shall be given to the female pupils in the First, Second and Third grades of Primary Schools and Departments.

4. *Use of Pencils and Pens.*—The pupils

shall not be allowed to write with short pencils; particular care to be taken as to the methods of holding both pencil and pen, also as to the position of the body while writing.

5. *Vocal Music.*—Instruction in vocal music shall be given to the pupils in every grade.

The music used shall be such as is found in the books contained in the supply list of the Board of Education.

6. *Physical Training.*—The pupils shall be exercised daily in such a manner as to expand the lungs, develop the muscles, and impart an easy and graceful carriage to the body. Calisthenic exercises should be employed for the attainment of these objects.

7. *Manners and Morals.*—Such instruction should be given daily to the pupils of all the grades as will foster a spirit of kindness and courtesy toward each other, a feeling of respect toward parent and Teacher, and a love of cleanliness, order, law and truth.

Patriotic feeling and a sense of public duty should be cultivated constantly in the minds of the pupils.

8. *Size of Classes.*—No class shall contain more than seventy-five pupils.

PROMOTIONS FROM PRIMARY SCHOOLS, HOW AND WHEN MADE.

§ 106. Promotion shall be made from the Primary to the Grammar Schools semi-annually, and not oftener, except by the written permission of the City Superintendent; and no pupil shall be promoted from any Primary School unless examined in all the studies prescribed for the First Grade of the Course of instruction for Primary Schools, and found qualified by the Principal of the Department into which the promotion is to be made; and when found qualified, such pupils shall be promoted without delay. Pupils may be transferred from the Primary to the Grammar Schools before completing the First Primary School Grade, with the consent of the Committee on Course of Study and School Books, and on the recommendation of the City Superintendent, to whom application may be made by the Trustees in any Ward, showing that said transfer is necessary in order to relieve the crowded condition of any Primary School, and to fill vacancies in the classes of the Grammar Schools. Pupils thus transferred to any Grammar School shall, however, be taught in the Primary Grades until regularly promoted from the same, but may be counted as a part of the regular attendance of the Grammar School.

COURSE OF INSTRUCTION PRESCRIBED FOR GRAMMAR SCHOOLS.

§ 107. EIGHTH GRADE.

1. *Language Lessons.—Reading* of the grade of a Third Reader; *oral lessons* on the qualities and uses of familiar objects, such as articles of clothing, food, material for building, and so forth; *compositions* upon subjects connected with the oral lessons of the grade; *spelling*, *meaning* and *use* of words, chiefly from the lessons of the reading-book and from the oral lessons of the grade; also selected miscellaneous words in general use, at least 150 in number, to be taught chiefly by writing them separately, and in short sentences from dictation.

2. *Arithmetic.* — Written and Mental.—Through the simple rules and Federal money, with practical examples. *Tables* of weights and measures to be taught, with simple practical applications.

3. *Geography*—(without text-books).—The World, from globes and outline maps.

4. *Penmanship.*— *Words* of various length, presented in the order of their difficulty. Practice in *capitals* continued.

5. *Drawing.*—On paper, illustrated on blackboard, from dictation and from chart. Draw semicircles on vertical and horizontal diameters of four inches. By symmetrical arrangements of simple and compound curves on vertical axis, two of each. Two simple historic borders—illustrating horizontal repetition of a unit. Two conventional cordate leaves; symmetrical arrangement of these leaves in the equilateral triangle and the octagon.

§ 108. SEVENTH GRADE.

1. *Language Lessons.*—*Reading* of the grade of a Third Reader (a different book from that used in the Eighth Grade); *oral lessons* on animals; *compositions* as before; *spelling*, *meaning* and *use* of words as before, at least 150 additional words, and a review of those previously taught.

2. *Arithmetic* — Written and Mental. — Through subtraction of common fractions, in-

cluding practical applications; weights and measures—as before—completed.

3. *Geography*—(without text-book).—The United States.

4. *Penmanship.*—Single words, each to commence with a capital; short phrases.

5. *Drawing.*—On paper, illustrated on blackboard from dictation and from chart. Draw two circles not less than 4 inches in diameter. Two borders, illustrating the principle of horizontal repetition—two different units to be used in each border. Two conventional hastate leaves. Symmetrical arrangement of the cordate leaves of the previous grade in trefoil and quatrefoil. One example of surface covering, consisting of the repetition of a geometric unit.

§ 109. SIXTH GRADE.

1. *Language Lessons.*—*Reading* of the grade of an easy Fourth Reader; *oral lessons* on plants; *compositions*, as before; *spelling*, *meaning* and *use* of words, as before—at least 150 additional words, and review all previously taught; easy exercise in *suffixes.*

2. *Arithmetic*—Written and Mental.—Common fractions completed.

3. *Geography*—(without text-books).—General outlines of South America and Europe.

4. *Penmanship.*—Single words continued; also short phrases and easy sentences.

5. *Drawing.*—On paper, illustrated on blackboard, from dictation and from chart. Draw two ellipses, one on vertical major axis of 4 inches, one on horizontal major axis of 4 inches. Draw two ovals of different proportions. Compound curves on vertical axis. Two examples of vases of different styles. Draw one conventional leaf and one flower, two views of each; the same in an original design. Draw a vertical border, using the hastate leaves of the Seventh Grade.

§ 110. FIFTH GRADE.

1. *Language Lessons.*—*Reading* of the Grade of a Fourth Reader; *oral lessons* on the human body; *compositions* as before; *spelling*, *meaning* and *use* of words, as before—at least 150 additional words, and review of all previously taught; exercises in *prefixes* and *suffixes*.

2. *Arithmetic*—Written and Mental.—Decimals and practical applications of common and

decimal fractions; also reduction, ascending and descending, of integral denominate numbers.

3. *Geography*—North America in outline and the United States in detail.

4. *History* of the United States (without a text-book).—A brief general outline.

5. *Penmanship.*—Phrases and sentences varying in length and degree of difficulty.

6. *Drawing.*—On paper, illustrated on blackboard, from dictation and from chart. Draw a regular pentagon. Draw two varieties of trilobate conventional leaves and two conventional flowers. One Greek vase without perspective effect or ornament, not less than five inches in height. Two examples of historic ornament (borders), Egyptian and Greek. One original border, composed of the leaves and flowers used in this or the Sixth Grade. One original combination of the above leaves and flowers in a square; repeat the square for wall paper or oil-cloth design

§ 111. FOURTH GRADE.

1. *Language Lessons.*—*Reading* of the Grade of a Fourth Reader (a different book

from that of the Fifth and Sixth Grade); *oral lessons* on common minerals and metals; *compositions* as before; *spelling*, *meaning* and *use* of words, as before, at least 150 additional words, and review of all previously taught; exercises in *prefixes* and *suffixes* continued; *English Grammar* (without text-book)—the construction of sentences, with a view to develop a knowledge of the parts of speech, and to illustrate the terms subject, predicate and object.

2. *Arithmetic*—Written and mental.—Denominate numbers completed, with practical applications.

3. *Geography.*—Review the UnitedS tates; other parts of North America in detail, and Asia and Africa in outline.

4. *History* of the United States (without text-book).—Outline with greater detail.

5. *Penmanship.* — Writing in copy-books continued; practice in large and small writing.

6. *Drawing.*—On paper illustrated on blackboard, from dictation and from chart. Draw the spiral. Two varieties of conventional lobed leaves and two flowers. Combinations of the leaves and flowers of this grade in a

geometric form. Two examples of bi-symmetrical ornament, mediæval and moresque. Two original examples of surface covering, using the leaves or flower forms of Fifth Grade. One vase, not less than five inches, without perspective effect, ornamented, using the spiral.

§ 112. THIRD GRADE.

1. *Language Lessons.*—*Reading* of the grade of an easy Fifth Reader—at least one lesson per week in supplementary reading; *oral lessons* on the simple facts of natural philosophy; *compositions* as before; *spelling*, *meaning* and *use* of words, as before; exercises in the formation of *derivative words*; *English Grammar* (without text-book) continued.

2. *Arithmetic*—Written and Mental.—Through percentage, including such rules as do not involve consideration of time, with their applications. Problems to be chiefly such as involve the ordinary business transactions.

3. *Geography.*—South America and Europe, in detail.

4. *History* of the United States.—To the Revolution.

5. *Penmanship.*—Writing in copy-books, with practice in different styles; short paragraphs to be written from dictation; instruction in letter-writing.

6. *Drawing.* — On paper, illustrated on blackboard, from dictation and from chart. Draw one historic vase, not less than six inches high, without perspective effect, decorated. One original pottery form, without perspective effect, decorated with any leaf, flower form, or historic ornament, used in previous grades. Two examples of bi-symmetrical historic ornament of different styles, greatest dimension not less than six inches. Two original examples of surface covering, using not less than two different units for the repetition. One original circular border. An example of design for textile fabric.

§ 113. SECOND GRADE.

1. *Language Lessons.*— *Reading* of the grade of a Fifth Reader—supplementary reading continued; *oral lessons* on the simple facts relating to air, water, light, heat and sound *compositions* as before; *spelling*, *meaning* and *use* of words as before; exercises in the forma-

tion of *derivative words*, continued. *English Grammar*—the construction of compound and complex sentences, with the view of teaching propriety of expression.

2. *Arithmetic*—Written and Mental.—Interest, simple and compound, including partial payments; discount, bank and true; proportion, simple and compound.

3. *Geography.*—The review of Europe; Asia, Africa and Oceanica in detail.

4. *History* of the United States.—To the administration of President Buchanan.

5. *Penmanship.*—Writing in copy-books; also, of paragraphs and business forms, such as bills, receipts and drafts; letter-writing continued.

6. *Drawing.*—On paper. From illustration on blackboard, from dictation and from chart. One natural lobed leaf and flower—conventionalize them, and with them draw two designs for industrial purposes. From the model or round: Cube, square, prism, cone, cylinder, and square pyramid. Draw (*free-hand*) concentric squares, hexagon, octagon, circle, concentric circles, ellipse, oval.

7. *Theoretical Perspective Drawing* (*Permissible*).

Draw in linear perspective, from drawings made on blackboard only, the following: picture plane, horizon, points of sight, points of distance, points at different distances within the picture plane; horizontal and vertical lines of different lengths and distances within the picture plane; vertical and horizontal squares, cubes, square prism and square pyramid in parallel perspective, in angular perspective, horizontal cubes and square pyramids.

§ 114. FIRST GRADE.

1. *Language Lessons.*—*Reading*, *spelling*, *meaning* and *use* of words, continued; supplementary reading as before; *English Grammar* continued; *compositions* continued; a review of the previous grades in the *formation of words.*

2. *Arithmetic*—Written and Mental.—A review of the business arithmetic of the preceding grades; also, exchange, equation of payments, averaging accounts, Custom House business, partnership and mensuration.

3. *Geography.*—A general review.

4. *History of the United States.*—Completed with a general review, and the principal features of the Federal, State and Municipal Governments.

5. *Penmanship.*—Exercises in copy-books, and in writing selected paragraphs from dictation; business forms; letter-writing continued.

6. *Drawing.*—On paper—Draw from the round (*free hand*) hexagonal and octagonal prisms. Groups of the following models: cube, cone, cylinder, plinths, pyramid, antique vase. Original designs for industrial purposes.

The oval, ellipse, hexagon, octagon, pentagon, concentric circles, concentric squares, spiral, equilateral triangle and trefoil.

Two examples of bi-symmetrical historic ornament.

7. *Plane Geometry.*—Fundamental theorems and problems.

8. *Theoretical Perspective Drawing* (*Permissible.*)

Draw in parallel perspective—The cube, square prism, pyramid, hexagonal prism, the circle, cone, cylinder.

Draw in angular perspective—the cube, square prism and pyramid.

§ 115. PERMISSIBLE STUDIES.

Algebra, theoretical perspective drawing, book-keeping, and outlines of astronomy are permissible subjects. Any or all of these subjects may be taught in any school, if permitted by the Committee on Course of Study, upon application by the Board of Trustees.

§ 116. GENERAL DIRECTIONS RELATIVE TO INSTRUCTION IN THE SEVERAL GRADES OF THE GRAMMAR COURSE.

1. In the several grades the minimum time for Language Lessons, per week, shall be 5 hours; Arithmetic, 3 hours; Penmanship, 2 hours; Geography, 1 hour; Drawing, 40 min.; History (Grades, 1, 2, 3, 4 and 5), 40 min.

The remaining time, per week, to be distributed at the discretion of the Principal.

2. Opening exercises, 15 minutes; noon intermission, 60 minutes.

Opening exercises to commence punctually at 9 o'clock A. M., and dismissal at 3 o'clock P. M.

No class exercise shall take place before 9 o'clock A. M., or after 3 o'clock P. M.

3. *Reading.*—In the reading lessons of each

grade the pupils shall be required to state in their own language the subject matter of the lesson. Prose and verse recitations by the pupils in the school shall be selected from books upon the supply list of the Board of Education.

4. *Use of Pencils and Pens.*—The pupils not to be allowed to write with short pencils; in all the grades particular attention to be given to the proper manner of holding the pen, and the position at the desk. The exercises in each grade to be such as are required to give ease and rapidity, as well as accuracy in style. Blackboard instruction to be given in each grade. Pupils of the first five grades to be supplied with blank-books for dictation exercises, which should be given at least once a week.

5. *Composition.* — Compositions shall be written once a week in all grammar classes, in presence of the Teachers, upon subjects connected with the oral lessons of the grades, or upon subjects read and explained in the class-room; and these compositions shall be criticised and rewritten. Home work shall be limited to the first grade.

6. *Dictation and Correction of Language.*—Exercises in writing sentences and paragraphs from dictation shall be given in each grade, and the pupils in all the grades shall be trained in the correction of language, and taught to avoid common errors of speech.

7. *Arithmetic.*—Rapid calculation in the simple rules of Arithmetic should be practiced by all the pupils from the lowest to the highest grade.

8. *Singing.*—Instruction in singing shall be given to the pupils in every grade, except the first grade of boys, by the Class Teacher, at least 10 minutes each day, excepting the day when the Special Teacher gives a lesson. The music used shall be such as is found in the books contained in the supply list of the Board of Education.

9. *Sewing.*—Instruction in sewing may be given to the pupils in the Female Grammar Schools.

10. *Physical Training.*—The pupils shall be exercised daily in such a manner as to expand the lungs, develop the muscles, and impart an easy and graceful carriage to the body.

Calisthenic exercises should be employed for the attainment of these objects.

11. *Manners and Morals.*—Such instructions should be given daily to the pupils of all the grades as will foster a spirit of kindness and courtesy toward each other, a feeling of respect toward parent and teacher, and a love of cleanliness, order, law and truth. Patriotic feeling and a sense of public duty should be cultivated constantly in the minds of the pupils.

12. *Size of Classes.*—No class shall contain more than sixty pupils.

13. *Time in First Grade.*—Pupils in the first grade are required to pursue the studies of that grade for one year.

Course of Instruction in the German and French Languages.

COURSE OF INSTRUCTION IN THE GERMAN LANGUAGE.

§ 117. FOURTH GRADE.

1. The *Alphabet*, both printed and script, with exercises in reading and writing.

2. *Grammar.*—Declension of the Definite and Indefinite Articles and the Noun; the

present and imperfect tense of *sein* and *haben*. The cardinal numbers from one to one hundred.

3. *Translation*, both oral and written, of simple sentences, including examples under the rules learned in the grammatical lessons of this grade, as well as subject, predicate, object, and simple adjuncts.

4. *Colloquial Exercises.*

§ 118. THIRD GRADE.

1. Exercises in Reading and Writing continued.

2. *Grammar.*—Declension of Adjectives and Pronouns. The active voice of the weak conjugation.

3. *Translation.*—Oral and written, including examples under the rules of the grammar lessons of this grade, as well as of prepositions; also, easy compound sentences.

4. *Colloquial Exercises.*

§ 119. SECOND GRADE.

1. Exercises in Reading and Writing continued.

2. *Grammar.*—The passive voice of the

weak conjugation. The principal parts of strong and irregular verbs.

3. *Translation.*—Oral and written, of sentences affording practice in the application of the several tenses of the verb, and in compound sentences.

4. Reading from a German Reader, with translations into English, and exercise in etymology.

COURSE OF INSTRUCTION IN THE FRENCH LANGUAGE.

§ 120. FOURTH GRADE.

1. *Reading.*—Rules of Pronunciation and the accents.

2. *Grammar.*—The Definite and Indefinite Articles; Nouns, formation of the plural; Adjectives, formation of the feminine gender and comparisons; Auxiliary Verbs *avoir* and *etre.* First conjugation of regular verbs.

3. *Translation.*—Oral and written, including exercises on the grammatical rules taught in the grade; also the use of nouns in a partitive sense, the place of nouns in a question, and the form of negative sentences.

4. *Colloquial Exercises*, adapted to the grade.

§ 121. THIRD GRADE.

1. *Reading and Pronunciation*, continued.

2. *Grammar.*—Pronouns; the second, third, and fourth conjugations of the regular verbs; some of the principal irregular verbs; adverbs.

3. *Translation.*—Oral and written, on the grammatical rules taught in this grade.

4. *Colloquial Exercises*, adapted to the grade.

§ 122. SECOND GRADE.

1. *Reading and Pronunciation*, continued.

2. *Grammar.*—Regular verbs reviewed; irregular verbs continued; the principal rule on the use of moods and tenses.

3. *Translations* from a French Reader; also oral and written translations in the grammatical rules of the grade.

4. *Colloquial Exercises*, adapted to the grade.

5. *Easy Compositions.*

REVIEW TO PRECEDE AN EXAMINATION FOR PROMOTION.

§ 123. Every examination for promotion to a higher grade shall be preceded by a thorough review of all the studies pursued in the grade from which said promotion is to be made.

REGULATION OF STUDIES OUT OF SCHOOL.

§ 124. No lesson shall be given to a pupil to be learned out of school until it shall have been sufficiently explained and illustrated by the Teacher to the class; nor shall the lessons be such as to require a period of study each day, in the case of a child of average capacity, longer than two hours. Exercises in grammatical analysis and parsing, and written and mental arithmetic, shall *not* be assigned for home study, except to pupils in the First Grade.

§ 125. On the last Friday in each month, there shall be in every class of each course a general review of all the studies of the previous month, at which review all text-books shall be laid aside by Teachers and pupils.

MUSIC, DRAWING, FRENCH, GERMAN AND PHYSICAL EDUCATION.

§ 126. Exercises in vocal music and instruction in musical notation and drawing, shall be given in each Primary and Grammar School.

§ 127. Whenever the parents or guardians of at least thirty pupils attending a Grammar Department shall desire the introduction of French or German, the Trustees of the Ward shall introduce the study of such language in said department, but no child shall be compelled to study German or French contrary to the wishes of its parents or guardians, expressed either personally or in writing; and whenever the average attendance of pupils engaged in the study of French or German, in any class, shall fall below fifteen for the period of three months, such study shall thereafter be discontinued in said class.

§ 128. Whenever the study of French or German shall have been introduced as above, it shall be pursued according to the course of studies in French or German which has been or may hereafter be prescribed by the Board, and pupils pursuing the study of either of hese languages shall be required to show the proficiency assigned to each grade before being promoted to a higher grade in the same anguage.

§ 129. The City Superintendent, under the direction of the Committee on Teachers, shall be authorized to license teachers specially to give instruction in French or German in the 2d, 3d and 4th grades of the Grammar Schools, and the number of recitations in each of the grades pursuing the study of either of these languages shall be three per week, two of thirty-five minutes each, and one of thirty minutes, or two per week of fifty minutes each, to be left to the discretion of the Principal, and no pupil shall be permitted to pursue the study of more than one of these languages at the same time.

§ 130. On the application of any Board of Trustees to the Committee on Course of Study and School Books to introduce the subject of Physical Exercise in any school, and the approval of such application by the City Superintendent, said Committee may furnish to any school the necessary apparatus for this branch of instruction, at a cost not to exceed $194 for each school; and the Trustees may employ an instructor having a certificate of qualification approved by the Committee on Course of Study and School Books, and signed by the

City Superintendent, to take charge of this special branch of instruction, at a salary of $17 per month. Such instruction shall be under the direction of the City Superintendent, and he shall keep statistics with reference thereto, and report the result of the same as often as once a year.

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GENERAL REGULATIONS.

THE WORD "SCHOOL" TO BELONG TO EACH ORGANIZED DEPARTMENT.

§ 131. Whenever the word "school" is used in the by-laws, in reference to a Grammar School, it shall be held to apply to each duly organized department.

NUMBER OF SCHOOLS IN ANY BUILDING NOT TO BE INCREASED WITHOUT CONSENT OF BOARD OF EDUCATION.

§ 132. The number of schools in any building shall not be increased without the consent of the Board of Education.

LL PUPILS MUST BE ACTUAL RESIDENTS OF THE CITY OF NEW YORK.

§ 133. No person other than an actual resident of the City of New York, shall be allowed to attend any school under the control of this Board. A boarding and lodging by a minor, within the city, who leaves the house of his or her parents in another State or county, merely to gain an opportunity to attend the Public Schools, does not constitute such minor a resident within the meaning of the statute. Where a parent, residing in another State or another county, sends his minor child to the city of New York for the temporary purpose of enabling that child to attend and receive the benefits of the Public Schools, in nowise parting with his control over such child, and intending that the child shall return to him as soon as that temporary process is accomplished, such child, although not returning to his parents except at considerable intervals of time, is not a resident in the city of New York within the meaning of section 1051 of the New York City Consolidation Act of 1882. Cases will occur to which this rule may not be applicable to the facts; in such case, if the teacher has any difficulty in determining whether the child be a resident, it shall be referred to the Board.

ALL SCHOOLS TO BE OPENED BY READING THE BIBLE.

§ 134. All the schools of this city under the jurisdiction of the Board of Education, shall be opened with reading a portion of the Holy Scriptures, without note or comment.

TEACHERS TO OCCUPY THE WHOLE SCHOOL SESSION IN INSTRUCTION.

§ 135. It shall be the duty of every Teacher to occupy the whole of each school session, or time for which the Teacher is employed, in the purposes of instruction or the making of entries necessary to be made at the time.

PUPILS NOT TO BE SENT FROM SCHOOL EXCEPT IN STATED CASES.

§ 136. Pupils shall not be sent from the school premises upon errands, during the school hours, except in cases of necessity or emergency, and with the consent of the pupil; and in such cases only by the authority of the Principal or acting Principal, who only shall be authorized to send a pupil of suitable age and discretion, and shall record in a suitable book the name of the pupil so sent, with the date, the occasion, and the duration of absence.

PATRIOTIC EXERCISES.

§ 137. 1. On the school days immediately preceding the fourth day of July, and the twenty-second day of February in each year, the Principals of all the Grammar Schools of this City shall assemble the pupils of their respective schools, and read, or cause to be read to them, either the "Declaration of Independence" or "Washington's Farewell Address to the People of the United States," combining therewith such other patriotic exercises as may be advisable.

2. The recitation of quotations of a patriotic nature shall be made a part of the opening exercises at least once each week; the singing of a patriotic song shall be made a part of the opening exercises at least twice each week.

PUBLIC EXHIBITIONS.

§ 138. No public exhibition requiring special preparation shall be given in any school or department, if at all, oftener than once during each year, except by permission of the Board of Trustees, and no public exhibition or entertainment shall be given outside the school building without the consent of the Board of Education.

EXPERIENCED TEACHERS TO BE ASSIGNED TO THE FIFTH AND SIXTH PRIMARY GRADES.

§ 139. The Fifth and Sixth Grades of the Primary Schools and Departments shall be under the supervision and instruction of Teachers whose experience and capacity render them especially fitted for this duty, and who are exempt from regular supervision and visitation.

CREDIT MARKS—ABSENCE OF PUPILS—HOW AND WHEN EXCUSED.

§ 140. 1. In every class of the Grammar and Primary Schools, except those of the Third, Fourth, Fifth and Sixth Primary Grades, an estimate of the fidelity, improvement and success in school work of each pupil shall be made and recorded by the teacher at the end of each school week.

2. These weekly estimates of the teachers shall be recorded in a record-book to be prepared by the City Superintendent, and a separate estimate shall be made for each of the everal studies and exercises.

3. These estimates may be based on private

memoranda of the teacher, as to the fidelity, improvement and success of the pupils in their daily work during the week, and without taking into consideration the misconduct of the pupils.

4. In preparing the books for recording such estimates, the City Superintendent shall provide space and prescribe proper methods for recording the regular and punctual attendance of the pupils and their daily records in conduct and deportment.

5. In making the weekly estimates, the various degrees of merit shall be indicated by numbers ranging from *ten* for perfect to *zero* for failure. These estimates, with the record of attendance and conduct, shall be the basis of any certificates of merit or monthly reports that may be made to parents or guardians.

6. Whenever it shall be satisfactorily shown by the certificate of parent or guardian that pupils have been prevented from attending school in consequence of sickness or religious observances, their absence shall be excused without detriment to the usual certificate of merit, and as far as possible without loss to class standing thereby.

EXAMINATION OF CLASSES BY THE PRINCIPALS.

§ 141. 1. Promotions from class to class shall be made, as far as possible, upon the Principals' and class-teachers' knowledge of the proficiency of the pupils, and in determining which pupils shall be promoted the Principal may be guided by the recorded estimates provided for in § 140.

2. When the Principal is in doubt as to the proficiency of a pupil or in case a parent or guardian is dissatisfied with a pupil's non-promotion, such pupil's proficiency shall be determined by an examination in the prescribed studies. Whenever a pupil is examined for promotion, the Principal shall preserve a record of such examination, such record to consist of the questions given, the pupil's work and the result determined.

3. Before each regular promotion the Principal of each school shall record in a book to be prepared by the City Superintendent the condition of every class in the prescribed branches of study.

REGISTER OF RESIDENCE OF PARENTS OR GUARDIANS.

§ 142. It shall be the duty of every Principal on the reopening of the schools in September of each year, to ascertain and register the residences of the parents or guardians of each and every pupil attending or applying for admission to the school.

PRINCIPAL TO KEEP A RECORD OF CHILDREN REFUSED ADMISSION.

§ 143. The Principal of each school and department under the jurisdiction of the Board of Education shall be required to keep a record of all children who are refused admission, and the names, ages and residences of the same shall be inserted in the monthly report made to the City Superintendent.

In the admission of pupils those residing nearest to any school shall, in all cases, have the preference. All rejected applicants shall be sent to the nearest school having accommodation for them.

FORFEITURE OF POSITION IN CERTAIN CASES.

§ 144. The situation of a Teacher or Janitor shall be forfeited for disgraceful or immoral conduct, incompetency, or wilful violation of any rule or regulation of this Board; and no Teacher or Janitor so removed shall thereafter be employed in any school, unless the forfeiture be remitted by this Board. Every Principal shall report to the proper Board of Trustees, and to this Board, all violations of the rules and regulations of this Board by any Teacher or Janitor of which the Principal may be cognizant; and each pay-roll shall contain an allegation that the Principal has duly reported every case of such violation by a Teacher or Janitor included therein.

PENALTY FOR VIOLATION OF BY-LAWS.

§ 145. No payment shall be made to a Teacher or Janitor in whose case the provisions of the preceding by-laws have not been complied with.

GIFTS PROHIBITED IN CERTAIN CASES.

§ 146. 1. No Teacher shall make or contribute any gift to a school officer or superintendent, nor shall money or other things be in any case collected or taken from a pupil or Teacher, for the purpose of presenting a gift or testimonial to a Teacher, school officer or superintendent, or for any other purpose. No compensation shall be received by any Teacher for instruction given in any school building, except the salaries paid by this Board.

2. No officer appointed by the Board of Education shall receive, directly or indirectly, any commission, royalty or other consideration, for any service performed, sale effected, or for any article, invention or material used in erecting, furnishing or supplying any school building or department under the jurisdiction of the Board of Education.

3. Any violation of the provisions of this by-law by any officer will subject said officer to the penalty of a removal from office.

EVENING SCHOOLS.

§ 147. Evening Schools shall be established in such of the school houses or other buildings now used for school purposes, and in such other places as the Board of Education shall, from time to time, deem expedient, and the following rules and regulations are hereby established for the government of the same.

§ 148. Evening Schools shall be classified as Schools for Juniors and Schools for Seniors. The former, pupils only between the ages of thirteen and eighteen, shall be allowed to enter; but no person shall be admitted to Schools for Seniors who has not attained the age of sixteen years.

There shall be one term of the Evening Schools, commencing on the first Monday of October, and continuing eighteen weeks, exclusive of the interval between the second Friday in December and the first Monday after the first Tuesday in January.

§ 149. The school exercises in Male Evening Schools shall be commenced at 7½ o'clock, and close at 9½ o'clock; and the school exercises in Female Evening Schools shall be commenced at 7¼ o'clock and close at 9¼ o'clock in the evening of the usual school days. The doors shall be opened a quarter of an hour before the regular time of commencement of school exercises, at which time the Teachers shall be present to maintain order, and to make all necessary preparations for the commencement of the school exercises. Half an hour after the regular time of commencement of the school exercises the doors shall be closed, and no pupil admitted thereafter during the evening, except in the

Schools for Seniors, wherein there shall be two sessions each evening of one hour each, and in such Schools for Seniors the doors shall be closed a quarter of an hour after the regular time of commencement of the exercises of each session respectively, and no pupil shall be allowed to enter his class after that time. At the end of the first session in Schools for Seniors the doors shall be opened for the dismissal and admission of pupils, and remain open for fifteen minutes. It shall be the duty of the Principal to be in attendance at the school building during two weeks previous to the opening sessions in the Male Schools, between the hours of 7 and 9½ o'clock, and in the Female Schools between the hours of 6½ and 9 o'clock each evening, for the examination, registration and classification of pupils applying for admission.

No person shall be admitted to the Evening Schools except those whose ages or avocations are such as to prevent their attending the Day Schools; and no person shall be admitted who has not attained the age of thirteen years. Pupils desiring admission to the Schools for Juniors, at the time they apply for admission, shall be accompanied by some responsible person, or shall present a certificate satisfactory to the Principal attesting their identity and respectability.

§ 150. 1. The Trustees of each Ward in which Evening Schools are located, shall nominate to the Board of Education, at its first stated session in June, a Principal and Assistant Teachers for said schools. The Assistant Teachers shall be nominated in the order in which the Trustees desire them to be appointed and employed. An Assistant Teacher will be appointed for every thirty pupils in average attendance during the preceding term of the Evening School held in the same building; and where schools shall not have been heretofore held, an Assistant Teacher will be appointed for every forty pupils registered previous to and in attendance on the first night of the term. All Assistants shall hold their situations in the order in which they are appointed. When the attendance is less than an average of twenty-five pupils to a Teacher, it shall be the duty of the Principal of each school to report the fact to the City Superintendent, and also to the Committee on Evening Schools, and said Committee shall decide what Teacher or Teachers shall be discharged. Whenever, during the term, the attendance is in excess of an average of thirty-five pupils to a Teacher, additional Teachers may be appointed in that proportion.

2. Those Teachers who are nominated as Principals must each have received a certificate of qualification as a Teacher of the highest grade of Grammar Schools. No female Teacher shall be employed in any Male Evening School. No Teacher shall be appointed as Principal or Assistant in any Evening School unless he or she have a license for teaching in the Day Schools; but the City Superintendent may grant licenses, as prescribed by law, to teach in Evening Schools to those who do not hold licenses to teach in Day Schools, provided they pass an examination in the following subjects:

Reading, Spelling, English Grammar, History of the United States, Arithmetic, Algebra, through Quadratic Equations, Plane Geometry, Physics, Geography, and Principles and Methods of Teaching; and the City Superintendent shall, whenever requested by the Committee on Evening Schools, give such

Committee information and advice as to the fitness of persons nominated by the Trustees of the respective Wards for Teachers in Evening Schools.

§ 151. The Principal shall keep records of the admission, attendance and scholarship of the pupils, and shall report at the close of each term, to this Board, the whole number taught, with the average attendance for the term, together with such other information as may be required. No pupil shall be marked or counted as present who does not remain in school to the end of the session, unless obliged to leave earlier on account of sudden illness.

§ 152. The Principal shall cause to be furnished to each pupil the necessary books and stationery, and keep an account of the same, and hold the pupil responsible for their proper use and return.

§ 153. The Principal may discharge a pupil for disobedience or improper conduct, and at the expiration of each week shall transmit to the Principal of every other school of the same sex, a list of the names of the pupils thus discharged. No pupils discharged for misconduct shall be admitted again into any Evening

School without the consent of the City Superintendent of Schools.

§ 154. No corporal punishment shall be inflicted in any Evening School.

§ 155. Pupils shall, in all cases, be classified according to their progress in study and ages, and the grades in the branches prescribed be made as nearly as possible to correspond to those of the Primary and Grammar Schools.

§ 156. It shall be the duty of the City Superintendent of Schools, or his assistants, to examine the pupils of the Evening Schools, and make a report of such examination to this Board. Certificates shall be awarded by the Committee on Evening Schools, for regular and punctual attendance, and correct deportment, specifying also the grade of scholarship attained by the pupil.

§ 157. No lecture, exhibition, or any other departure from the usual order of exercises shall be permitted by the Principal, except as herein provided. In the Evening Schools for Juniors, the last half hour of each week may be devoted to singing, and to lectures, talks or readings by the Principal upon hygiene, food, clothing, home economy, and such other matters as would benefit those attending the schools.

§ 158. The Trustees for each Ward in which Evening Schools are located shall have power to make rules and regulations for the government of Evening Schools consistent with the by-laws of this Board, and provide and procure and furnish the necessary books and stationery for the use of the teachers and scholars in said schools, and provide suitable places to keep the property of the Evening Schools separate and apart from that of the Grammar and Primary Schools, subject to the by-laws and regulations of this Board governing Grammar and Primary Schools in relation to supplies and books. They shall audit all bills for Teachers' and Janitors' salaries, and other expenses incurred by them, and keep an accurate account of the expenditures for Evening Schools distinct from those of the Grammar and Primary Schools, and the said salaries and bills, when certified to be correct by a majority of said Trustees, shall be paid as provided by law.

But no expense shall be incurred by the School Trustees of any Ward, on account of the Evening Schools, unless application shall have first been made to and approved by the Committee on Evening Schools of the Board of Education.

§ 159. Assistant Teachers may be employed in each school to teach foreign pupils the English language, but shall be counted in the regular corps of Teachers, and paid as such. The attendance of such classes shall not be counted in the general average of the school, and the continuance of the said Teachers shall be in the discretion of the Committee on Evening Schools.

§ 160. With the approval of the City Superintendent, instruction in vocal music may be given in the Female Evening Schools for fifteen minutes before the usual school exercises, the attendance thereon to be optional with the pupils of each school, such instruction to be given by one of the regular teachers, who shall receive an extra compensation therefor of twenty-five cents for each night the same is given.

§ 161. The salaries shall be as follows, for the time actually employed :

	Per Night.
Male Principals	$4 00
Male Teachers—Assistants	2 50
Female Teachers—Principals	3 00
Assistant Teachers in Female Schools	2 00

Janitors of schools having upwards of four hundred pupils in average attendance for the preceding term of the Evening School in the same building, $1.60 per night.

Other Janitors, not exceeding $1.25 per night.

COURSE OF INSTRUCTION FOR EVENING SCHOOLS.

SCHOOLS FOR JUNIORS.

§ 162. EIGHTH GRADE.

1. *Reading*, from a First or Second Reader.

Suggestions.—1st. It should be borne in mind that the pupils of this grade have a mental development as well as a practical use of words far beyond the young children for whom a Reader of this grade is chiefly designed; 2d. That therefore the principal efforts in this grade should be to develop a facility in pronouncing all the words of the Reader promptly at sight; 3d. Great care should be taken to make the exercises as spirited as the subject will permit; and 4th. Considerable attention should be given to distinctness of articulation and correctness of pronunciation.

2. *Spelling and Definitions* of the words of the Reading lessons.

Suggestions.—1st. The spelling in this grade should be chiefly oral, in order to cover as much ground as possible in each lesson; 2d. Before closing the lesson, a selection of from five to ten of the most difficult words should be tested by having the whole class write them on the slate; 3d. The difficult words of preceding lessons should be rapidly reviewed at least twice a month; 4th. The spelling and meaning of words of like sound with those in the lessons should be carefully taught; 5th. Only those words the meaning of which the pupil is likely to mistake or not to know, should be dwelt upon in the definition exercises; 6th. Ability to use words properly in a brief sentence or phrase is the best test of the knowledge of their meaning in the lower grades.

3. *Arithmetic*, through Multiplication.

Suggestions.—1st. The lesson in arithmetic should consist of three parts: First, a few minutes' rapid class drill with the blackboard to secure facility and precision in the tables of addition, subtraction and multiplication; Second, a few minutes in short practical exercises in mental arithmetic, chiefly for rapid calculation without analysis; Third, the remainder of the time should be given to exercises wrought upon the slate; 2d. All the examples given should be short; 3d. If any analysis is required, it should only be in multiplication, and should then be as concise as clearness will permit; 4th. Neat work and legible figures should invariably be insisted upon.

4. *Penmanship.*—Elementary exercises in small letters and capitals; also in short words.

Suggestions.—1st. Each lesson should first be briefly illustrated upon the blackboard; 2d. The lesson should not always be from printed copies; 3d. The letters should be presented in the order of their difficulty, and short words should be introduced as soon as a few letters have been taught.

§ 163. SEVENTH GRADE.

1. *Reading*, from a Third Reader.

Suggestions as in grade 8th, as far as apposite. Care should be taken to select interesting and instructive pieces.

2. *Spelling and Definitions* of the words of the Reading lesson; also of miscellaneous words by dictation.

Suggestions as in grade 8th, excepting that the exercises in written spelling should occupy at least half the time given to the subject.

3. *Arithmetic.*—Short and Long Division and Federal Money.

Suggestions as in grade 8th, except that the words *and division* are to be added after the word *Multiplication.*

4. *Penmanship.*—Words and short sentences.

Suggestions, see 1 and 2 of grade 8th.

§ 164. SIXTH GRADE.

1. *Reading* of the grade of a Third Reader continued.

Suggestions as in grades 8th and 7th.

2. *Spelling and Definitions* of the words of the Reading lessons; also of miscellaneous words from dictation.

Suggestions as in grades 8th and 7th.

3. *Arithmetic* through Common Fractions and their applications to Federal Money.

Suggestions.—1st. Those of grades 8th and 7th, as far as apposite; 2d. The examples selected should be short and practical as possible; 3d. Common division and least common multiple should be chiefly from inspection and only in immediate connection with their applications to the reductions and combination of fractions; 4th. Addition, subtraction, and division may be advantageously taught together on their common basis of least common denominator; 5th. The chief analyses to be taught are those of common denominator, multiplication, and the two cases in division; 6th. The applications of fractions to federal money should constitute a prominent element of the exercises.

4. *Penmanship.*—Words and short sentences, continued.

Suggestions as in grade 7th.

§ 165. FIFTH GRADE.

1. *Reading*, a book of the grade of a Fourth Reader, with continuous text, on Familiar Science.

Suggestions.—1st. Every lesson should be accompanied with a brief review of the subject matter; 2d. An occasional general review of the subject matter will give one of the brief advantages of a continuous text; 3d. Difficult words and those requiring explanation should be carefully attended to; 4th. Distinctness of articulation and naturalness of tone should have a proper share of attention.

2. *Spelling and Definitions* from the Reader, and miscellaneous words.

Suggestions as in grades 8th and 7th.

3. *Arithmetic.*—Decimal Fractions and Common Fractions reviewed, with simple business applications of both.

Suggestions.—1st. After teaching the principles of decimal notations, the reduction, addition, subtraction, multiplication and division of decimal fractions should be taught and explained on the same principles as similar operations in common fractions; 2d. Facility in converting simple common fractions to decimals and decimals to common fractions is very important in the business applications of fractions.

4. *Penmanship.*—Copies and longer sentences.

Suggestions.—1st. Double-lined books, that is, those having both base-line and head-line for the small letters should not be used; 2d. All members of the class should write the same lesson; 3d. The special difficulties of each lesson should be carefully taught by means of the blackboard.

§ 166. FOURTH GRADE.

1. *Reading.*—From the same Reader as in grade 5th.

Suggestions as in grade 5th.

2. *Spelling and Definitions* as in grade 5th.

Suggestions as in grade 5th.

3. *Arithmetic.*—Compound Numbers, including Federal Money, Tables of Weights and Measures.

Suggestions.—1st. Great care should be taken to select those tables which are of most practical importance in daily life; 2d. No long examples should be given; 3d. The analysis, when required, should be brief and simple; 4th. The different values of the pound, ounce, ton and gallon should be carefully taught; 5th. Areas of rectangles and circles, and short examples in finding the contents of boxes, bins and cylinders, in feet, inches, gallons or bushels, should constitute a part of the basis of instruction.

4. *Penmanship.* — Copies; writing short paragraphs from dictation, or from the Reader or some other book.

Suggestions.—1st. The latter element is by far the more important; 2d. Draw attention to the correct use of capitals and points, and to the use of the hyphen at the end of the line; 3d. Insist upon the proper legible medium between a compact and a sprawling hand; 4th. Do not allow either vertical or back hand to be used; 5th. Insist upon a plain style without flourishes; 6th. Permit only such rapidity as is thoroughly consistent with neatness and legibility.

5. *Geography.*—An outline of the world; to be taught orally and with the use of the globe and outline maps.

Suggestions.—1st. The lessons should be short and spirited; 2d. They should not be allowed to degenerate into mere lectures. The pupils should take a leading and active part in pointing out and describing; 3d. The lessons should include the shape of the earth, its size, zones, seasons, day and night, divisions into land and water, and the principal subdivisions of each; ideas of latitude and longitude, their necessity and importance; the distinctions of mountain systems, plains, and location of the most important of each; the most important rivers and lakes; a few of the leading countries, and of the chief commercial and manufacturing cities; 4th. Before commencing the lesson the teacher should have as definite ideas as to its plans, limits and details as in the lessons in arithmetic or penmanship; 5th. Frequent and rapid reviews of five minutes each are indispensable.

§ 167. THIRD GRADE.

1. *Reading.*—History of the United States.

Suggestions as in grade 5th.

2. *Spelling and Definitions* from the Reading lessons.

Suggestions as in grades 8th and 7th, excepting that the spelling should be tested only by writing selected words and sentences on slates.

3. *Arithmetic.*—Percentage *without Time;* a review of those parts of the compound numbers which are of the most practical importance.

Suggestions as in grades 5th and 4th.

4. *Penmanship.*—Copies and paragraphs as in grade 4th.

Suggestions as in grade 4th.

5. *Geography.*—A brief outline of the Western Hemisphere, with the use of the globe and outline maps.

Suggestions as in grade 4th, except as to suggestion 3d. The lessons should include first very simple outlines of the physical geography of each continent, its form, dimensions, chief mountain systems, plateaus and plains; its drainage, general climates, and leading vegetable and animal products. The separate countries of the continent should then be considered, great care being taken not to present too many topographical details. The leading cities, resources, commerce and commercial routes should receive careful attention.

§ 168. SECOND GRADE.

1. *Reading.*—History of the United States, continued.

Suggestions as in grade 5th.

2. *Spelling and Definitions* from the Reading lessons.

Suggestions as in grade 3d.

3. *Arithmetic.*—Review of simple percentage; interest and the business rules dependent upon both.

Suggestions.—No subordinate topic should be treated exhaustively before proceeding to the next; 2d. Frequent reviews with brief examples will insure correctness, rapidity and thoroughness; 3d. Clear explanations should be required; 4th. Before completing the subject of interest, a few exercises should be given in finding interest by tables, and the tables should be explained.

4. *Penmanship.*—Copies and paragraphs as in grade 3d.

Suggestions as in grade 4th.

5. *Geography.*—The Eastern Hemisphere, with the use of the globe and outline maps.

Suggestions as in grade 3d.

§ 169. FIRST GRADE.

1. *Reading.*—General History.

Suggestions as in grades 3d and 2d.

2. *Spelling and Definitions.*—From the Reading lesson.

Suggestions as in grade 3d.

3. *Arithmetic.*—General Review and completion of business arithmetic.

Suggestions as in grade 2d.

4. *Penmanship.*—Paragraphs and business forms and business letters.

Suggestions.—The points of each business letter should be briefly written upon the blackboard, and each pupil then be required to construct the letter himself.

5. *Book-keeping.*

Suggestions.—The time given to this subject should not be allowed to interfere with the other subjects required to be taught in this grade.

6. *Geography.*—General Review, with outline maps.

Suggestions.—Special attention should be given to such important current events as have geographical relations. The daily paper will furnish an abundance of valuable and useful illustrations.

SCHOOLS FOR SENIORS.

§ 170. The course of study in the Schools for Seniors shall embrace the following branches:

1. Reading, including spelling, definitions, and historical readings; 2. Arithmetic; 3. Penmanship; 4. Book-keeping; 5. Composition; 6. Drawing; 7. Phonography. Any pupil upon his admission may, at his option, select not more than two of the said branches of study, which he desires to pursue during the term. It shall be the duty of the Principal of each School for Seniors, by and with the advice and consent of the City Superintendent, to arrange an order of exercises for each evening during the term.

Course of Instruction in the English Language for Classes of Foreigners in Evening Schools.

§ 171. THIRD GRADE.

1. *Reading.*—Second or Third English Reader; special attention to be called to idiomatic phrases occurring in the lessons.

2. *Penmanship.*—Writing from dictation. The use of capitals to be taught.

3. *English Grammar.*—Special attention to be given to the peculiar sounds of the language; the comparison of adjectives; the formation of the plural; the simple tenses of auxiliary verbs; the principal parts of a few of the most common irregular verbs.

4. *Translations.*—Translations from English into the native language of the pupils, and *vice versa.*

5. *Colloquial Exercises.*—Among the first topics to be selected for colloquial exercises should be the following: (*a.*) Easy exercises in addition, subtraction, multiplication and division; (*b.*) the human body; (*c.*) house and home, garden and field; (*d.*) family relations and friends; (*e.*) the city we live in; other subjects at the discretion of the Teacher, who should keep a list of the exercises.

The Teacher should give the usual directions as soon as possible in the English Language.

§ 172. SECOND GRADE.

1. *Reading.*—Fourth English Reader.

2. *Penmanship.*—Writing from dictation, including words and sentences.

3. *English Grammar.*—Special attention to be given to the principal parts of irregular verbs occurring in the Reader, to the passive voice, and to the principal adverbs and conjunctions.

4. *Translations.*—Continued.

5. *Colloquial Exercises.* — The following subjects should be treated of: (*a.*) the weather; (*b.*) mechanical arts; (*c.*) the grocery; (*d.*) social amusements; (*e.*) the United States and its Government; other subjects at the discretion of the Teacher, who should keep a list of them.

The medium of instruction should be, as much as practicable, the English language.

§ 173. FIRST GRADE.

1. *Reading.*—Fifth English Reader, History of the United States, or Constitution of the United States.

2. *Penmanship.*—Writing from dictation.

3. *English Grammar.*—The chief peculiarities of syntax; attention to be called to points of difference between the English and the native language of the pupils. Lessons in composition, with instructions in letter-writing.

4. *Translations.*—Continued.

5. *Colloquial Exercises.*—Review of the exercises of the two preceding grades; other subjects to be selected by the Teacher; discussions on the contents of the Reading lessons; debates.

Teachers should keep a list of the subjects selected by them for colloquial exercises and debates.

The English language should be exclusively the medium of instruction in this grade.

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EVENING HIGH SCHOOLS FOR MALES.

§ 174. These schools shall hold their sessions during one term, commencing on the first Monday in October, and continuing twenty-four weeks, exclusive of the usual holiday vacations.

§ 175. The sessions of these schools shall be held in the buildings of Grammar Schools Nos. 26, 39 and 75, on the usual school days, and shall commence at 7 o'clock and close at 9 o'clock in the evening.

§ 176. No pupil shall be admitted except those whose ages or avocations would prevent them from attending the Day Schools.

§ 177. Previous to admission pupils shall be required to pass a good examination in Reading, Spelling, Elementary Geography and Grammar, and Arithmetic through Common and Decimal Fractions, and their application to denominate numbers. They shall also present satisfactory evidence of good moral character.

§ 178. The Course of Study shall embrace the following branches: English Grammar and Composition; Reading and Declamation; Penmanship, Book-keeping and Arithmetic; Algebra, Geometry and Trigonometry; Natural Philosophy, Chemistry and Astronomy; American History and Political Science; the latter to include a knowledge of the Constitution of the United States and the State Constitution, with the outlines of Municipal and International Law; Architectural, Mechanical and Free-hand Drawing; Practical Mechanics; Latin; English Literature; Anatomy and Physiology; Rhetoric; Phonography; Navigation. The French, Spanish or German Language may also be taught, provided the number applying for instruction in the same, or any one of them, shall be at least twenty. No class thus formed shall be continued in case the average attendance for the period of one month shall be less than ten.

§ 179. Pupils may be admitted to receive instruction in any part of the Course, or in any single branch of study under the direction of the Principal, and it shall be the duty of the latter to arrange an order of exercises for each evening, and give public notice of the same.

§ 180. In addition to the Principal, there shall be such Assistant Teachers as may be required in these schools.

§ 181. The salary of the Principal shall be eight dollars and a half per night, and of the Teachers five dollars per night for the time actually employed. The salary of the Janitor shall be two dollars and one quarter per night.

§ 182. The Committee on Evening Schools shall make the necessary rules and regulations for the government of the Evening High Schools, and nominate to the Board of Education for appointment the necessary instructors to conduct said schools, and procure through the Depository the necessary books and apparatus for the use of the same. The salaries of instructors and Janitors, and bills for other expenses shall be paid on the approval of said Committee.

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NAUTICAL SCHOOL.

§ 183. There shall be appointed annually by the President an Executive Committee for the Care, Government and Management of the Nautical School; said committee to consist of at least five members.

§ 184. 1. The Nautical School "for the education and training of pupils in the science and practice of navigation," established by authority of the Act of the Legislature, passed April 24, 1873 (*sections* 1068, 1070, 1071 *and* 1072 *of the New York City Consolidation Act of* 1882), shall be conducted, until otherwise ordered, on board the ship *St. Mary's*, loaned to this Board by the Government of the United States for the purpose of a Nautical School.

2. The officers in charge of said ship, and conducting said Nautical School, shall be designated as follows: Superintendent, Executive

Officer, Surgeon and Instructor, to hold their respective offices during the pleasure of this Board. The Superintendent shall have the charge and control of the school and ship, and be accountable for the management of both, and for the safe keeping of the property intrusted to his care.

3. The Executive Officer shall, subject to the direction of the Superintendent, have immediate charge of the crew, and shall be held responsible for the cleanliness and the good order of the ship; he shall also instruct in the professional branches.

4. The Surgeon shall examine all candidates for admission to the school, have the care of the sick, and suggest to the Superintendent and the Committee such sanitary measures as he may at any time deem advisable for the health of the pupils and crew; he shall also act as Instructor of the pupils in the prescribed studies, etc., whenever required so to do.

5. The Instructors shall perform, under the direction of the Superintendent, such duties in this capacity as the discipline of the school may require.

6. The crew employed for the ship shall not

exceed in number twenty of all rates, who shall, subject to the directions of the Executive Committee on Nautical School, be under the immediate control of the Superintendent of the Nautical School.

§ 185. 1. The Executive Committee on Nautical School shall have power to appoint, subject to the approval of the Board of Education, the officers named in the preceding section, and any others requisite to properly conduct said Nautical School, whose compensation shall be fixed by this Board; and shall also have power to ship the crew of the vessel in which the Nautical School is or may be conducted, not to exceed in number twenty (20) men of all "rates," at an average expense for said crew not exceeding the sum of six hundred and fifty dollars in the aggregate.

2. Said Committee shall cause to be furnished, subject to the rules of the Board, all suitable supplies, food, fuel, etc., for the use of the pupils of said school and the crew of the ship; and the "books, apparatus, stationery, and other things necessary or expedient to enable said school to be properly and successfully conducted." The books, maps, stationery, etc.,

for the pupils, and the fuel, shall be obtained through the Depository and the Committee on Supplies, on the orders of the Superintendent of the School, countersigned by the Chairman of the Executive Committee. The bills and monthly pay-rolls incurred in accordance with the by-laws and rules of this Board shall be paid on the approval of the Committee.

3. The said Committee may obtain by purchase such tackle, chains, boats, sails, or other material needed for the vessel upon which the Nautical School is or may be conducted, and may cause all necessary repairs to be made, when the cost of such material or repairs shall not exceed at any one time the sum of two hundred dollars ($200).

RULES FOR THE ADMISSION OF BOYS.

§ 186. 1. Applications for admission into the New York Nautical School, on board the ship *St. Mary's*, may be made by parents or guardians of boys, or by the boys themselves in person, or by letter, to the Chairman of the Executive Committee on Nautical School of the Board of Education, No. 146 Grand street, New York City.

2. All applicants should be at least fifteen years of age; should have the written consent of their parents or guardians to their becoming pupils of the school; and should produce written testimonials of good character and health, and also satisfactory evidence that they have never been convicted of any crime. (See Act of Congress, passed in 1874, "To encourage the establishment of public marine schools.")

3. The Executive Committee, or its duly appointed representatives, being satisfied that the requirements of subdivision 2 of this section have been fulfilled, the applicant will be examined physically. The examining surgeon will be careful to recommend none but boys who give promise of good physical development. He will reject any one who has the slightest defect in sight, hearing or limbs, who is liable to any disease, or who is in any respect constitutionally unfit for the hardships and changes incident to a sea life.

4. Having passed the necessary physical examination, the applicant will be required to show that he is able to spell with a fair degree of accuracy, to read with tolerable correctness

and ease, to write legibly, and to answer questions upon the multiplication table.

Natural intelligence and animation will receive their proper weight in cases where the applicants do not appear to have had the benefit of suitable instruction.

5. If found qualified in all respects, the applicant will receive a permit to report on board the ship. Inclosed with the permit will be the originals of the certificates of parents or guardians, and of the report of the examining surgeon, which papers are to be presented to and will be carefully preserved by the Superintendent.

6. After being received on board the ship the boy will be placed on probation for a period of two weeks, when, if no reason to the contrary shall appear, he will be admitted permanently and entered on the records of the school.

7. After admission, each boy will be furnished with the necessary articles of bedding, clothing and mess furniture, not to exceed in the aggregate cost the sum of thirty dollars ($30) for each boy per annum. Such of his old clothing as is not suitable for ship's wear

will be given to him to send home, if possible; otherwise it will be retained and given to him upon his first vacation, or upon his final leaving of the school. All articles belonging to the scholars will be marked by the owner's name. Each boy will be required to furnish such articles for his outfit as may be prescribed by the Executive Committee, and to deposit with the Superintendent of the school the sum of thirty-five dollars ($35), to be expended, under the direction of the said Committee, in completing his outfit and furnishing him with such other articles as he may need during his school term.

8. The boys will be carefully instructed under the direction of the Superintendent of the school in reading, spelling, writing, arithmetic, geography and English grammar, and in all the duties of a seaman; they will be examined from time to time, and those who show a lack of aptitude for a sea life, or develop any physical disqualification, will be presented to their parents or guardians for withdrawal from the school.

9. After a sufficient trial, the vicious or incorrigibly bad will be peremptorily dismissed.

10. The Course of Instruction will cover a period of two years, during which time every boy will be allowed such vacations as the Executive Committee may hereafter determine; the general character and progress of the scholar being carefully considered. At the end of the two years' term, every boy who has passed through the course successfully will receive a certificate showing his character and qualifications, which certificate, with such aid as the Committee will always gladly render, will enable him to obtain a suitable position on board a good merchant ship.

11. Boys who have enjoyed the advantages of a good common school education, and who are otherwise sufficiently advanced, will be instructed in practical navigation and in such other branches pertaining to the higher duties of a seaman as may be found necessary and convenient.

§ 187. The Course of Instruction in the Nautical School shall be as follows:

I.—SCHOOL COURSE.

Reading, writing, spelling, English grammar, geography and arithmetic.

II.—SEAMANSHIP.

1. Making all knots, splices, hitches, bends, clinches, etc., used on board ship; worming, parceling and serving ropes; turning in deadeyes, securing lanyards and rattling down rigging.

2. Learning the names of all spars, blocks, running and standing rigging, and their uses.

3. Learning the names of the different parts of a sail, loosing, furling, reefing and bending sails.

4. Rowing, sculling and steering boats, and handling them under sail.

5. Boxing compass, steering by compass, and taking compass bearings.

6. Marking log and leadlines, heaving the lead, and calling out soundings correctly.

7. Using palm and needle, sewing a seam and working an eyelet-hole.

8. Swimming.

9. The colors and arrangements of running lights.

§ 188. Said Committee shall report annually, or as often as may be required by the Board, as to the management and success of the Nautical School, and the expense of conducting the same.

COMPULSORY EDUCATION.

§ 189. The Board of Education of the City of New York do hereby, pursuant to the provisions of the Act of the Legislature of the State of New York, passed May 11, 1874, entitled, "An Act to secure to children the benefits of an Elementary Education," as amended May 20, 1876, make the provisions, arrangements, rules and regulations concerning habitual truancy in the City of New York, and children there, between the ages of eight and fourteen years, who may be found wandering about the streets and public places of said city during school hours of the school days of the term of the Public Schools of said city, having no lawful occupation, and growing up in ignorance, which are contained in the following eleven sections, viz.:

1. It shall be the duty of the Principal of every school to keep a record in a register especially provided for that purpose, of all children between the ages of eight and fourteen years, who have been reported to the Agents of Truancy hereinafter mentioned, for a violation of the said Act of May 11, 1874, as amended May 20, 1876, together with an

accurate record of the disposition made of each case by said Agents of Truancy, when reported by them to said Principal.

It shall also be the duty of said Principal, when an Agent of Truancy shall bring to a school any child, between the ages of eight and fourteen years, not registered as a pupil of said school, to enter his or her name upon said special register, and to note upon said register any facts relating to said child that may have been communicated to said Principal by said Agent of Truancy.

2. Each Ward shall be divided into as many Districts as there shall be school-houses in the Ward, and each District shall be so located that the school-house therein shall be in the centre thereof, or as nearly so as practicable.

3. The Principal of every school shall transmit to the City Superintendent, hereinafter mentioned, at the close of each week, a list of children, between the ages of eight and fourteen years, whom such Principal shall have reason to believe have left the school for the purpose of engaging in any employment.

4. It shall be the special duty of the Agent of Truancy, or other officer or Agent appointed

by the Board of Education for each of the eight School Districts into which the City of New York was divided by statute before these rules and regulations were made, to procure the attendance of the children within their respective Districts and elsewhere in the City between the ages of eight and fourteen years, at some public or private school of the City of New York, and to carry out and enforce the said law of May 11, 1874, as amended May 20, 1876, and to do so by means of argument and persuasion, and by means other than force, if the same can be done; that each of said Agents of Truancy shall devote his whole time to said duties, and shall have such annual salary as shall from time to time be determined by the Board of Education; and it shall also be the duty of such of the Agents of Truancy as may be designated for that purpose by the Board of Education, to make in the months of September and February in each year, and at such other times as may be deemed necessary, an examination into the situation of the children employed in all manufacturing and other establishments in any of the Districts to which they may be assigned, and to report all violations of said law of May 11, 1874, as amended May 20, 1876, to the said City Superintendent.

5. It shall be the duty of the Principal of every school to report to the Agent of Truancy for the District in which such school is situated, the names of all children between the ages of eight and fourteen years, and those only, whose non-attendance at school such Principal has reason to believe is the result of a truant disposition.

6. It shall be the duty of the City Superintendent, or other officer for that purpose appointed by the Board of Education, to see that said law passed May 11, 1874, as amended May 20, 1876, and its provisions are carried out and enforced throughout the whole city, and that the several Agents of Truancy perform the duties imposed upon them, and that actions for fines and penalties under said Act, as so amended, are prosecuted in the manner directed by said Act, as so amended, and to perform all other duties enjoined on him by these regulations, or that may be required of him by the Board of Education; and said City Superintendent is hereby designated and

appointed to be the officer whose duty it shall be to do and perform all acts and things required to be done under section 2 of said Act of May 11, 1874, as amended May 20, 1876, by an officer designated for that purpose by the Board of Education, and to whom all statements in writing shall be made and delivered as provided by section 7 of said Act, as so amended.

The said City Superintendent is also designated and appointed as the officer whose duty it shall be to see that sections 1, 2, 3, 4 and 5, of said Act, as so amended, are carried out and enforced, and to report all violations of said law to the chief fiscal officer of the City of New York.

7. Said City Superintendent and said Agents of Truancy shall meet once in each week, or oftener, if the City Superintendent shall deem it needful, and transact such business in relation to their affairs as may be necessary at such meeting; said Superintendent shall preside, and in his absence one of the Agents of Truancy shall be elected by said Agents of Truancy to act as chairman, and said Agents of Truancy shall each at such meetings, and from

time to time, report to said Superintendent all matters and things done by him, or which ought to be done, or which may have come to his knowledge, or otherwise relating to carrying out and enforcing the provisions of said Act of May 11, 1874, as amended May 20, 1876, and said reports shall be kept by said Superintendent for the use of the Board of Education, and be transmitted to it or its Clerk whenever required; and it shall be the duty of said Superintendent to report to the Board of Education, at its first meeting in each month, the doings of himself and of said Agents of Truancy, during the preceding calendar month, and all matters which relate to the enforcement and execution of said law; and said Superintendent and Agents shall hold office during the pleasure of the Board of Education, and they and all their acts shall be subject to the control and direction of the said Board.

8. The City of New York shall. for all the purposes of ascertaining and fixing the duties of the Trustees of Schools therein, be and hereby is divided into twenty-four Districts corresponding exactly with the several Wards

of said city, and the School Trustees of each Ward shall be the Trustees mentioned in said Act of May 11, 1874, as amended May 20, 1876; and it shall be their duty as such Trustees under said Act of May 11, 1874, as amended May 20, 1876, in their respective Wards, to do all the acts and things by the sixth and eighth sections of said Act, as so amended, required to be done by any Trustee or Trustees of Schools, and all other lawful acts to carry out and enforce the provisions of said act as so amended.

9. It shall be the duty of said Agents of Truancy, in their respective Districts, when they shall not be able by persuasion, argument and other means than force, to procure the attendance at school of any child between the ages of eight and fourteen years, who, under the provisions of said Act, as so amended, ought to attend some public or private school, and who is, under said Act, as so amended, liable to arrest, to make complaint, upon the written approval of the City Superintendent and of the President of the Board of Education, before a Police Justice of said city, and to procure a warrant to be issued by said

Justice to a police officer of said city, and such child to be arrested and brought before said Justice, and if found guilty of a violation of said Act as so amended, and liable to a commitment, to be committed to such reformatory school as may be established for the detention and reformation of truants, by the Board of Education, to be restrained and detained by the said Board and sent to school there; or to the New York Juvenile Asylum, and the directors thereof, to be by them restrained and detained and sent to school there; or to the New York Catholic Protectory, and the managers thereof, to be by them restrained and detained and sent to school there; or, in the discretion of said Justice, to be committed to the Society for the Reformation of Juvenile Delinquents in the City of New York, on Randall's Island, and the managers thereof, to be by them restrained and detained and sent to school there; and while so restrained and detained, in either case, said child shall be subject to the control of the Board of Education, as to the time and manner of such restraint and education, as said Board shall from time to time by resolution provide, and so far as is consistent with law and the well-being of other children detained in those places respectively.

10. The said New York Juvenile Asylum, the New York Catholic Protectory, that portion of Randall's Island under the control of said Society for the Reformation of Juvenile Delinquents, and its managers, and such reformatory schools as may be established by the Board of Education, are hereby respectively set apart and provided by the Board of Education as suitable places for the discipline, instruction and confinement of children in said city, between the ages of eight and fourteen years, convicted of violating the provisions of said Act, as so amended; and whenever any child between the ages of eight and fourteen years shall be brought before any Police Justice charged with a violation of said Act of May 11, 1874, as amended May 20, 1876, and it shall have been ascertained and determined by such Justice, upon the examination of such witnesses as may be produced before him by any party interested in the hearing, either on subpœna or otherwise, that said child is subject to arrest and com-

mitment under the provisions of said Act, as so amended, and said child is convicted of a violation thereof, and found to be liable to arrest and imprisonment thereunder, and shall be committed under the provisions of said Act, as so amended, by said Police Justice, he or she shall be detained and restrained and sent to school at one of the places hereinbefore designated, as in the discretion of said Justice shall appear most proper and suitable for said child.

11. Each police officer in the City of New York is hereby required to aid and assist in all things to the extent of his power and ability in the enforcement and carrying out of all the provisions of said Act of May 11, 1874, as amended May 20, 1876, and of the aforesaid rules and regulations.

§ 190. The Committee on By-Laws, Elections and Qualifications are hereby authorized and empowered to cause all the necessary books, blanks, etc., to be prepared for the use of the City Superintendent and Agents of Truancy, the bills for the same to be paid upon approval of the said Committee, and from the appropriation for the expense of Compulsory Education.

CORPORATE SCHOOLS.

§ 191. The annual report required by law of the Trustees, Managers and Directors of Corporate Schools, shall be made in conformity with the following, blanks for which shall be provided by the Board of Education:

REPORT

of the   to the Board of Education of the City of New York, in pursuance of the 4th sub-division of section 10 of chapter 386 of the Laws of 1851, for the year ending January 1, 18 .

1. The whole number of schools within the jurisdiction of the said   , and the length of time each school has been kept open, is as follows, to wit:

For Males, which ha   been kept open.
" Females, " " "
" Primary, " " "

The name and character of each will be found described in sub-division 5 of this report.

2. The whole number of scholars over four and under twenty-one years of age, which were taught in the   during the year preceding the first day of January, 18 , is :

3. The average number that have actually attended the school of during the year preceding the first day of January, 18 , obtained in the manner prescribed by law, is , and for this reference is made to the attested certificates of the Teacher submitted herewith.

4. Detailed statements of the amounts of moneys received for the said schools respectively during the last year, from the Chamberlain of this city, is $.

5. Detailed statements of the purpose for, and the manner in which the same has been expended for each of the following schools, divided *pro rata* to each school, such expenses as are necessarily included in the aggregate sum for more than one school, as follows:

For School-books,
" Stationery,
" Fuel,
" Other supplies,
" Cleaning,
" Ordinary repairs,
" Extraordinary repairs.

To each of the following named Teachers, to wit:

6. The particular account of the state of each school under the care of
is as follows:

7. The titles of all books used.

8. The outstanding liabilities.

And an account of which school, as follows, to wit:

9. Particular account of the property and affairs of each school under the care of
is as follows:

FIRST.—OF THE REAL ESTATE.

Size of the lot.
In whom the title is vested.
Character and size of the school building.
Its cost.
When built.

SECOND.—OF THE PERSONAL PROPERTY.

Library.
School-books.
Maps.
Globes.
Philosophical apparatus.
Objects of natural history.
Whence derived.

CORNELL UNIVERSITY.

§ 192. 1. It shall be the duty of the City Superintendent of Schools, annually, on or before the first Wednesday in the month of May, to give notice to the Principal of each Grammar School or Department under the jurisdiction of this Board, to forward to him, within ten days after receipt of said notice, the name and full address of the best scholar in the school under the Principal's charge, who is desirous of becoming a candidate for the State Scholarship of the Cornell University. Such notice shall set forth the privileges and conditions provided by law for such scholarships, and among others, that each Assembly District of this State is entitled to send annually one student to be instructed in any or all of the prescribed branches in any department of said University, free of any tuition fee, or of any incidental charge to be paid to said University, excepting such as may be required to repair damages to property heedlessly or maliciously occasioned by the student; also, that such free scholarship is intended as a consideration or reward for superior ability and scholarship exhibited by the selected candidate in the Public School from which he is taken; also, that such candidate should be selected from among those scholars, if any, whose qualifications and attainments render it probable that the scholar is prepared to enter either of the three general courses in said University, Classical, Scientific or Literary, or either of its special courses, Agriculture, Architecture, Chemistry and Physics, Civil Engineering, Mechanical Engineering, History, etc., or the optional course prepared by said University; also, that the candidate may be male or female; also, that in the selection of such candidate, other qualifications being equal, preference must be given to the children of those who have died in the military or naval service of the United States; also, that such candidates so selected, and presenting themselves with proper certificates of such selections signed by said Principals and setting forth the schools from which they respectively are taken, and such other information concerning the candidates as may tend to show the possession of the qualifications hereinbefore stated, will be examined by the Board of Education on the first Wednesday in June, at an hour and place to be designated by said Superintendent; and that from among said candidates so presenting themselves the Board of Education will select, and furnish with its certificate of selection, the one from each Assembly District in this city represented by such candidates, the one determined by such examination to be the best scholar from each Assembly District, if any such are found qualified according to law; also, that in case of removal of such certified candidate from said University for any reasons, his place may be filled by such one of his competitors, if any, from the same Assembly District as may be selected by this Board.

2. Said Superintendent shall, as soon as may be, notify each of said candidates and the Committee on Teachers of the Board, of the hour and place of said examination.

3. At the time and place so appointed, or as soon thereafter as may be, said Committee, assisted by said Superintendent, shall proceed with the examination of said candidates under such regulations as they shall adopt, and select the successful candidates according to law, and furnish them with the proper certificate of such selection, subject to the approval of this

Board, to which said Committee shall report the result of such examination at the next stated meeting of the Board after the conclusion of such examinations.

4. The City Superintendent shall cause to be kept and preserved proper records of such examinations.

———o———

RULES OF THE BOARD.

THE VOTE REQUIRED IN CERTAIN SPECIFIED CASES.

§ 193. 1. No resolution, establishing a new school or increasing the number of schools in any building, or authorizing the purchase or leasing of any ground or the hiring of any building for a longer time than one year, or authorizing the purchase, erection, enlargement, alteration or repair of any building, or the procuring of warming or ventilating apparatus or furniture therefor, shall be passed except by the votes of two-thirds of the members of the Board.

2. Appropriations of money for the purpose of providing additional sites or buildings require the votes of three-fourths of all the members of the Board; and a two-thirds vote

of all said members is necessary to make an appropriation for any other purpose.

NUMBER OF DOCUMENTS TO BE PRINTED.

§ 194. 1. The usual number to be printed, of any document, shall be five hundred copies, unless otherwise ordered by the Board of Education.

2. All documents of the Board ordered to be printed, shall be inserted in and form part of the regular minutes of the proceedings, and shall not be printed separately, unless so ordered.

3. A synopsis only of the reports of Committees shall be printed in the Journal, unless otherwise ordered.

NO BY-LAW TO BE ALTERED WITHOUT REFERENCE TO A COMMITTEE.

§ 195. No by-law of the Board shall be repealed, suspended or amended, except by a vote of two-thirds of the members present at a stated meeting thereof. Every amendment to a by-law must be proposed in writing, and notice given that at the next meeting such amendment will be submitted to the Board, and no amendment shall be adopted without report thereon, after reference from the Board.

RULES OF ORDER.

First. In case the President shall not attend at the time appointed for the meeting of the Board, the Clerk shall call the roll, and on the appearance of a quorum, shall call the Board to order, when the President *pro tempore* shall be appointed by the Board for that meeting, or until the appearance of the President.

Second. The President may substitute any other member to preside in his place, but such substitution shall not continue beyond the meeting at which it shall be made. The President shall decide all questions of order, subject to an appeal to the Board.

Third. When the Clerk is not present, the Deputy Clerk shall perform his duties at the meeting.

Fourth. The Clerk shall make a list of the resolutions or reports on the table, which shall be considered the general orders of the day.

Fifth. The order of business at every meeting shall be (except when otherwise specially ordered) as follows:

1. Consideration of the Minutes of previous meeting.

1. Communications or Reports from Trustees; Communications or Reports from Inspectors; Communications or Reports from the City Superintendent, Miscellaneous Communications.

3. Resolutions to be referred or passed without objection.

4. Consideration of Reports laid over from previous meetings, under the Fifteenth Rule of Order.

5. Reports of Standing Committees.
6. Reports of Select Committees.
7. Motions and Resolutions.
8. Unfinished Business.
9. Special Orders of the day.
10. General Orders of the day.

Upon the presentation of any paper under the second order of business, it shall be referred to the appropriate Committee, or ordered on file without debate, unless the Board, by a vote of two-thirds of the members present, shall otherwise direct, except that a motion to print may be made, but the same shall also be decided without debate.

After the third order of business, the Board shall commence its business where it left off at the adjournment of the previous meeting. But the regular order of business may at any time be suspended by a vote of two-thirds of the members present.

Sixth. All resolutions shall be presented in writing, with the name of the mover. When so presented they shall be read, but shall not be considered until seconded; and papers presented shall be endorsed with a brief statement of the subject matter.

Seventh. Motions to refer, to lay on the table, to adjourn, and for the previous question, shall always be in order, and, except the motion to refer, shall be taken without debate. A vote of the Board, ordering the previous question, shall be taken by ayes and noes, and shall preclude further debate, but shall not cut off pending amendments. Each pending amendment shall be decided in order, and by ayes and noes, if required.

Eighth. No member shall withdraw from the meeting without the permission of the President.

Ninth. Every member, previous to his speaking, shall rise and address himself to the President.

Tenth. When two or more members rise at one time, the President shall designate which is entitled to the floor.

Eleventh. No member shall speak more than twice on the same question, without leave of the Board, nor more than once until every member choosing to speak shall have spoken; nor shall any member be allowed to speak more than ten minutes at any one time upon any subject under consideration, unless by consent of a majority of the members present.

Twelfth. Every member who shall be present when a question is put shall vote for or against the same, unless excused by the Board.

Thirteenth. The ayes and noes upon all questions of appropriations of moneys shall be called and entered upon the minutes, and on all other occasions, at the request of any member.

Fourteenth. The Board may refer any matter to a Committee of the Whole, and may go into a Committee of the Whole at the pleasure of the Board.

Fifteenth. Reports of Committees shall be laid over before consideration until the next meeting of the Board subsequent to their presentation. Leave for immediate consideration may, however, be granted, unless three members present object thereto; such objections may be made before or immediately after the reading of the report.

All reports laid over under this rule shall be considered at the next meeting after presentation, to be taken up after the third order of business.

Sixteenth. A motion to reconsider a vote may be made by any member who voted with the majority at the same meeting, or at the next succeeding regular meeting; but no vote of reconsideration shall be taken more than once on the same subject.

Seventeenth. The eighth, ninth, tenth, eleventh, twelfth and sixteenth rules of order shall apply to the Committee of the Whole.

VOTES OF THE BOARD.

The number of votes required to transact business in certain cases, under the Statutes and By-Laws of the Board of Education, is as follows :

I.—A Majority Vote of *all* the members of the Board is necessary—

1. (Sec. 8, p. 90.)
   To elect by ballot.
   - *a.* President.
   - *b.* Clerk.
   - *c.* Auditor.
   - *d.* City Superintendent of Schools.
   - *e.* Assistant Superintendent.
   - *f.* Superintendent of School Buildings.
     All of whom must be elected at a regular meeting of the Board.
   - *g.* Trustees of Common Schools, who may be elected at any meeting.
2. (Consolidation Act, sec. 1027, p. 19. Sec. 10, p. 91.)
   To remove an officer.
3. (Sec. 53 sub-div. 5 and 6, pp. 136, 137.)
   To pay maximum salary to Principals of fourteen years' standing.
4. (Sec. 53, sub-div. 6a, pp. 137, 138.)
   To continue salary in case of decreased attendance.
5. (Consolidation Act, sec. 1027 sub-div. 4, p. 16.)
   To discontinue a school *with consent* of a majority of Trustees,

6. (Consolidation Act, sec. 1027 sub-div. 3, p. 16.)
   To appoint Principals and Vice-Principals, when the person nominated by the Trustees has not been confirmed within twenty days after the date of nomination.
7. (Consolidation Act, sec. 1027 sub-div. 8, p. 18.)
   To create free colleges for girls.

II.—A MAJORITY VOTE of the members of the Board present at a meeting is necessary—

1. (Sec. 58 sub-div. 4, p. 149.)
   To excuse absence of Teachers, with pay, on recommendation of Committee on Teachers.
2. (Sec. 94 sub-div. 3, p. 184.)
   To impose a fine on a Teacher for violation of by-law relative to corporal punishment.
3. (Sec. 138, p. 230.)
   To authorize the giving of a public exhibition or entertainment outside the school building.
4. (Eleventh Rule of Order, p. 291.)
   To permit a member to speak twice on the same question, or longer than ten minutes.

III.—A TWO-THIRDS VOTE of *all* the members of the Board is necessary—

1. (Consolidation Act, sec. 1027, p. 20.)
   To discontinue a school *without* consent of a majority of Trustees.

2. (By-Laws, sec. 193 sub-div. 2, p. 286.)
   To appropriate money for any other purpose than providing additional sites or buildings.
3. (Sec. 193 sub-divs. 1 and 2, pp. 286, 287.)
   - *a.* To establish a new school.
   - *b.* To increase the number of schools in any building.
   - *c.* To authorize the purchase or leasing of any ground or the hiring of any building for a longer time than one year.
   - *d.* To authorize the purchase, erection or enlargement, alteration or repairs of any building.
   - *e.* To authorize the procuring of warming and ventilating apparatus, or furniture for any building.
   - *f.* To make an appropriation for any such purpose, except for additional sites or buildings.

IV.—A THREE-FOURTHS VOTE of *all* the members of the Board is necessary—

1. (Consolidation Act, sec. 1027 sub-div. 9, p. 18.)
   - *a.* To provide additional sites and buildings.
   - *b.* To remove a Teacher.
     (Consolidation Act, sec. 1042, p. 34.)
2. (Chapter 413, Laws of 1877, sec. 2, p. 57.)
   To supersede any text-book that has been adopted by any other text-book within five years.

3. (Sec. 63, p. 158.)

   To make an immediate appropriation for repairs to buildings made necessary by reason of fire, and authorize the work to be done otherwise than by contract.

4. (Sec. 193, p. 286.)

   To make an appropriation for the purpose of providing additional sites and buildings.

V.—A Two-thirds Vote of the members present at any meeting is necessary—

1. (Sec. 195, p. 287.)

   To repeal, suspend or amend any by-law.

2. (Fifth Rule of Order, pp. 289, 290.)

   a. Upon the presentation of any paper under the second order of business, it shall be referred to the appropriate committee, or ordered on file, without debate, unless the Board, by a two-thirds vote of the members present, shall otherwise direct.

   b. To suspend the regular order of business at any time.

3. (Sec. 3, p. 88.)

   To consider other than special matters at *special meetings* of the Board.

APPENDIX.

AMENDMENTS TO THE BY-LAWS.

Section 44. 1.—Second paragraph (page 128) amended to read as follows:

"Should a female teacher marry, her place shall thereupon become vacant. No married woman shall be appointed teacher or Principal without the consent of a majority of all the members of the Board of Education."

Section 123, page 224, strike out of the first line the words, "Every examination for," so as to read as follows:

"§ 123. Promotion to a higher grade shall be preceded by a thorough review of all the studies pursued in the grade from which said promotion is to be made."

Section 186 sub-division 7, page 267, in the tenth line from the top of the page, strike out the words and figures, "thirty-five" and "35," and insert "thirty" and "30."

Chap. 252.

AN ACT to amend chapter four hundred and fifty-eight of the laws of one thousand eight hundred and eighty-four, entitled "An Act to provide additional accommodations for the Common Schools in the City of New York," as amended and extended by chapter four hundred and ninety-four of the laws of one thousand eight hundred and eighty-five, chapter four hundred and fifty-six of the laws of one thousand eight hundred and eighty-six, and chapter one hundred and thirty-six of the laws of one thousand eight hundred and eighty-eight.

Became a law without the approval of the Governor, in accordance with the provisions of article four, section nine of the Constitution, May 7, 1889.

Passed, three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Chapter four hundred and fifty-eight of the laws of one thousand eight hundred and eighty-four, entitled "An Act to provide additional accommodations for the Common Schools in the City of New York," as amended and extended by chapter four hundred and ninety-four of the laws of one thousand eight hundred and eighty-five, chapter four hundred and fifty-six of of the laws of one thousand eight hundred and eighty-six and chapter one hundred and thirty-six of the laws of one thousand eight hundred and eighty-eight, is hereby amended by adding thereto the following sections, which shall be known as sections nine, ten, eleven and twelve :

§ 9. The Comptroller of the City of New York is hereby authorized, upon the application of the Board of Education of said city, and upon the approval of a majority of the Board of Estimate and Apportionment of said city, to issue, in addition to the bonds authorized to be issued under and in pursuance of the provisions of the foregoing sections of this act as so amended and extended, bonds in the name and on behalf of the Mayor, Aldermen and Commonalty of the City of New York, for a further amount not exceeding two million dollars, par value, to be known as School-house bonds.

§ 10. Said further additional bonds shall be issued from time to time as they may be required by the said Board of Education, shall be payable from taxation and shall run for such term or terms of years as the said Comptroller shall direct ; but not longer than twenty years, and shall draw interest at not more than three and one-half per centum per annum.

§ 11. Whenever said further additional bonds shall be issued the Comptroller of the City of New York shall invite proposals therefor, by public advertisement for not less than ten days, and shall award the same to the highest bidder, provided that no proposal or proposals for said bonds shall be accepted for less than par value of the same ; and said proposals shall be publicly opened by the Comptroller in the presence of the Commissioners of the Sinking Fund, or such of them as shall attend at the time and place specified in said advertisement. The said Comptroller, with the approval of said Commissioners, shall determine what, if any, part of said proposals shall be accepted, and upon the payment into the city treasury of the amounts due by the persons whose bids are accepted, respectively, certificates therefor shall be issued to them as authorized by law.

§ 12. The proceeds of said further additional bonds, when received, shall forthwith be deemed appropriated for the purchase of new school sites, for the erection of new school buildings, for additions to school buildings already erected, and for fitting up and furnishing the same for the use of the Common Schools of the said City of New York, and for the purchasing of a site and the erection of a new building and for the fitting up and furnishing of the same for the use of the Board of Education of said city, as the said Board of Education shall determine, and shall be thereafter disbursed by the Comptroller of the City of New York, in payment of the liabilities incurred by the said Board of Education for the purposes aforesaid, upon the requisition of said Board and in the same manner as other moneys appropriated for the maintenance of the Common Schools in said city are usually paid out; but none of such moneys shall be expended, nor any obligation incurred involving such expenditure, unless the Board of Estimate and Apportionment of said city shall have approved the purpose for which such expenditure is to be made or obligation incurred, and shall have designated and appropriated the amount to be expended for such purpose, and no greater sum shall be expended or agreed to be expended for any purpose than the amount so as aforesaid designated and appropriated for such purpose.

§ 2. This act shall take effect immediately.

Chap. 34,

AN ACT to provide for the establishment and maintenance of additional evening high schools for males in the City of New York.

Approved by the Governor, February 28, 1889.

Passed, three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. The Board of Education of the City of New York, with the approval of the Board of Estimate and Apportionment in said city, may, from time to time, provide and maintain additional evening high schools for males, to be located in such portions of said city as said Board of Education may determine.

§ 2. Said Board of Education is hereby authorized to furnish accommodations, and to make all needful rules and regulations therefor, to appoint the Principals, Vice-Principals, teachers and Janitors necessary for the purposes of such schools, and to determine the amount of their compensation; also to purchase the books, apparatus, stationery and other things necessary and expedient to enable the schools to be properly and sucessfully conducted.

§ 3. No expenditure shall be incurred for any such purposes until an appropriation therefor shall have been made by the Board of Estimate and Apportionment, which shall have power to fix and determine from year to year the amounts, either in gross or in detail, which may be expended by said Board of Education for each of such schools that may be established pursuant to the provisions of this act.

§ 4. For the purpose of providing for the expenses of any such school or schools that may be established during the year one thousand eight hundred and eighty-nine, and for which an appropriation may be made in and for such year by the Board of Estimate and Apportionment, it shall be the duty of the Comptroller to issue revenue bonds of said city, in the manner now provided by law, in an amount not exceeding the sum or sums so appropriated, and it shall be the duty of the Board of Estimate and Apportionment to include in the final estimates for the year one thousand eight hundred and ninety, to be raised by taxation, an amount sufficient to pay said revenue bonds and interest.

§ 5. This act shall take effect immediately.

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HALL OF THE BOARD OF EDUCATION,

Corner of Grand and Elm Streets.

FIRST FLOOR.

Finance Department	Room No. 1
Clerk's Office	Room No. 2
President's Office	Room No. 3
Depository	Room No. 4
Record Office	Room No. 5

SECOND FLOOR.

Office for Committees	Room No. 6
Session Room	Room No. 7
City Superintendent	Room No. 8

THIRD FLOOR.

Superintendent of School Buildings	Room No. 9
Examination Room	Room No. 11
Janitor	Room No. 10

ARTHUR McMULLIN, Clerk, 140th street, near Western Boulevard.
George T. Balch, Auditor, 33 East 22d street.
Edward E. Van Saun, Assistant Clerk, 1017 Third av.
John R. Ames, Assistant Clerk, 62 East 112th street.
Wm. Oland Bourne, Assistant Clerk, 17 Christopher st.
Blanchard H. Oakey, " 555 Broome st.
Henry L. Davenport, " 218 W. 38th st.
Henry D. Lichtenhein, " 1968 Seventh av.
James G. Anderson, " 325 E. 80th st.
Miss Nellie A. Bourne, " 204 E. 13th st.
John Wallace, " 306 W. 20th st.
Henry R. M. Cook, Book-keeper, 199 W. 134th st.

Rufus G. Beardslee, Counsel to the Board; office, 106 Broadway.

JOHN JASPER, City Superintendent, 128 W. 123d st.
Norman A. Calkins, Assistant, 124 East 80th street.
John H. Fanning, " 45 West 131st street.
William Jones, " 36 West 91st street.
James Godwin, " 168 East 114th street.
Paul Hoffman, " 55 West 33d street.
Anthony A. Griffin, " 240 Madison street.
George S. Davis, " 14 E. 131st street.
Jethro Mosher, Ass't Clerk, 420 East 51st street.
John A. Mattison, Ass't Cl'k, (Address), 146 Grand st.

GEORGE W. DEBEVOISE, Superintendent of School Buildings, 23 West 124th street.
William McMannis, Engineer-Assistant, 81 W. 91st st.
Eugene S. Odell, Sanitary Assistant, 870 Lexington av.

Robert Stricker, Chief Draughtsman, 230 E. 13th st.
Charles Buscall, Foreman of Workshop, 73 E. 104th st.
H. M. Devoe, Assistant Clerk, West 152d street.
Miss Ellen C. Ives, Stenographer, etc., 204 W. 129th st.

William G. Ackerman, Inspector of Fuel, Kingsbridge; office, Hall of the Board of Education.
Edward Higgins, Janitor. In the building.

AGENTS OF TRUANCY.

James Rogers, 120 Park row.
A. C. Martinez, 55 Macdougal street.
William Fleming, 45 Perry street.
William M. Kitchell, 67 West 92d street.
John S. Ketcham, 164 West 74th street, near 10th av.
John W. Curtin, 6 West 135th street.
Vincent Cristalli, 31 St. Mark's place.
John F. Walsh, 83 Monroe street.
Frank H. Page, 94 Perry street.
James F. Reidy, 309 East 65th street.
Jacob Schmitt, 52 Macdougal street.
C. Wesley Baum, 585 Broome street.

SCHEDULE No. 1.

ALLOWANCE FOR THE INCIDENTAL FUND OF THE WARDS.

		AMOUNTS.
Ward	1	$341 00
“	2	86 00
“	3	93 00
“	4	735 00
“	5	643 00
“	6	696 00
“	7	1,430 00
“	8	960 00
“	9	2,417 00
“	10	2,031 00
“	11	2,655 00
“	12	7,727 00
“	13	1,679 00
“	14	757 00
“	15	1,168 00
“	16	1,698 00
“	17	2,340 00
“	18	1,495 00
“	19	5.376 00
“	20	2,602 00
“	21	1,836 00
“	22	4,769 00
“	23	4,623 00
“	24	1,195 00

SCHEDULE No. 2,

Showing the Measurement and Allowances for Janitors' Salaries.

GRAMMAR SCHOOLS.

Grammar Schools.	Building Surface, No. of 1,000 sq. ft.	Price per 1,000 sq. ft.	Sidewalks, etc., Surface, No. 1,000 sq. ft.	Price per 1,000 sq. ft.	No. of Boilers.	No. of Furnaces.	No. of Stoves.	Rent Allowance.	Total Annual Salary.	One-thirteenth or Monthly Pay.	Remarks.
No... 1	21½	$38 40	2½	$19 20	2	..	..	...	$1,001	$77	
2	37½	33 00	4	16 50	2	..	..	....	1,443	111	
3	34	33 40	5¾	17 10	2	..	..	....	1,365	105	
4	28	35 80	2¾	17 90	2	..	..	....	1,183	91	
5	17½	40 00	3½	20 00	..	..	16	...	897	69	
6	7¾	.....	....	......	..	..	7	$208	689	53	
7	20	39 00	6	19 50	2	..	5	....	1,053	81	
8	28½	35 60	3½	17 80	2	..	..	.. ..	1,196	92	
9	12	42 20	6	21 10	..	..	26	208	1,027	79	
10	21¾	38 30	3	19 15	2	..	..	.. .	1,014	78	
11	28¾	35 50	5	17 75	2	..	..	....	1,235	95	
12	25½	36 80	4½	18 40	2	..	..	.. .	1,144	88	
13	28	35 80	4	17 90	2	..	..	....	1,196	92	
14	54½	33 00	11	16 50	4	..	..	....	2,197	169	
15	24	37 40	4	18 70	2	..	..	....	1,092	84	
16	24	37 40	4	18 70	2	..	..	...	1,092	84	
17	34	33 40	6	16 70	2	.	..	....	1,365	105	
18	24½	37 20	5¼	18 60	2	..	..	....	1,131	87	
19	30½	34 80	6¼	17 40	2	2	..	....	1,391	107	
20	31	34 60	3¼	17 30	2	..	..	....	1,248	96	
21	21¾	38 30	3	19 15	2	.	..	....	1,014	78	
22	36	33 00	4	16 50	2	..	1	....	1,404	108	
23	10¼	42 90	2	21 45	2	..	..	208	819	63	
24	18	39 80	4	19 90	2	..	..	...	923	71	
25	32½	34 01	4½	17 00	2	..	..	....	1,313	101	
26	31¼	34 50	3½	17 25	2	..	..	...	1,313	101	
27	21½	38 40	6	19 20	2	..	..	.	1,066	82	
28	37	33 00	7½	16 50	2	..	..	....	1,495	115	
29	19	34 40	2½	19 70	2	..	1	....	936	72	
30	12	42 20	4¾	21 10	.	..	21	208	975	75	
31	22	38 20	2	19 10	2	.	.	....	1,001	77	
32	38½	33 00	6½	16 50	4	..	..	....	1,599	123	
33	49¼	33 00	10¼	16 50	2	..	..	.. .	1,937	149	
34	31½	34 40	3¾	17 20	2	..	7	....	1,313	101	

Grammar Schools.	Building Surface, No. of 1,000 sq. ft.	Price per 1,000 sq. ft.	Sidewalks, etc., Surface, No. 1,000 sq. ft.	Price per 1,000 sq. ft.	No. of Boilers.	No. of Furnaces.	No. of Stoves.	Rent Allowance.	Total Annual Salary.	One-thirteenth or Monthly Pay.	Remarks.
No...35	26¾	$36 30	3¼	$18 15	2	..	..	....	$1,157	$89	
36	30½	34 80	3¾	17 40	2	..	..	....	1,248	96	
37	27	36 20	10¾	18 10	2	..	..	....	1.300	100	
38	25½	36 80	3¼	18 40	2	..	..	....	1,118	86	
39	32	34 20	12¼	17 10	2	..	..	....	1,430	110	
40	28¼	35 70	5¼	17 85	2	..	..	...	1,222	94	
41	30	35 00	4¼	17 50	2	..	..	...	1,248	96	
42	30	35 00	4¼	17 50	2	..	..	....	1,248	96	
43	37½	33 00	15	16 50	2	..	..	....	1,625	125	
44	26¼	36 50	5	18 25	2	..	..	...	1,170	90	
45	27	36 20	6½	18 10	2	..	..	....	1,222	94	
46	9½	45 00	10	22 50	..	..	19	$208	1,001	77	
Br. 46	8¼	45 00	5½	22 50	1	..	2	208	806	62	
47	29¼	35 30	4½	17 65	2	.	..	....	1.235	95	
48	30½	34 80	4¾	17 40	2	..	..	...	1,274	98	
49	44	33 00	9	16 50	2	..	..	....	1,742	134	
50	27½	36 00	3¾	18 00	2	.	..	....	1,183	91	
51	32½	34 00	5	17 00	2	..	..	....	1,313	101	
52	3½	......	3	......	..	..	6	208	689	53	
53	26½	36 40	6	18 20	2	..	..	....	1,196	92	
54	14¼	41 30	10¼	20 65	2	..	..	. . ..	923	71	
Annex.	4½	......	4¾	.....	..	..	13	....	481	37	
No...55	24¼	36 90	3	18 45	2	..	..	...	1,118	86	
56	27¾	35 90	3½	17 95	2	..	..	....	1,183	91	
57	33	33 80	13	16 90	2	1	4	..,.	1,560	120	
58	30	35 00	6¾	17 50	2	..	..	....	1,287	99	
59	32	34 20	5	17 10	2	..	..	....	1,300	100	
60	16½	40 40	8	20 20	1	..	..	208	1.131	87	
Branch	...	......	.....	......	..	..	6	....	481	37	
P. D. 60	18½	39 60	11½	19 80	2	..	..	.	1,079	83	
Branch	4	.....	2¾	......	..	.	4	208	689	53	
No...61	37½	33 00	26¾	16 50	2	..	..	....	1.846	142	
62	23½	37 60	6	18 80	2	..	..	....	1,118	86	
Annex.	3½	......	3	......	..	..	6	....	481	37	
No...63	17½	40 00	6½	20 00	2	..	..	....	949	73	
64	33	33 80	5	16 90	2	..	..	. . .	1,326	102	
65	12¼	42 10	7	21 05	2	..	..	....	793	61	
66	9	45 00	4¼	22 50	1	..	4	....	624	48	
67	13	41 80	7½	20 90	2	..	..	....	819	63	
68	33¾	33 50	11¼	16 75	2	..	..	....	1,443	111	

GRAMMAR SCHOOLS.	Building Surface, No. of 1,000 sq. ft.	Price per 1,000 sq. ft.	Sidewalks, etc., Surface, No. 1,000 sq. ft.	Price per 1,000 sq. ft.	No. of Boilers.	No. of Furnaces.	No. of Stoves.	Rent Allowance.	Total Annual Salary.	One-thirteenth or Monthly Pay.	REMARKS.
No...69	29¾	$35 10	4	$17 55	2	..	..	...	$1,235	$95	
70	31½	34 40	3¾	17 20	2	..	..	..	1.313	101	
71	26½	36 40	4	18 20	2	..	..	....	1,157	89	
72	46¼	33 00	12½	16 50	2	..	..	....	1,872	144	
73	29	35 40	3¼	17 70	2	..	..	....	1.209	93	
74	46	33 00	7¼	16 50	2	..	..	....	1.781	137	
75	27½	36 00	4¼	18 00	2	..	..	....	1.196	92	
76	36	33 00	7½	16 50	2	..	..	....	1.456	112	
77	55¼	33 00	14½	16 50	2	..	..	....	2,418	186	
78	40¾	33 00	8½	16 50	2	..	..	....	1.625	125	
Branch	12¾	41 90	5½	20 95	..	3	..	....	754	58	
No...79	34	33 40	4½	16 70	3	..	..	....	1,365	105	
80	5	......	2	......	..	1	6	...	481	37	
81	5¼	......	1	......	..	.	8	...	481	37	
82	29½	35 20	6¼	17 60	2	..	..	..	1,274	98	
83	41	33 00	6	16 50	2	..	..	....	1.599	123	
84	40	33 00	4	16 50	2	..	..	....	1.534	118	

PRIMARY SCHOOLS.

Primary Schools.	Building Surface, No. of 1,000 sq. ft.	Price per 1,000 sq. ft.	Sidewalks, etc., Surface, No. 1,000 sq. ft.	Price per 1,000 sq. ft.	No. of Boilers.	No. of Furnaces.	No. of Stoves.	Rent Allowance.	Total Annual Salary.	One-thirteenth or Monthly Pay.	Remarks.
No... 1	21	$38 60	2	$19 30	2	..	..	....	$975	$75	
2	5½	......	1	......	.	..	8	$208	989	53	
3	6	......	¾	......	..	..	9	208	689	53	
4	16	40 60	2¼	20 30	2	..	..	....	819	63	
5	10¼	42 90	1¾	21 45	..	4	.	....	598	46	
6	..	......	....	......	..	..	..	208	689	53	
7	20½	38 80	2	19 40	2	..	..	....	962	74	
8	10¾	42 70	1½	21 35	2	..	..	....	611	47	
10	13½	41 60	3½	20 80	1	..	..	....	728	56	
11	13½	41 60	2	20 80	2	.	.	....	728	56	
12	11	42 60	1½	21 30	..	1	9	208	832	64	
13	13½	41 60	1½	20 80	..	5	2	....	741	57	
14	12¼	42 10	3½	21 05	..	..	14	. ..	715	55	
15	4½	......	1½	.....	1	..	..	..	481	37	
16	19	39 40	4½	19 70	2	.	1	....	962	74	
19	12	42 20	3	21 10	..	..	19	208	923	71	
20	10¾	42 70	3	21 35	1	..	..	...	624	48	
22	13½	41 60	5¼	20 80	..	..	21	...	832	64	
23	11	42 60	1	21 30	..	..	13	208	819	63	
24	10½	42 80	1½	21 40	2	..	..	....	611	47	
25	5½	......	1	......	..	.	10	208	689	53	
26	17	40 20	3½	20 10	2	.	..	....	884	68	
27	15¾	40 70	2¾	20 35	1	..	..	....	793	61	
28	18½	39 60	4	19 80	..	8	..	....	1,001	77	
29	10¼	42 90	3¾	21 45	..	..	19	208	871	67	
31	12	42 20	2	21 10	..	..	20	...	702	54	
32	3¾	......	....	......	..	..	..	208	689	53	
34	5	......	....	......	..	..	1	....	481	37	
35	21	38 60	3½	19 30	2	..	..	....	1,001	77	
36	15	41 00	2½	20 50	1	..	..	....	767	59	
37	4	......	½	......	..	..	5	....	481	37	
40	19	39 40	3½	19 70	2	..	..	....	949	73	
41	26	36 60	4½	18 30	2	..	..	....	1,157	89	

PRIMARY SCHOOLS.	Building Surface, No. of 1,000 sq. ft.	Price per 1,000 sq. ft.	Sidewalks, etc., Surface, No. 1,000 sq. ft.	Price per 1,000 sq. ft.	No. of Boilers.	No. of Furnaces.	No. of Stoves.	Rent Allowance.	Total Annual Salary.	One-thirteenth or Monthly Pay.	REMARKS.
No...42	11¼	$42 50	6	$21 25	..	..	19	..	$754	$58	
43	2	......	2½	....	.	..	3	208	689	53	
44	3	....	6	....	..	1	3	208	689	53	
45	5½	.	5	....	..	2	.	208	689	53	
46	1½	....	1	......	..	..	5	208	689	53	
47	2½	....	5	....	..	..	6	208	689	53	

SCHEDULE.

NUMBER AND LOCATION OF EACH SCHOOL UNDER THE JURISDICTION OF THE BOARD OF EDUCATION OF THE CITY OF NEW YORK.

NAME.	LOCATION.	WARD.
G. S.		
No. 1	32 Vandewater street, near Pearl	4
2	116 Henry street	7
3	488 Hudson street, corner Grove	9
4	203 Rivington street	13
5	222 Mott street	14
6	On Randall's Island	12
7	60 Chrystie street	10
8	29 King street	8
9	82d street, corner 11th avenue	22
10	180 Wooster street	15
11	314 West 17th street, near 8th avenue	16
12	371 Madison street	7
13	239 East Houston street	17
14	225 East 27th street	21
15	728 Fifth street	11
16	208 West 13th street, near 7th avenue	9
17	335 West 47th street, near 9th avenue	22
18	121 E. 51st street, near Lexington av	19
19	344 East 14th street	17
20	160 Chrystie street	10
21	55 Marion street, near Prince	14
22	Stanton street, corner Sheriff	11
23	32 City Hall place	6
24	68 Elm street	6
25	330 5th street, near 1st avenue	17
26	124 West 30th street, near 6th avenue	20
27	208-210 42d street, near 3d avenue	19
28	253 West 40th street, near 8th avenue	22
29	99 Greenwich street	1
30	143 Baxter street, near Grand	14
31	200 Monroe street	7
32	357 West 35th street, near 9th avenue	20
33	428 West 28th street	20
34	108 Broome, bet. Sheriff and Willett	13
35	60 West 13th street, near 6th avenue	15
36	710 East 9th street, near Avenue C	11
37	113-119 East 87th st., near 4th avenue	12
38	8 Clarke street, near Broome	8
39	235 125th street, bet. 2d and 3d avenues.	12
40	225 E. 23d street, bet. 2d and 3d avenues.	18
41	36-40 Greenwich av., opp. Charles street	9
42	30 Allen street, near Hester	10

NAME.	LOCATION.	WARD.
G. S.		
No. 43	129th street, cor. 10th avenue	12
44	Corner N. Moore and Varick streets	5
45	225–231 24th st., bet. 7th and 8th avenues	16
46	156th street, bet. 9th and 10th avenues	12
47	36 East 12th street	15
48	124 W. 28th st., bet. 6th and 7th avenues	20
49	37th street, near 2d avenue	21
50	211 E. 20th st., near 3d avenue	18
51	523 W. 44th st., bet 10th and 11th avenues	22
52	206th street, Inwood	12
53	207 E. 79th street, near 3d avenue	19
54	104th street, corner 10th avenue	12
55	140 West 20th street	16
56	351–355 W. 18th street, near 9th avenue	16
57	176 E. 115th street, near 3d avenue	12
58	317 West 52d street, near 8th avenue	22
59	226 East 57th street, near 3d avenue	19
60	College avenue, corner 145th street	23
	P. D., Courtland av., near 147th street	23
	Branch 143d street and Cypress avenue	23
61	3d avenue, bet. 169th and 170th streets	23
62	3d avenue, near 158th street	23
63	Corner 3d avenue and 173d street	24
64	2436 Webster avenue, Fordham	24
65	Locust avenue, West Farms	24
66	Kingsbridge	24
67	223-229 West 41st street	22
68	116 W. 128th street, near 6th avenue	12
69	125 W. 54th street, bet. 6th and 7th avs.	22
70	207 East 75th street, near 3d avenue	19
71	188, 190, 192 7th street, near Avenue B	11
72	Lexington ave., bet. 105th and 106th sts.	12
73	209 East 46th street, near 3d avenue	19
74	220 East 63d street, near 2d avenue	19
75	21-27 Norfolk street	10
76	Lexington avenue, corner 68th street	19
77	First avenue, 85th to 86th street	19
78	Pleasant avenue, corner 119th street	12
79	38 to 42 1st street, near 2d avenue	17
80	252 West 42d street, near 8th avenue	22
81	128 West 17th street, near 6th avenue	16
82	Corner 70th street and 1st avenue	19
83*	216 East 110th street, near 3d avenue	12
84	430 West 50th street, near 10th av.	22
85	138th street, near Willis avenue	23
86	96th street, corner Lexington avenue	12
87	77th street, corner 10th avenue	22
88	Rivington street, corner of Lewis	11

* Branch, Ward's Island.

NAME.	LOCATION.	WARD.
P. S.		
No. 1	105 Ludlow street, near Delancey	10
2	101 Bayard street, near Baxter	6
3	100 Cannon street, near Stanton	11
4	413 East 16th street, near 1st avenue	18
5	269, 271 East 4th street, near Avenue C.	11
6	15 and 17 East 3d street	17
7	274 West 10th street	9
8	62, 64 Mott street, near Canal	6
9	1913 Second avenue, corner of 99th st.	12
10	28 Cannon street, near Broome	13
11	31 Vestry street, near Hudson	5
12	83 and 85 Roosevelt street	4
13	7–11 Downing street, near Bleecker	9
14	73 Oliver street, near Oak	4
15	68 Pearl street	1
16	215–217 East 32d street, near 3d avenue	21
17		
18		
19	135th street, near 8th avenue	12
20	187 Broome street, near Clinton	13
21		
22	150 First avenue, corner of Ninth street.	17
23	263 and 265 W. 124th st., near 8th av.	12
24	29 Horatio street, near Hudson	9
25	539 Greenwich street	8
26	536 East 12th street, near Avenue B	17
27	515 West 37th street, near 10th avenue	20
28	322 East 20th street, near 2d avenue	18
29	433 East 19th street, near Avenue A	18
30		
31	272 East 2d street	11
32	182d street, near Wadsworth avenue	12
33		
34	293 Pearl street.	2
35	996 1st avenue, near 55th street	19
36	70 Monroe street	7
37	67 Warren street	3
38		
39		
40	102, 104. 106 Norfolk street	13
41	462-468 West 58th street, near 10th av	22
42	234 88th street, bet. 2d and 3d avenues	12
43	High Bridge avenue	23
44	Concord avenue and 145th street	23
45	781 Weeks street, Mount Hope	24
46	Spuyten Duyvil	24
47	Mosholu	24

SCHEDULE

SHOWING

THE SCHOOLS IN EACH WARD

BY THEIR NUMBERS.

WARDS.	GRAMMAR SCHOOLS.	PRIMARY SCHOOLS.
	Nos.	Nos.
1	29	15
2		34
3		37
4	1	12-14
5	44	11
6	23-24	2-8
7	2-12-31	36
8	8-38	25
9	3-16-41	7-13-24
10	7-20-42-75	1
11	15-22-36-71-88	3-5-31
12	6-37-39-43-46-52-54-57-68-72-78-83-86	9-19-23-32-42
13	4-34	10-20-40
14	5-21-30	
15	10-35-47	
16	11-45-55-56-81	
17	13-19-25-79	6-22-26
18	40-50	4-28-29
19	18-27-53-59-70-73-74-76-77-82	35
20	26-32-33-48	27
21	14-49	16
22	9-17-28-51-58-67-69-80-84-87	41
23	60-61-62-85	43-44
24	63-64-65-66	45-46-47

1889.	Sunday.	Monday.	Tuesday.	Wednesday.	Thursday.	Friday.	Saturday.	1889.	Sunday.	Monday.	Tuesday.	Wednesday.	Thursday.	Friday.	Saturday.
Jan.	..	..	1	2	3	4	5	July.	..	1	2	3	4	5	6
	6	7	8	9	10	11	12		7	8	9	10	11	12	13
	13	14	15	16	17	18	19		14	15	16	17	18	19	20
	20	21	22	23	24	25	26		21	22	23	24	25	26	27
	27	28	29	30	31	..	..		28	29	30	31	..	..	..
Feb.	..	..	..	..	..	1	2	Aug.	..	..	..	..	1	2	3
	3	4	5	6	7	8	9		4	5	6	7	8	9	10
	10	11	12	13	14	15	16		11	12	13	14	15	16	17
	17	18	19	20	21	22	23		18	19	20	21	22	23	24
	24	25	26	27	28	..	..		25	26	27	28	29	30	31
Mar.	..	..	..	..	..	1	2	Sept.	..	..	..	..	..	..	..
	3	4	5	6	7	8	9		1	2	3	4	5	6	7
	10	11	12	13	14	15	16		8	9	10	11	12	13	14
	17	18	19	20	21	22	23		15	16	17	18	19	20	21
	24	25	26	27	28	29	30		22	23	24	25	26	27	28
	31	..	..	..	..	..	..		29	30	..	..	..	..	..
Apr.	..	1	2	3	4	5	6	Oct.	..	..	1	2	3	4	5
	7	8	9	10	11	12	13		6	7	8	9	10	11	12
	14	15	16	17	18	19	20		13	14	15	16	17	18	19
	21	22	23	24	25	26	27		20	21	22	23	24	25	26
	28	29	30	..	..	..	..		27	28	29	30	31	..	..
May	..	..	..	1	2	3	4	Nov.	..	..	..	..	..	1	2
	5	6	7	8	9	10	11		3	4	5	6	7	8	9
	12	13	14	15	16	17	18		10	11	12	13	14	15	16
	19	20	21	22	23	24	25		17	18	19	20	21	22	23
	26	27	28	29	30	31	..		24	25	26	27	28	29	30
June	..	..	..	..	..	..	1	Dec.	..	..	..	..	..	..	..
	2	3	4	5	6	7	8		1	2	3	4	5	6	7
	9	10	11	12	13	14	15		8	9	10	11	12	13	14
	16	17	18	19	20	21	22		15	16	17	18	19	20	21
	23	24	25	26	27	28	29		22	23	24	25	26	27	28
	30	..	..	..	..	..	..		29	30	31	..	..	..	..